



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda

### Historic Landmark Commission

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**Monday, May 10, 2021**

**3:00 PM**

**Council Work Session Room**

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NOTE: Chair Roy Anderson, Vice-Chair Mary Anderson, and Commissioners Janell Cottam, Linnie McAdams, Evan Stone, Angie Stripling, Melody Kohout, and Cassandra Berry will be participating in the meeting via video/teleconference.

#### **REGISTRATION GUIDELINES FOR ADDRESSING THE HISTORIC LANDMARK COMMISSION**

Due to COVID-19 precautions, members of the public will not be able to attend the May 10, 2021 Historic Landmark Commission meeting in-person. To accommodate and receive input on agenda items citizens will be able to participate in the following manner:

- Virtual White Card – On May 7, the agenda was posted online at [www.cityofdenton.com/publicmeetings](http://www.cityofdenton.com/publicmeetings). Once the agenda is posted, a link to the Virtual White Card, an online form, will be made available under the main heading on the webpage. Within this form, citizens may indicate support or opposition and submit a brief comment about a specific agenda item. Comments may be submitted up until the start of the meeting, at which time, the Virtual White Card form will be closed. Similar to when a citizen submits a white card to indicate their position on the item, these comment forms will be sent directly to Historic Landmark Commission members and recorded by the Secretary. Historic Landmark Commissioners review comments received in advance of the meeting and take that public input into consideration prior to voting on an agenda item. The Chair will announce the number of Cards submitted in support or opposition to an item during the public comment period. Comments will not be read during the meeting. The Secretary will reflect the number of comments submitted in favor/opposition to an item, the registrant's name, address, and (summary of) comments within the Minutes of the Meeting, as applicable.

OR

- By phone – Citizens wishing to speak over the phone during this Historic Landmark Commission meeting may call (940) 349-7800 beginning 30 minutes prior to the meeting start time. Comments by phone will be accepted until the item is opened for discussion by the Commission. When the call is initially received, a staff member will receive the caller's information and either: 1) offer to call the citizen back when it is time for them to speak, or 2) record the caller's information, support or opposition, and comment. If the caller chooses to record their support or opposition, rather than speaking during the meeting, the Chair will announce the number of comments submitted in support or opposition to the item. If the caller wishes to receive a call back, the voice of each caller will be broadcast into the meeting during the public commenting time of their desired agenda item. Individuals will be able to comment once per agenda item.

After determining that a quorum is present, the Historic Landmark Commission of the City of Denton, Texas will convene in a Regular Meeting on Monday, May 10, 2021, at 3:00 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas, at which the following items will be considered:

#### **1. PLEDGE OF ALLEGIANCE**

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

## 2. ITEMS FOR CONSIDERATION

- A. [HLC21-027](#) Consider the approval of the March 15, 2021 minutes.

Attachments: [Exhibit 1 - March 15, 2021 Minutes](#)

- B. [COA21-0003](#) Hold a public meeting and consider an application for a Certificate of Appropriateness (COA), in accordance with Section 2.9.2 of the Denton Development Code, to construct an awning and reconfigure the front façade windows at 219 Jagoe Street, within the West Oak Area Historic District (WOH). The site is located on the west side of Jagoe Street, just north of W Oak Street. (COA21-0003, 219 Jagoe Street, Cameron Robertson)

Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Site Location Map](#)  
[Exhibit 3 - West Oak Area Historic District Map](#)  
[Exhibit 4 - COA Application](#)  
[Exhibit 5 - Project Narrative](#)  
[Exhibit 6 - Site Plan](#)  
[Exhibit 7 - Proposed Primary \(East\) Elevation](#)

- C. [COA21-0004](#) Hold a public meeting and consider an application for a Certificate of Appropriateness, in accordance with Section 2.9.2 of the Denton Development Code, to remove the flower boxes and replace exterior ground-floor windows at 120 W Oak Street, a local Historic Landmark and a contributing building to the Denton County Courthouse Square National Register Historic District. The site is located on the northeast corner of N Elm Street and W Oak Street. (COA21-0004, 120 W Oak Street, Cameron Robertson)

Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Site Location and Districts Map](#)  
[Exhibit 3 - COA Application](#)  
[Exhibit 4 - Project Details](#)  
[Exhibit 5 - The Denton Square District, Standards and Guidelines](#)  
[Exhibit 6 - Proposed Alterations](#)

- D. [COA21-0005](#) Hold a public meeting and consider an application for a Certificate of Appropriateness (COA), in accordance with Section 2.9.2 of the Denton Development Code, to construct a new house and relocate and reduce an existing two-story garage apartment to one-story at 2230 West Oak Street, within the West Oak Area Historic District (WOH). The site is located on the northeast corner of West Oak Street and Thomas Street. (COA21-0005, 2230 W Oak Street New Construction, Cameron Robertson)

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Site Location Map](#)  
[Exhibit 3 - West Oak Area Historic District Map](#)  
[Exhibit 4 - COA Application](#)  
[Exhibit 5 - Project Narrative](#)  
[Exhibit 6 - Proposed Site Plan](#)  
[Exhibit 7 - Proposed Floor Plan and Elevation](#)  
[Exhibit 8 - Stone Tile Sample](#)  
[Exhibit 9 - Proposed Exterior Paint Colors](#)

- E. [HL21-0001](#)      Hold a public meeting and determine whether the presented expenses resulted in a permanent improvement or restoration of a local historic landmarked property located at 1003 West Oak Street, within the Oak-Hickory Historic District (OHH). The site is located on the south side of West Oak Street, midblock between North Welch and Denton Streets. (HL21-0001, 1003 W Oak Street, Cameron Robertson)

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Site Location Map](#)  
[Exhibit 3 - Oak-Hickory Historic District Map](#)  
[Exhibit 4 - Application for Historic Landmark Tax Exemption Authorization](#)

### 3. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Historic Landmark Commission or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Historic Landmark Commission reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

#### CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://www.cityofdenton.com/en-us/government/open/agendas-minutes>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on May 7, 2021, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

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CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.