



**City of Denton Police Department
Chief of Police Advisory Board
Minutes
June 30, 2021**

After determining that a quorum was present, the Chief of Police Advisory Board convened in a Regular Meeting on Wednesday, June 30, 2021 at 6:05 pm in Classrooms C & D of the Public Safety Training Center at 719 E. Hickory Street, Denton, Texas.

PRESENT: Rhonda Buckley, Katina Butler, Daniel Clanton, Sara Hensley, Cherlynn Hurd, Jill Jester, Kristen Johnson, Kari Salyers, Donald Thornton, Priscilla Yeverino. Ex-Officio Members: Brock Fischer, Samuel Garrison, Kim Kunz, Ed Reynolds, Nicole Shaw.

ABSENT: Trevor Taylor

Also present were Chief Frank Dixon, Assistant Chief Bobby Smith, Compliance and Accreditation Specialist Richard Williams, Public Information Officer Amy Cunningham, Deputy City Attorney Michael Cronig, Executive Assistant Robin Fox, Police Training Advisory Board members Jamie Beck and Jody Sundt.

1. ITEMS FOR CONSIDERATION

A. *DPD21-021* *Welcome from Chief Frank Dixon, review of the Board's purpose and charge, and signing of Confidentiality Agreement.*

Chief Frank Dixon opened the meeting and gave his appreciation to all members for agreeing to serve. He gave a brief overview of the Committee's purpose and charge; and asked all members to sign the Confidentiality Agreement.

B. *DPD21-022* *Welcome and introduction of Committee members, ex-officio members, and support staff.*

Chief Dixon asked the members to introduce themselves.

C. *DPD21-023* *Receive nominations and hold an election for Chair and Vice Chair.*

Chief Dixon asked if there were any volunteers for Chair and Vice Chair. Kari Salyers and Donald Thornton voiced interest. Rhonda Buckley nominated Katina Butler as Chair and Jill Jester as Vice Chair. Donald Thornton asked if this item could be tabled until the next meeting. Other members wanted to select the Chair and Vice Chair at this meeting. After discussion, it was agreed that they would table the item until the next meeting. Buckley withdrew her nomination.

D. DPD21-024 *Review, discuss and approve an annual meeting schedule.*

A draft meetings schedule was presented to the Committee. There was a discussion and the following questions were asked: How long would it take to cover Chapter 143? Is it possible to have an all-day training? Is there any type of online training? Could the committee meet more than once a month?

Deputy City Attorney Michael Cronig stated that Chapter 143 could take quite a while to cover. Assistant Chief Smith said that policies could be provided to members to review in advance. Jill Jester suggested using “doodle to poll members on other possible meeting dates.

After discussion Sara Hensley made a motion to accept the following meeting dates: July 28; August 25; September 29; October 27; and November 17.; and to skip the month of December. Kari Salyers seconded the motion. The Board voted unanimously to accept the dates.

E. DPD21-025 *Review and discuss Board requests for information and agenda items for the next meeting.*

The Board asked if materials could be sent to them to review before the next meeting. Deputy City Attorney Mike Cronig will cover Chapter 143 at the next meeting on July 28. He will provide the Board with a PowerPoint Presentation to review before the meeting.

Rhonda Buckley asked if there was a description of chair duties. Kristen Johnson read the description from Boards and Commissions Handbook.

Chief Dixon suggested that the Board consider staggering the two-year terms in the future.

Robin Fox will email the Board an updated list of meeting dates, copies of signed Confidentiality forms, and the minutes from the meeting.

Sara Hensley moved the meeting be adjourned; Daniel Clanton seconded. The Board voted unanimously to adjourn the meeting.

Meeting adjourned at 7:07 pm


Chair, Jill Jester