

**MINUTES  
CITY OF DENTON  
PUBLIC ART COMMITTEE  
May 3, 2018**

After determining that a quorum was present, the Public Art Committee of the City of Denton, Texas, convened on Thursday, May 3, 2018, at 4:04 p.m. The meeting was held at the Denton Public Safety Training Center, 719 East Hickory Street, Denton, Texas.

**PRESENT:** Guy Bruggeman, Brian Wheeler, Michelle Lynn, Joe Duncan, Ed Steele, Monet Franklin, Georgina Ngozi, Millie Giles, Gerry Veeder, and Jodi Ismert

**ABSENT:**

**STAFF PRESENT:** Bryan Langley, Caroline Booth, Michelle Cunningham, and Michelle Coughlin

**A. PAC18-017**      **Re-consider approval of the minutes from the Public Art Committee on Thursday, March 1, 2018. Scrivener's error, the vote regarding Item Number PAC18-005 was previously omitted from the minutes.**

Bruggeman made a motion to re-approve the minutes from the Public Art Committee on Thursday, March 1, 2018, with the addition of another adjustment as follows: Under the Concluding Items section of the March 1, 2018 agenda there was a request made for an update on the relocation of the sculpture at Bell & Hickory Street that was omitted.

Lynn seconded the motion. The motion was approved unanimously by a vote of 9-0.

**B. PAC18-018**      **Consider approval of the minutes of the April 5, 2018, meeting.**

Bruggeman made motion to approve the minutes of the April 5, 2018, meeting, as presented.

Lynn seconded the motion. The motion was approved unanimously by a vote of 9-0.

**C. PAC18-013**      **Receive a report, hold a discussion, and give staff direction regarding the development of detailed guidelines for site selection, eligible projects, art and artist selection, and a lending policy as specified in the Public Art Policy.**

Booth mentioned that in staff's review of the Public Art Policy, there were four items that were specified to have additional guidelines or criteria written about them that have not been approached. Booth said some of the items have been done in practice but there are no official detailed guidelines per the policy.

These items include:

- Site selection
- Eligible projects
- Art and Artist selection
- Lending policy

Staff is requesting direction regarding the order in which the PAC would like to see these items approached, and how the committee would like for them to be brought forward. Staff's recommendation would be for staff to do research into what other cities are doing and pull together suggestions and bring forward a draft presentation to the committee for review. Booth also said another option would be to name a sub-committee to research a single topic, or all of the topics. Lynn suggested a matrix so the PAC could see information in comparison form, in order to compare what other cities are doing.

Booth added that staff's recommendation is for staff to do the research, with the goal of covering one topic per meeting, with the flexibility to roll the topic into the next meeting if necessary. Booth asked the PAC for their input, and the following order of topics was indicated:

Art and Artist selection  
Eligible projects  
Site selection  
Lending policy

Steele made a motion to approve staff recommendation. Giles seconded the motion. The motion was approved unanimously with a vote of 9-0.

**D. PAC18-014**

**Receive a report, hold a discussion, and make a recommendation Council regarding the Public Art Committee application for Program Year 2019 Hotel Occupancy Tax (HOT) funds.**

Cunningham opened the discussion and mentioned that the PAC receives 2.4 % of HOT fund receipts. In 2019 the PAC is estimated to receive \$73,360.00. Previously the PAC has set aside approximately \$62,000 for a primary project. The PAC has indicated interest in increasing the current year's budget to cover maintenance and geo-technical related fees.

With that, Cunningham reported that recently there had been damage done to the 911 memorial sculpture that sits in front of the Central Fire Station. Cunningham mentioned that she would be meeting with a representative from Kirkpatrick Architecture in order to get an estimate to repair the damage. The damage that was done was indicated by Cunningham as writing carved into the sculpture. Giles mentioned that she had spoken with David Robinson with Kirkpatrick Architecture, and he indicated the damage that was done will simply rust over. In light of that information, Giles mentioned that significant maintenance dollars would not need to be spent.

Cunningham also mentioned the Pops Carter piece that was vandalized.

Giles mentioned the original creation/installation of this piece was approximately \$23,000. Bruggeman mentioned this piece has now been vandalized twice. Lynn mentioned that she would like to see the repairs to the Pops Carter piece be made a priority. Ngozi mentioned it was her understanding there was \$1,200 that had been donated to the PAC from the Public Art Foundation that had been set aside for any necessary repairs.

