



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda

### Historic Landmark Commission

---

**Monday, January 11, 2021**

**3:00 PM**

**Council Work Session Room**

---

NOTE: Chair Roy Anderson, Vice-Chair Mary Anderson, and Commissioners Janell Cottam, Linnie McAdams, Evan Stone, Angie Stripling, Melody Kohout, and Cassandra Berry will be participating in the meeting via video/teleconference.

#### **REGISTRATION GUIDELINES FOR ADDRESSING THE HISTORIC LANDMARK COMMISSION**

Due to COVID-19 precautions, members of the public will not be able to attend the January 11, 2021 Historic Landmark Commission meeting in-person. To accommodate and receive input on agenda items citizens will be able to participate in the following manner:

- Virtual White Card – On January 8, the agenda was posted online at [www.cityofdenton.com/publicmeetings](http://www.cityofdenton.com/publicmeetings). Once the agenda is posted, a link to the Virtual White Card, an online form, will be made available under the main heading on the webpage. Within this form, citizens may indicate support or opposition and submit a brief comment about a specific agenda item. Comments may be submitted up until the start of the meeting, at which time, the Virtual White Card form will be closed. Similar to when a citizen submits a white card to indicate their position on the item, these comment forms will be sent directly to Historic Landmark Commission members and recorded by the Secretary. Historic Landmark Commissioners review comments received in advance of the meeting and take that public input into consideration prior to voting on an agenda item. The Chair will announce the number of Cards submitted in support or opposition to an item during the public comment period. Comments will not be read during the meeting. The Secretary will reflect the number of comments submitted in favor/opposition to an item, the registrant's name, address, and (summary of) comments within the Minutes of the Meeting, as applicable.

OR

- By phone – Citizens wishing to speak over the phone during this Historic Landmark Commission meeting may call (940) 349-7800 beginning 30 minutes prior to the meeting start time. Comments by phone will be accepted until the item is opened for discussion by the Commission. When the call is initially received, a staff member will receive the caller's information and either: 1) offer to call the citizen back when it is time for them to speak, or 2) record the caller's information, support or opposition, and comment. If the caller chooses to record their support or opposition, rather than speaking during the meeting, the Chair will announce the number of comments submitted in support or opposition to the item. If the caller wishes to receive a call back, the voice of each caller will be broadcast into the meeting during the public commenting time of their desired agenda item. Individuals will be able to comment once per agenda item.

After determining that a quorum is present, the Historic Landmark Commission of the City of Denton, Texas will convene in a Regular Meeting on Monday, January 11, 2021 at 3:00 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas, at which the following items will be considered:

#### **1. PLEDGE OF ALLEGIANCE**

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

## 2. ITEMS FOR CONSIDERATION

- A. [HLC21-005](#) Consider the approval of the November 9, 2020 minutes.

Attachments:      [Exhibit 1 - November 9, 2020 Minutes](#)

- B. [COA20-0021](#) Hold a public meeting and consider an application for a Certificate of Appropriateness, in accordance with Section 2.9.2 of the Denton Development Code, to install a patio cover at 2234 Alamo Place, within the West Oak Area Historic District (WOH). The site is located on the northeast corner of Thomas Street and Alamo Place. (COA20-0021, 2234 Alamo Place Patio Cover, Ron Mengueta)

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
                              [Exhibit 2 - Site Location Map](#)  
                              [Exhibit 3 - West Oak Area Historic District Map](#)  
                              [Exhibit 4 - COA Application](#)  
                              [Exhibit 5 - COA Checklist](#)  
                              [Exhibit 6 - Project Narrative for Exterior Paint](#)  
                              [Exhibit 7 - Patio Cover Details](#)

- C. [COA20-0019](#) Hold a public meeting and consider an application for a Certificate of Appropriateness, in accordance with Section 2.9.2 of the Denton Development Code, to convert an existing detached garage into an Accessory Dwelling Unit structure at 923 W. Oak Street, within the Oak Hickory Historic District (OHH). The site is located on the south side of West Oak Street, between Denton Street and Welch Street. (COA20-0019, Garage Conversion, Ron Mengueta)

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
                              [Exhibit 2 - Site Location Map](#)  
                              [Exhibit 3 - Oak-Hickory Historic District Map](#)  
                              [Exhibit 4 - COA Application](#)  
                              [Exhibit 5 - Project Narrative](#)  
                              [Exhibit 6 - Site Plan with Parking](#)  
                              [Exhibit 7 - Proposed Floorplan](#)  
                              [Exhibit 8 - Photos](#)

## 3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Historic Landmark Commission or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Historic Landmark Commission reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

#### CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Denton, Texas, on the 8th day of January, 2021 at 2:25 p.m.

\_\_\_\_\_  
CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.