

HOTEL OCCUPANCY TAX COMMITTEE MINUTES

May 3, 2016

After determining that a quorum is present, the Hotel Occupancy Tax Committee (HOT) convened into an Open Meeting on Tuesday May 03, 2016, at 10:05 a.m., in the Finance Conference Room, City of Denton City Hall, 215 E. McKinney Street, Denton, Texas.

PRESENT: Committee Chair, Joey Hawkins; Mayor, Chris Watts; Council Member, Greg Johnson

STAFF PRESENT:

Bryan Langley, Assistant City Manager

Chuck Springer, Director of Finance

Antonio Puento, Jr., Assistant Director of Finance

Randee Klingele, Treasury Services Specialist

AGENDA ITEM 1: CONSIDER APPROVAL OF HOTEL OCCUPANCY TAX MINUTES FROM

JUNE 16, 2015.

Minutes were approved as written by Councilmember Johnson and seconded by Mayor Watts. Motion passed unanimously.

AGENDA ITEM 2: RECEIVE A REPORT, HOLD A DISCUSSION AND PROVIDE DIRECTION REGARDING THE HOTEL OCCUPANCY TAX PROGRAM YEAR 2017 FY 2016-

17.

Director of Finance, Chuck Springer, introduced the item by providing the past practice and purpose of reviewing both the program guidelines and application annually. The committee discussed the need for additional information regarding the financial stability of the organization and the event's impact on the local hotel industry. The committee directed staff to include these two items in the application before distributing to interested applicants.

The Program Year 2017 Guidelines and revised Application were approved as directed by committee. Committee agreed to meet again on June 21, 2017, or soon thereafter, to review funding levels and budget requests.

AGENDA ITEM 3: NEW BUSINESS

No new business.

Meeting adjourned 10:30 a.m.