

**MINUTES  
AIRPORT ADVISORY BOARD  
February 11, 2021**

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Special Called meeting on Thursday, March 11, 2021 at 11:00 a.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas, at which the following items will be considered:

**AIRPORT ADVISORY BOARD IN ATTENDANCE:** Chair Bob Tickner, Ed Ahrens, Ann Patterson, and Dominique Beachum.

**AIRPORT ADVISORY BOARD ABSENT:** Vice Chair Robert Ismert, Lauren Upshaw, and Micah Hope.

**STAFF MEMBERS PRESENT:** Scott Gray, Airport Manager, Chase Patterson, Airport Operations Manager, and Leanne Hood, Management Analyst and acting Recording Secretary.

**PUBLIC PRESENT:** N/A

**1. PRESENTATION FROM MEMBERS OF THE PUBLIC**

None

**2. ITEMS FOR CONSIDERATION**

**A. Consider approval of minutes of January 14, 2021.**

Member Ahrens made a motion to approve the minutes from January 14, 2021. Member Patterson seconded the motion. Motion carried unanimously (4-0).

**B. Consider approval of an amendment to Section 4 – Types of Meetings of the Airport Advisory Board's Rules of Procedure.**

The item was presented, and discussion followed.

Member Patterson made a motion to approve the proposed amendment to Section 4.1 – Regular Meetings of the Airport Advisory Board's Rule of Procedure. Member Beachum seconded the motion. Motion carried unanimously (4-0).

**C. Consider approval of an amendment to Section 9 – Officer Elections of the Airport Advisory Board's Rules of Procedure.**

The item was presented, and discussion followed.

Member Ahrens made a motion to approve the proposed amendment to Section 9 – Officer Elections of the Airport Advisory Board's Rules of Procedure. Member Beachum seconded the motion. Motion carried unanimously (4-0).

**D. Receive a report, hold a discussion and give staff direction regarding the Airport Advisory Board Rules of Procedure update and replacement.**

The item was presented, and discussion followed. The item will be presented at the next meeting for approval.

**E. Staff Reports**

**1. Monthly Operations Report – February 2021**

Patterson reports the airport operations are down 7% for the calendar year compared to January 2020. Fueling year to date is up 13.4% from this time last year.

Patterson presents a fuel breakdown for each Fixed Based Operator and the Annual Aircraft Operations.

Patterson reports there were no alerts and one incident. Wildlife management had several issues with birds, pyros were used to mitigate.

**2. Monthly Construction Report – February 2021**

Patterson reports the air traffic control tower upgrades is currently out for bids. Once the bid process is closed, staff will review the proposals and recommend a selection based on the criteria. The recommendation will be taken to City Council in April or May.

Patterson reports Airport Pavement Management Program status is unchanged. The engineers are working on a Pavement Management Program to catalog the condition of the airside pavement. Once complete the study will be presented to the Airport Advisory Board.

**3. Council Airport Committee – City Council Airport Related Items Matrix – February 2021**

No pending items.

**3. CONCLUDING ITEMS.**

Gray informs the board they will be receiving and email regarding the City of Denton ethics policy.

With no further business, the meeting was adjourned at 11:33 a.m.

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*Robert Tickner*  
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Bob Tickner  
Chairman

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*Leanne Hood*  
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Leanne Hood  
Recording Secretary