Cunningham mentioned that staff will need to get estimates for the repairs to the Pops Carter art piece. Wheeler mentioned that he also would like to see the Pops Carter piece made a priority. The PAC agreed, but with the understanding that the piece would not be repaired and left in the same location. The PAC agreed to stabilize the piece, make the piece presentable, and then have it moved to the Patterson Arts Center.

While on topic, Wheeler asked if staff had seen the report from David Isles, which gave an assessment of all the outdoor artwork. Staff has not seen the report, but will look into receiving a copy. The PAC agreed this would be a good place to start in order to learn which pieces need priority maintenance. Staff mentioned the need to track and plan for maintenance because in prior years the Parks Department was absorbing maintenance costs.

In light of making maintenance costs a priority, the PAC mentioned not using HOT funds for a major project this year, as in the past, but setting aside funds to work with emerging artists on smaller projects in the range of \$5000-\$10,000 each. The PAC also mentioned this would be a great way to connect with emerging artists, becoming familiar with their work, and then when the PAC decides on a major project in the future, there will be qualified artists in place. Wheeler brought up the topic of temporary art projects, and the PAC shared interested in continuing conversation about temporary art projects.

Steele made a motion to direct staff to make an assessment of the cost to stabilize and move the Pops Carter art piece to the Patterson Arts Center, and also for staff to complete the assessment of maintenance needed for all pieces identified by the Isles report or other pieces not identified. With that information, staff would then determine the budget for priority maintenance, and after that to determine budget for overall maintenance. The remaining budget would then be assigned for projects to be determined in the future. Steele also mentioned creating a new Pops Carter piece, as part of a smaller projects.

Bruggeman seconded the motion. The motion was approved unanimously by a vote of 9-0.

**STAFF REPORTS:**

**1. Update on the Martin Luther King, Jr. Recreation Center public art project**

Booth gave an update on the Martin Luther King, Jr. Recreation Center Public Art Project, and reported the RFP will close on May 8, 2018. Staff will then review and screen the responses and afterward bring the evaluation committee together.

**2. Update on the Transportation public art project status**

Booth gave the update on the Transportation Public Art project status, and said that staff has received the names of two engineering/consulting firms that have been pre-approved/pre-qualified by the City. Booth said that Mark Nelson has made contact with both firms. Staff will be gathering information regarding the RFQ. Booth also mentioned that both of these aspects are progressing and will run concurrently.

**3. Update on Fire Station # 3 public art project**

Cunningham reported that she spoke with Jim Kirkpatrick with Kirkpatrick architecture studio and he indicated the project at fire station #3 will not be at the point of needing definitive materials until the fall of 2018. Cunningham mentioned that she will be reaching out to members of the sub-committee, Giles, Veeder, and Steele to determine their availability for a meeting in May to discuss the RFP process.

**4. Update on Denton Police Department public art project.**

Cunningham reported the topic of the Denton Police Department public art project will be an Item of Consideration at the May 8, 2018 City Council meeting, and further information will be shared with the PAC at the June 1, 2018 meeting. Cunningham relayed that previously the PAC had indicated a budget in the amount of \$9000 for Kirkpatrick Architecture Studio, however, after a review with the City's Materials Management department, staff learned that the request needs to align directly with the offer letter from Kirkpatrick Architecture. In the letter there was a request for \$300 for printing or presentations if necessary, therefore the recommendation that will go in front of City Council will be a request in the amount of \$9300 for Kirkpatrick Architecture, along with the information from Paula Collins.

## **2. CONCLUDING ITEMS**

Giles reported that a request for two murals in Fire Station #6 has been brought forward by Captain David Hickman, via Fire Chief Kenneth Hedges. The request includes a request for one mural in the entry way and one in the Fire Station's bay. Giles mentioned that, if approved, this means there would be public art in Fire Station 1, 2, 3, 4, and 6.

Ngozi would like to see, reflected in the general community, more images of children and families, not sure of the form that would take on. Maybe something around the square or around the libraries.

Steele would like to discuss in a future meeting traffic calming art, and requested an agenda item to discuss the general overall status of traffic calming art.

Wheeler welcomed Jodi Ismert to the PAC, and gave a farewell and thank you to Joe Duncan for his service. Joe and his family will be moving, and Joe will no longer serve on the PAC.

**The meeting adjourned at 4:55 p.m.**