

**Minutes
Historic Landmark Commission
September 10, 2018**

The Historic Landmark Commission of the City of Denton, Texas convened in a Regular Meeting on **Monday, September 10, 2018 at 5:30 p.m.** in the City Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which time the following items were considered:

PRESENT: Chair Alyssa Stevenson. Commissioners: Helen Bailey, John Morris, Mary Anderson, Erin Clegg and Katy McBride.

ABSENT: Commissioners: Roy Anderson and Kenneth Williamson.

STAFF: Richard Cannone, Roman McAllen, Scott McDonald, Jerry Drake, Athenia Green, Cathy Welborn and Kelly Robinson.

REGULAR MEETING

Chair Stevenson called the Regular Meeting to order at 5:35 p.m.

1. **PLEDGE OF ALLEGIANCE**

- A. U.S. Flag
- B. Texas Flag

2. **ITEMS FOR CONSIDERATION**

A. [Consider approval of the July 31, 2018 Historic Landmark Commission meeting minutes.](#)

Commissioner John Morris motioned, Commissioner Erin Clegg seconded to approve the July 31, 2018 meeting minutes. **Motion approved (6-0).** Commissioner Helen Bailey, “aye”, Commissioner John Morris, “aye”, Commissioner Mary Anderson, “aye”, Commissioner Erin Clegg, “aye”, Chair Alyssa Stevenson, “aye”, Commissioner Katy McBride “aye”.

B. [Receive a report, hold a discussion, and make a recommendation to City Council regarding an amendment to Section 10-131 of the City of Denton’s Code of Ordinances related to tax exemptions for historically significant sites.](#)

Carolyn Booth, Director of Economic Development, presented Item for Consideration B. Booth stated in 1988 City Council adopted an ordinance which would provide tax relief to encourage preservation to Downtown Commercial Sites. The ordinance has only been used five times since 1988. In 2018 staff requested the City of Denton Legal Department to perform a review of Ordinance 2014-125. Legal staff did find that the ordinance did not amend the correct section of the Code of Ordinances.

Booth stated Legal has drafted an amendment to Section 10-131 of Ordinance 2014-125, in which Staff does recommend approval.

Commissioner Morris asked if the requirement of 100 percent abatement is still required. Booth stated it is 100 percent tax abatement on the incremental increase. Chair Stevenson requested clarification if the approval of Historical Landmark Commission (HLC) is still required if changes are going to be made to the facades. Booth stated HLC would have to approve the whole project before the applicant is granted permission to do any updates or renovations.

Commissioner Helen Bailey motioned, Commissioner Erin Clegg seconded to approve this request. **Motion approved (6-0).** Commissioner Helen Bailey, “aye”, Commissioner John Morris, “aye”, Commissioner Mary Anderson, “aye”, Commissioner Erin Clegg, “aye”, Chair Alyssa Stevenson, “aye”, Commissioner Katy McBride “aye”.

C. Hold a public meeting and consider amending a Certificate of Appropriateness, in accordance with Section 35.7.6.8.A., of the Denton Development Code, to approve the wall didactic to accompany the recently installed, for permanent display, Lynn Ford designed doors at City Hall. The building is located at 215 E. McKinney Street on the north side of E. McKinney between N. Locust and Bell Avenue.

Roman McAllen, Historical Preservation Officer, presented Item for Consideration C. Chair Stevenson and Commissioner Bailey were very pleased with the updated look of the didactic. Commissioner Anderson, stated the verbiage for Lynn Ford’s didactic needs to be updated to state San Antonio, Texas, instead of Austin, Texas. McAllen confirmed the city will be updated to San Antonio instead of Austin.

Commissioner Helen Bailey motioned, Commissioner Mary Anderson seconded to approve the request based on the following correction on the Lynn Ford didactic in paragraph two to state: **His work is prominently featured in several Texas landmarks, including the McNay Art Institute in San Antonio, Texas and Skidmore College in Saratoga Springs, New York, as well as in many O’Neil Ford designed homes for Texas’ most prominent families.** **Motion approved (6-0).** Commissioner Helen Bailey, “aye”, Commissioner John Morris, “aye”, Commissioner Mary Anderson, “aye”, Commissioner Erin Clegg, “aye”, Chair Alyssa Stevenson, “aye”, Commissioner Katy McBride “aye”.

D. Historic Landmark Commission project matrix.

Roman McAllen, Historical Preservation Officer, stated as part of the O’Neil Ford exhibit, the Denton Convention and Visitor Bureau has made a phone application (App) for O’Neil Ford’s work. McAllen stated the first meeting for the Preservation Plan will be Thursday, September 13, 2018 with The Lakota Group.

Chair Stevenson questioned the time frame for the Denton Square Design Standards. Richard Cannone, Deputy Director of Development Services, stated the designation has been put in ordinance form, staff and the skateholder will review the ordinance to ensure everything is correct, the Historic Landmark Commission should expect to see the updated ordinance around November 2018.

Chair Stevenson requested a Work Session on Confederate Monuments and to go over what other Cities in Texas have implemented.

Chair Stevenson also requested a one page tax incentive update.

Commissioner Morris questioned if there was an update on item COA18-0001. McAllen stated the contractor has withdrawn the application.

Commissioner Anderson requested if there is a way to inform residents new to the Historical Districts regarding the steps and rules for obtaining a Certificate of Appropriateness (COA). Chair Stevenson stated signage is visible and all documentation is accessible on the City of Denton's website. Jerry Drake, First Assistant City Attorney, stated this would be a function of the building permit process, but some residents do try and avoid the permit process in general. McAllen stated this item will be added to the project matrix for further discussion.

Chair Stevenson closed the Historical Landmark Commission meeting at 6:14 pm.