



City of Denton

City Hall
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Denton, Texas 76201
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Parks, Recreation and Beautification Board Minutes

After determining that a quorum of the City of Denton, Texas, **Parks, Recreation, and Beautification Board** is present, the Chair of the Board thereafter convened into an open meeting on Monday, June 4, 2018, at 6 p.m. in the Civic Center, Denton, Texas.

Present: Paul Leslie, Alana Presley Taylor, Frances Punch, Gary Barber, Kent Boring, Phil Gallivan, and Ben Huttash

Guest present: Kevin Bancamp with the development team for Rayzor Ranch

Staff present: Gary Packan, Director, Drew Huffman, Parks Superintendent, and Janie McLeod, Community Events Coordinator

1. ITEMS FOR CONSIDERATION:

A. Consider approval of the Parks, Recreation and Beautification Board meeting of May 7, 2018.

Gary Barber motioned to approve the May 7, 2018 minutes and the motion was seconded by Kent Boring.

B. Receive an informational report regarding the design and construction of the American Legion Hall Senior Center.

Packan said the American Legion Hall Senior Center has two structures; the south side built in 1957, and the north side built in 2003, which is connected by a covered walkway. The south structure had cracks in the walls and showed signs of foundation settling versus the north side which had no structural issues. An engineering study was commissioned by Eikon Consulting to determine the stability of the structure, provide a repair estimate, or a replacement estimate if the repairs were too costly.

Eikon has recommended that the two stand-alone structures be merged into a single larger facility at approximately 7,100 square feet.

The project is at the schematic design phase. A total of three options have been provided for consideration:

Option 1 - Demolish South building and maintain two separate buildings - \$678,912

Option 2 - Demolish South building, renovate the North building and combine buildings and improve all spaces – \$1,032,550

Option 3 - Option 2 plus add alternates - \$1,117,550. Staff is recommending Option 3 with the approval of the amended scope and the add alternates suggested by the patrons of the American Legion Hall.

Funds have been identified from a combination of Parks Gas Funds, Park Development Fund, Park Land Dedication Fund, and interest earned from Park bond projects.

The Board agreed on the recommendation of Option 3 to be presented to the City Council.

The Board also suggested looking into changing the name of the American Legion Hall.

C. Receive a report from staff, hold a discussion, and give staff direction regarding the design and construction of Industrial Park.

Packan displayed and reviewed the five design options for the development of Industrial Park. A few of the elements discussed were: lack of children amenities, would alcohol or smoking be allowed, artificial turf versus grass or stamped concrete, including a water feature, art display panels, stage, lighting, litter control, shade features, and consideration for the surrounding neighbors and restaurants. Currently, there is no funding for this project.

Staff will meet with the Main Street businesses and bring information back to Park Board at the August meeting and ask for a recommendation to City Council.

D. Receive an informational report regarding a request by the Board to receive information on the establishment of Oakwood Cemetery and IOOF Cemetery.

Packan reviewed the information provided to the Park Board on the establishment of the cemeteries.

Oakwood Cemetery

Packan said that as part of the establishment of Denton County in 1846, Hiram Cisco, William Loving, and William Woodruff each deeded land from their respective surveys to the County. Approximately 11 acres of Mr. Cisco's land was set aside for a city burial place. Prior to 1915, records from Dr. CA Bridges indicated that a portion of the cemetery was owned by the city and a portion by the county. To simplify administration and facilitate maintenance of the property, the county deeded its portion to the City. The cemetery continued to be called City Cemetery or "Woodland Cemetery." In 1931, the name changed to Oakwood Cemetery.

IOOF Cemetery

The Independent Order of Odd Fellows (IOOF) was established in 1857. James M. Smoot, a charter member of Denton Lodge No. 82, donated land to the lodge in 1859 or

1860 for the cemetery. The Lodge acquired more property in 1883 and 1916 to expand the cemetery. In 1933 the cemetery was deeded to the City of Denton.

E. Receive an informational report regarding a request by the Board to receive information on the North Lakes Disc Golf Course located at North Lakes Park.

Packan reported that the North Lakes Disc Golf course was installed in 1997 and has an 18 hole course spanning over approximately 80 acres. There is no official check-in nor is attendance tracked. The course was updated in 2014 with new baskets and signage added. There has been interest expressed in installing a second disk golf course within South Lakes Park. While there are currently no plans or scheduled projects to add another course, location and usage projections can be explored in the next master planning process to assess need and feasibility.

Huttash recommended adding more trash receptacles on the back course and more trees.

F. Receive an informational report regarding a request by the Board for information on the Parks and Recreation Department's (PARD) current procedures and long-term plan related to environmental sustainability.

Packan discussed the PARD's mission is to unite and grow lives by preserving parks and encouraging play. In preserving parks, PARD is committed to practices that promote environmental sustainability and create safe and healthy environments. Current procedures in place that help to ensure a clean and green environment include: participation in the "Litter-Free Event" program, recycling bins are available throughout the park with trash receptacles, athletic field trash maintenance are required to collect all litter on the athletic fields including playing areas, fences, bleachers, concession stands, and adjacent grounds.

He added that the environmental sustainability practices are also incorporated into PARD's ground maintenance program. The current Integrated Pest Management (IPM) program was adopted in 2001 and outlines the following: cultural methods, product use, and park classification/maintenance standards and design and maintenance standards.

Packan commented that PARD will establish policies and procedures to comply with the Commission for Accreditation of Park and Recreation Agencies (CAPRA).

G. Hold a discussion and give staff direction on holding and scheduling a July 2018 Parks, Recreation, and Beautification Board meeting.

The Board elected to cancel the July board meeting.

- Boring asked that the disc golf course is added on a future agenda.
- Barber asked for trees be discussed at a future meeting.

There being no further business, Barber made a motion to adjourn and Punch seconded. The meeting was adjourned at 7:48 p.m.