



**City of Denton**  
**MINUTES**  
**PUBLIC UTILITIES BOARD**

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

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**Monday, September 10, 2018**

**9:00 am**

**Work Session Room**

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After determining that a quorum of the Public Utilities Board of the City of Denton, Texas is present, the Chair of the Public Utilities Board will thereafter convene into an open meeting on Monday, September 10, 2018 at 9:00 a.m. in the Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas

**Board Members: Chair Susan Parker, Vice Chair Brendan Carroll, Lilia Bynum, Allen Bishop, Karen DeVinney and Billy Cheek**

**Ex Officio Members: Todd Hileman, City Manager and Mario Canizares, Assistant City Manager**

**Absent: Charles Jackson**

**REGULAR MEETING**

**1. CONSENT AGENDA**

- A. PUB18-148** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract for the supply of liquid oxygen for the Water Department to Airgas USA, LLC; providing for the expenditure of funds therefor; and providing an effective date (IFB 6785-awarded to Airgas USA, LLC, for one (1) year, with the option for two (2) additional one (1) year extensions, in a total not-to-exceed amount of \$250,000 for all years).

Item A was pulled by Board Member DeVinney asking what the terms of the contract were that we couldn't come to terms with the company on.

Kenny Banks answered he was unsure of the specifics on the contract agreement. He will get that information and send it out to the Board.

**Board Member DeVinney motioned to approved item A, second by Board Member Bishop. Vote 6-0 approved.**

- B. PUB18-150** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with Pike Engineering, LLC, for electric engineering services to provide distribution design, construction and standards; distribution system planning services; new distribution customer project designs; project quality control services; and perform distribution system studies for Denton Municipal Electric distribution engineering; providing for the expenditure of funds therefor; and providing an effective date (RFQ 6566 - awarded to Pike Engineering, LLC, for one (1) year, with the option for two (2) additional one (1) year extensions, in a total not-to-exceed amount of \$900,000 for all years).
- C. PUB18-171** - Consider recommending adoption of an ordinance releasing, abandoning, and vacating a 1.139 acre public utility easement granted to the City of Denton by Good Samaritan Village of Denton County, recorded as Instrument No. 1997-R0034793, Real Property Records, Denton County, Texas;

providing for severability and an effective date. (Good Samaritan Addition - easement abandonment).

- D. PUB18-172** - Consider recommending adoption of an ordinance releasing, abandoning, and vacating an electric transmission line easement granted to the City of Denton by Ethel Lee Bush recorded as in Volume 488 Page 289, Deed Records, Denton County, Texas; providing for severability and an effective date. (Bellaire North Addition - electric transmission easement abandonment).
- E. PUB18-177** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Service Agreement with Freese & Nichols, Inc. to conduct condition assessment, provide preliminary design and regulatory and performance upgrades for the facilities at the Lake Ray Roberts water treatment plant (RRWTP) as set forth in the contract; providing for the expenditure of funds therefor; and providing an effective date (RFQ 6700 – Professional Services Agreement awarded to Freese and Nichols, Inc., in the not-to-exceed amount of \$224,411).
- F. PUB18-178** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract for NERC compliance software services with Sigmaflow, LLC, for the City of Denton; providing for the expenditure of funds therefor; and providing an effective date. (RFP 6704 - awarded to Sigmaflow, LLC, for one (1) year, with the option for four (4) additional one (1) year extensions, in a total not-to-exceed amount of \$311,250 for all years).
- G. PUB18-179** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with RPS Infrastructure, Inc., for design services for the Bonnie Brae Phase 6 ~ University (US 380) to Loop 288 street improvement project as set forth in the contract; providing for the expenditure of funds therefor; and providing an effective date (RFQ 6590-032 - Professional Services Agreement for design services awarded to RPS Infrastructure, Inc., in the not-to-exceed amount of \$2,031,479.50).

