



## CITY OF DENTON CIVIL SERVICE COMMISSION MINUTES

**Date/Time:** Thursday, March 25, 2021, at 3:30 p.m.

**Location:** City Hall – Council Work Session Room  
215 E. McKinney St, Denton, TX 76205

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Thursday, March 25, 2021, at 3:31 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas.

**PRESENT:** Chair Darhyl Ramsey and Commissioners John Baines and Jaime Blanton

**APPROVED LEAVE OF ABSENCE:** Commissioner Lilyan Prado Carrillo

Also present were Civil Service Director Stephanie Lang, Deputy City Attorney Michael Cronig, Fire Chief Kenneth Hedges, Battalion Chief Michael Holdscaw, Lieutenant Michael Behrens, Assistant to the City Manager Rachel Bathrop Mendoza, and Civil Service Secretary Crystal Babcock.

Note: Chair Darhyl Ramsey and Commissioners John Baines and Jaime Blanton participated in the regular meeting via video/teleconference under the provisions allowed by the Texas Government Code Section 551.127.

The posted agenda noted the registration process for public participation at this virtual meeting. While citizen commentary received via the online registration process is not read, each member of the Civil Service Commission received each registration as it was submitted, if any.

### 1. ITEMS FOR CONSIDERATION

#### A. CSC21-019 *Introduction of guests.*

Chair Ramsey introduced Commissioner Jaime Blanton to the group. Additionally, there were Fire Driver and Captain promotional examination appellants in attendance.

#### B. CSC21-020 *Receive public comments.*

1. Pre-registration: None
2. Open Microphone: None

#### C. CSC21-021 *Consider approval of the minutes from the February 26, 2021, meeting.*

The Commission considered approval of minutes from the February 26, 2021, Civil Service Commission meeting. Having no items to review, Commissioner Baines motioned to approve the minutes and Commissioner Blanton seconded the motion. The motion carried unanimously, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey  
NAYS (0): None

#### D. CSC21-027 *Consider, hold discussion, and take action on the election of the Temporary Vice Chair effective immediately and serving until the end of Commissioner Prado Carrillo's current term.*

City of Denton Civil Service Commission  
 March 25, 2021  
 Page 2 of 3

The Commissioners discussed electing a Temporary Vice Chair to serve the remainder of Commissioner Prado Carrillo's current term. Commissioner Blanton made a motion to elect Commissioner Baines to serve as the Temporary Vice Chair, Commissioner Ramsey seconded the motion. The motion carried unanimously, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey  
 NAYS (0): None

*E. CSC21-022 Consider, hold discussion, and take action the Certified List from the Police Department's Lieutenant promotional examination.*

The Commissioners considered approval of the Certified List from the Police Department's Lieutenant promotional examination. Commissioner Blanton made a motion to accept the Certified List as presented, and Commissioner Baines seconded the motion. The motion carried unanimously, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey  
 NAYS (0): None

*F. CSC21-023 Consider, hold discussion, and take action on the Eligibility List from the Fire Department's Battalion Chief promotional examination that was administered on March 2, 2021.*

After discussing the Fire Department's plans for promoting, Commissioner Baines made a motion to accept the Eligibility List as presented, and Commissioner Ramsey seconded the motion. The motion carried unanimously, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey  
 NAYS (0): None

*G. CSC21-024 Consider, hold discussion, and take action on the appealed questions from the Fire Department's Captain promotional examination that was administered on March 3, 2021.*

The Commission considered appeals of questions from the Fire Department's Captain promotional examination that was administered on March 3, 2021. The following action was taken for each appealed question.

Question	Action	Motion/Second	Vote
2	Sustain the Answer Key	Baines/Ramsey	3 – 0
5	Sustain the Answer Key	Blanton/Baines	3 – 0
60	Sustain the Answer Key	Blanton/Baines	3 – 0
65	Sustain the Answer Key	Baines/Blanton	3 – 0
85	Accept both C and D	Blanton/Baines	3 – 0
91	Appellant withdrew their appeal.		N/A
97	Accept both A and B	Blanton/Ramsey	2 – 1; Baines Opposed

*H. CSC21-025 Consider, hold discussion, and take action on the appealed questions from the Fire Department's Driver promotional examination that was administered on March 4, 2021.*

The Commission considered appeals of questions from the Fire Department's Driver promotional examination that was administered on March 4, 2021. The following action was taken for each

City of Denton Civil Service Commission  
 March 25, 2021  
 Page 3 of 3

appealed question.

<i>Question</i>	<i>Action</i>	<i>Motion/Second</i>	<i>Vote</i>
23	Sustain the Answer Key	Blanton/Ramsey	3 – 0
29	Appellant withdrew their appeal.		N/A
48	Sustain the Answer Key	Baines/Blanton	3 – 0
70	Sustain the Answer Key	Baines/Blanton	2 – 1; Ramsey Opposed
95	Accept both A and D	Baines/Blanton	3 – 0

- I. CSC21-026 Discuss agenda and date of the next Civil Service Commission meeting to be held virtually.

The Commission discussed scheduling the April meeting for April 29, 2021. Commissioner Baines made a motion to adjourn at 6:23 p.m., Commissioner Blanton seconded the motion. The motion carried unanimously, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey

NAYS (0): None

DocuSigned by:

*Darhyl Ramsey*

DARHYL RAMSEY, CHAIR

8/3/2021

DATE

DocuSigned by:

*Crystal Babcock*

CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY

8/3/2021

DATE