



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda Audit/Finance Committee

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Wednesday, February 10, 2021

3:00 PM

Council Work Session Room

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Note: Council Member and Committee Chair John Ryan, Council Member Deb Armintor, and Council Member Paul Meltzer will be participating in the meeting via video/teleconference.

After determining that a quorum is present, the Audit/Finance Committee of the City of Denton, Texas, will convene in a Regular Meeting on Wednesday, February 10, 2021, at 3:00 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

### 1. ITEMS FOR CONSIDERATION

- A. [AF21-006](#) Hold a discussion and appoint a Chair and Vice-Chair for the Audit/Finance Committee of the City of Denton.  
Attachments: [Exhibit 1 - Agenda Information Sheet](#)
- B. [AF21-001](#) Consider approval of the minutes for March 17, 2020.  
Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Draft Meeting Minutes 03-17-20](#)
- C. [AF21-002](#) Management Report - Annual Debt Report as of September 30, 2020  
Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Annual Debt Summary Report](#)
- D. [AF21-005](#) Receive a report, hold a discussion, and give staff direction regarding the Audit/Finance Committee's internal audit oversight duties.  
Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Audit Committee Best Practices](#)  
[Exhibit 3 - Presentation](#)
- E. [AF21-003](#) Receive a report, hold a discussion, and give staff direction regarding the completion and closure of audit projects.  
Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Audit Project Completion Form - 002 Procurement Card Process](#)  
[Exhibit 3 - Audit Project 002 Deliverables](#)
- F. [AF21-004](#) Receive a report, hold a discussion, and give staff direction regarding the Internal Audit Department's Fiscal Year 2020-21 Quarter One Report.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
                              [Exhibit 2 - 20-1783 - FY20-21 Annual Audit Plan](#)  
                              [Exhibit 3 - Fiscal Year 2020-21 Quarter One Report](#)  
                              [Exhibit 4 - Presentation](#)

## 2. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Audit/Finance Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Audit/Finance Committee reserves the right to adjourn into a Closed Meeting on any item on its open meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

### CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Denton, Texas, on the 4th day of February, 2021 at 10:50 a.m.

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CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.