**Item G was pulled by Board Member Carroll because of the price and asked for an overview.**

Lee Perry talked about Item G stating that Bonnie Brae will be widened from Hwy 380 to Loop 288. It will initially be four lanes with a concept of six lanes in the future. There will be a high school built on the west side of Bonnie Brae between Windsor and Riney Road. After it was decided the high school would be built there, staff has been working with NCTCOG for additional funding for construction to widen the road all the way to Loop 288. Between Hwy 380 and Windsor there are some water and wastewater lines that may have to be relocated or replaced. Carroll verified this is just for design, Perry agreed. Perry also stated that the bid and construction phases will be back at a future meeting time.

Board Member Cheek stated to be specific this is for the water and wastewater portion of the project. Perry answered about \$50,000 will be for water and wastewater design. Todd Hileman added that it will be largely paid from 2014 Bond Fund proceeds. The design has to be submitted to NCTCOG with current estimation of \$40-\$45 million for the entire project.

**Board Member Carroll motioned to approved item G, second by Board Member Cheek.  
Vote 6-0 approved.**

- H. PUB18-181** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, accepting competitive bids and awarding a contract for the supply of electric utility overhead and underground distribution transformers for the City of Denton

distribution center to Techline, Inc.; providing for the expenditure of funds therefor; and providing an effective date (IFB 6778 - awarded to Techline, Inc., in the five (5) year not-to-exceed amount of \$11,000,000).

**Item H was pulled by Board Member Carroll because of the price and asked for an overview.**

Brent Heath gave a presentation about Item H which is distribution transformers. Heath showed pictures and gave descriptions of the three transformers.

Transformers step down DME's 13,200/7,620 grounded wye primary voltage to a lower secondary voltage level that customers typically use such as:

- 120/240 volts single-phase for most residential customers or
- 120/208 Grounded Wye three-phase or 277/480 Grounded Wye three-phase voltages that larger commercial and industrial customers typically utilize.

DME's electric distribution system is approximately 43 percent overhead and 57 percent underground.

Transformers are required to provide electrical service to both new and existing customers.

DME currently has a total number of 9,004 distribution transformers on the system consisting of:

- 3,182 overhead polemounted transformer units
- 4,708 underground single-phase padmounted transformer units
- 1,114 underground three-phase padmounted transformer units

Bids were sent to 249 prospective bidders, there were two bids received. Bids were evaluated for the lowest cost and most energy efficient lowest watt loss transformers.

Staff is seeking a recommendation to award competitive bid IFB 6778 to the lowest evaluated bidder, Techline, Inc., to supply electric distribution transformers to the City of Denton in a five year not to exceed amount of \$11,000,000.

**Board Member Carroll motioned to approved item H, second by Board Member Bynum. Vote 6-0 approved.**

**There was a motion to approve items B, C, D, E and F by Board Member Carroll with a second by Board Member DeVinney. Vote 6-0 Approved.**

## **2. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A. PUB18-174 – Receive nominations and hold an election for Chair and Vice Chair of the Public Utilities Board.**

This item was pulled to the beginning of the meeting.

Board Member Carroll nominated Board Member Parker for Chair, Board Member Bishop second the nomination. Vote 5-0

Board Member Bishop nominated Board Member Carroll for Vice Chair, Board Member DeVinney second the nomination. Vote 5-0

- B. PUB18-175 - Consider approval of the Public Utilities Board Meeting minutes of August 27, 2018.**

**Board Member DeVinney motioned to approved item B, second by Board Member Carroll. Vote 6-0 approved.**

**C. PUB18-166 - ACM Update:**

1. Future Agenda Items
2. Matrix

Mario Canizares stated that there was an email sent out to the Board Members regarding how the city addresses 'hackers'.

**CONCLUDING ITEMS**

Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Public Utilities Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

Susan Parker – Welcomed new board Members Karen DeVinney and Billy Cheek.

**Adjournment: 9:18am**