



**CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES**

Date/Time: Wednesday, October 27, 2021, at 1:00 p.m.
Location: City Hall East – Human Resources Training Room
601 E. Hickory Street, Ste. A, Denton, TX 76205

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Wednesday, October 27, 2021, at 1:03 p.m. in the Human Resources Training Room at City Hall East, 601 E. Hickory Street, Ste. A, Denton, Texas.

PRESENT: Chair Darhyl Ramsey and Commissioner John Baines

Also present were Civil Service Director Stephanie Lang, Deputy City Attorney Michael Cronig, Lieutenant Michael Behrens, and Civil Service Secretary Crystal Babcock.

ABSENT WITH NOTICE: Commissioner Jaime Blanton

1. ITEMS FOR CONSIDERATION

A. CSC21-047 Introduction of guests.

None.

B. CSC21-048 Receive public comments.

None.

C. CSC21-049 Consider approval of the minutes from the September 22, 2021, meeting.

The Commission considered approval of minutes from the September 22, 2021, Civil Service Commission meeting. Commissioner Baines motioned to approve the minutes as presented, and Commissioner Ramsey seconded the motion. The motion carried unanimously, 2 – 0.

AYES (2): Commissioners Baines and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Blanton

D. CSC21-050 Consider, hold discussion, and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Sergeant Promotional Exam (Source Material List was approved at the September 22, 2021, Civil Service Commission meeting, and subsequently posted).

After a brief discussion regarding the General Orders and how the numbering has changed since the Source Material List was approved due to the ongoing updating of policies/procedures, Commissioner Baines made a motion to approve the POA reflecting the new language (removing the chapter numbers and keeping the subject matter title) and updating the test date to reflect 90 days from October 27, 2021. Commissioner Ramsey seconded the motion. The motion carried unanimously, 2 – 0.

AYES (2): Commissioners Baines and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Blanton

- E. CSC21-051 Consider, hold discussion, and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Lieutenant Promotional Exam (Source Material List was approved at the September 22, 2021, Civil Service Commission, and subsequently posted).

After a brief discussion regarding the General Orders and how the numbering has changed since the Source Material List was approved due to the ongoing updating of policies/procedures, Commissioner Baines made a motion to approve the POA reflecting the new language (removing the chapter numbers and keeping the subject matter title) and updating the test date to reflect 90 days from October 27, 2021. Commissioner Ramsey seconded the motion. The motion carried unanimously, 2 – 0.

AYES (2): Commissioners Baines and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Blanton

- F. CSC21-052 Discuss agenda and date of the next Civil Service Commission meeting to be held in-person.

The Commission will not meet in November or December unless a need arises, the next scheduled meeting is set for January 26, 2022, at 1:00 p.m. Commissioner Baines made a motion to adjourn at 1:28 p.m.; Commissioner Ramsey seconded the motion. The motion carried unanimously, 2 – 0.

AYES (2): Commissioners Baines and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Blanton



DARHYL RAMSEY, CHAIR

Nov. 10, 2021

DATE



CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY

11.10.2021

DATE