



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda Audit/Finance Committee

Tuesday, September 12, 2017

9:30 AM

City Hall Conference Room

After determining that a quorum is present, the Audit/Finance Committee of the City of Denton, Texas, will convene in a regular meeting on Tuesday, September 12, 2017 at 9:30 a.m. in the City Hall Conference Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

1. REGULAR MEETING

[AF17-007](#) Hold a discussion and appoint a Chairperson for the Audit/Finance Committee.

Attachments: [Exhibit 1 - Resolution No. R2009-015](#)

[AF17-008](#) Consider approval of Audit/Finance Committee minutes of March 7, 2017.

Attachments: [Exhibit 1 - Draft Minutes March 07 2017](#)

[AF17-011](#) Receive a report, hold a discussion, and give staff direction regarding the FY 2016-17 external financial audit to be conducted by Pattillo, Brown & Hill L.L.P.

[AF17-009](#) Receive a report, hold a discussion and give staff direction regarding the City's membership in coalitions related to rate filings by Atmos Energy Corporation and Oncor Electric Delivery Company.

Attachments: [Exhibit 1 - Membership Listing by Coalition](#)
[Exhibit 2 - ACSC Participation Agreement](#)
[Exhibit 3 - OCSC Participation Agreement](#)
[Exhibit 4 - Atmos Service Area Map](#)
[Exhibit 5 - Oncor Service Area Map](#)

[AF17-010](#) Receive a report, hold a discussion and give staff direction regarding updates to the City Council Travel Policy.

Attachments: [Exhibit 1 - Ordinance No. 2006-273](#)
[Exhibit 2 - Redlined City Council Travel Policy](#)

[AF17-012](#) Receive a report, hold a discussion, and give staff direction regarding the Vendor Master File Audit.

Attachments: [Exhibit 1 - Audit & Finance Committee Presentation 091217 - VMF](#)
[Exhibit 2 - VMF Audit](#)
[Exhibit 3 - JD Edwards Diagram](#)

[AF17-013](#) Receive a report, hold a discussion, and give staff direction regarding the FY18 Annual Audit Plan

Attachments: [Exhibit 1 - Audit & Finance Committee Presentation 091217 - FY18 AAP](#)
[Exhibit 2 - 2017 - Tally Sheet II - Annual Risk Assessment](#)
[Exhibit 3 - FY18 Audit Plan](#)

[AF17-015](#) Receive a report and hold a discussion regarding a review of select City cash handling locations.

Attachments: [Exhibit 1 - Cash Handling Review Matrix as of 8 31 17](#)

[AF17-014](#) Receive a report and hold a discussion regarding the renewal of franchise agreements with Atmos Energy and CoServ Gas.

Attachments: [Exhibit 1 - Ordinance No. 2001-484](#)
[Exhibit 2 - Resolution No. 2008-012](#)
[Exhibit 3 - Ordinance No. 99-024](#)

2. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Audit/Finance Committee or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Audit/Finance Committee reserves the right to adjourn into a Closed Meeting on any item on its open meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Denton, Texas, on the _____ day of _____, 2017 at _____ o'clock (a.m.) (p.m.)

CITY SECRETARY

NOTE: THE CITY HALL CONFERENCE ROOM AT CITY HALL IS HANDICAP-ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940/349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT A SIGN LANGUAGE INTERPRETER CAN BE SCHEDULED THROUGH THE CITY SECRETARY'S OFFICE.