



## City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
www.cityofdenton.com

### Parks, Recreation, and Beautification Board Minutes

---

After determining that a quorum of the City of Denton, Texas, **Parks, Recreation, and Beautification Board** is present, the Chair of the Board thereafter convened into an open meeting on Monday, August 8, 2018, at 6 p.m. in the Civic Center, Denton, Texas.

**Present:** Paul Leslie, Frances Punch, Kent Boring, and Ben Huttash

**Absent:** Phil Gallivan, Alana Presley Taylor, and Gary Barber

**Staff present:** Gary Packan, Director, Laura Behrens, Assistant Director, Heather Gray, Business Manager, Monica Martin, Recreation Supervisor of the Natatorium, Tyler Smith, Recreation Coordinator of the Natatorium, Cathy Avery, Program Area Manager of Natatorium, Hailey Payne, Administrative Assistant III, and Janie McLeod, community Events Coordinator

Chair Leslie called the meeting to order at 6:03 p.m.

#### 1. ITEMS FOR CONSIDERATION:

**A. Consider approval of the Parks, Recreation and Beautification Board meeting of June 4, 2018. (No meeting was held in July).**

Boring motioned to approve the Parks, Recreation and Beautification Board meeting of June 4 and Punch seconded. The motion was unanimously approved.

**B. Consider recommending approval of a resolution allowing the Denton Black Chamber of Commerce to sell alcoholic beverages for the Denton Blues Festival, Saturday, September 15, through Sunday, September 16, 2018, at Quakertown Park upon certain conditions; authorizing the City Manager or his designee to execute an agreement in conformity with this resolution; and providing for an effective date.**

Behrens said the Blues Festival has made the same request for the past several years.

Punch motioned to approve the recommendation allowing the Denton Black Chamber of Commerce to sell alcoholic beverages for the Denton Blues Festival, Saturday, September 15, through Sunday, September 16, 2018, at Quakertown Park upon certain conditions; authorizing the City Manager or his designee to execute an agreement in conformity with this resolution; and providing for an effective date. Huttash seconded the motion and the motion was unanimously approved.

**C. Receive a report from staff, hold a discussion, and give staff direction regarding the design and construction of Industrial Park.**

Packan shared information obtained from stakeholder meetings with City Council, Main Street Association, and two community public meetings for design concepts for the Industrial Park. The six key areas recommended were for turf (artificial vs. natural), retaining wall design and location to control water runoff, shade, plant and tree landscape design, user encroachment – impact to the neighboring residential building, and art.

Boring motioned to continue to move forward regarding the design and construction of Industrial Park and for staff to make adjustments as needed. Punch seconded. The motion passed with a vote of 3-1. Paul Leslie, Frances Punch, Kent Boring voted aye, and Ben Huttash voted nay.

The project should go for bid around the first of 2019 and a contract should be awarded in June. Staff will continue to share with the Board the process and any changes.

**D. Receive a report from staff, hold a discussion, and give staff direction regarding the design and construction of the new North Lakes Tennis Center.**

Packan reviewed the history of the acquisition of the facility, the proposed design concept, and associated amenities. Boring asked if the Center will be a revenue source. Packan responded that tournaments bring additional revenues.

Punch recommended staff continue moving forward with the design and construction of the new North Lakes Tennis Center that includes keeping the restrooms and shade areas.

Leslie asked that the Board be updated on any public meetings.

**E. Receive a report from staff, hold a discussion, and give staff direction regarding the design and construction of the new North Lakes Dog Park.**

Packan said that \$361,338 from the Park Development Fund (also referred to as the 915 or 916 funds) was allocated for a new dog park at North Lakes Park. In 2017, an additional \$50,200 had been added for a total of \$411,538 leaving a balance of \$377,000. Additional funding is being identified from other funding sources to complete the project.

Packan shared information about the park's Phase I which includes 60 parking spaces, areas for large and small dogs, a rest area, and will incorporate art into the facility. The design of the various areas will represent constellations of dogs.

The general contractor should begin around the end of the year and be completed summer 2019.

The Board recommends staff continue to move forward regarding the design and construction of the new North Lakes Dog Park and keep the Board informed of upcoming public meetings.

**F. Receive a report and hold a discussion regarding the Parks and Recreation Department's (PARD) proposed Fiscal Year (FY) 18-19 budget.**

Gray, Business Manager, said the proposed PARD budget was presented to City Council in July. The presentation covered the structure and staffing of the department, functional areas and major responsibilities, goals and accomplishments, performance measures, cost containment efforts, and process improvement strategies. PARD also submitted 13 packages for supplemental funding.

On Sept. 28, the budget is scheduled for adoption by the City Council.

**G. Consider recommending adoption of the Parks and Recreation Department's (PARD) proposed Schedule of Fees for use of certain park facilities; superseding all prior fees in conflict with such schedule and proving for severability and an effect date.**

Each year, the Schedule of Fees is adopted by ordinance through the budget process. Gray reviewed the Schedule of Fees. The schedule will reflect updated and new fees for added amenities, the inclusion of fees currently charged but not included in the previous fee schedule, and removal of certain fees.

Boring motioned to continue to move forward with PARD proposed Schedule of Fees for use of certain park facilities; superseding all prior fees in conflict with such schedule and proving for severability and an effect date. Huttash seconded and the motion was unanimously approved.

**2. CONCLUDING ITEMS:**

Packan was asked about the status of the Park Foundation agreement with the City. He responded that the City Council approved a one-year agreement with a two-year option to renew. The executive director's office will be located at City Hall East.

The Board asked that the next agenda include:

- Election of new chair person
- Bowling Green Community Garden – How many plots are sold
- Invite Glen McLain to next meeting

Punch requested paperless board packets. The Board agreed for staff to print only the agenda and minutes, or packets on request.

Punch motioned to adjourn the meeting at 8:23 p.m. and Huttash seconded.