



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda Public Utilities Board

Monday, February 27, 2017

9:00 AM

Service Center Training Room

After determining that a quorum is present, the Public Utilities Board of the City of Denton, Texas will convene in a meeting on Monday, February 27, 2017 at 9:00 a.m. in the Service Center Training Room at the City of Denton Service Center, 901-A Texas Street, Denton, Texas at which the following items will be considered:

The Public Utilities Board (PUB) will convene in a Closed Meeting to consider specific items when these items are listed below under the Closed Meeting section of this agenda. When items for consideration are not listed under the Closed Meeting section of the agenda, the PUB will not conduct a Closed Meeting and will immediately convene its open meeting. The PUB reserves the right to adjourn into a Closed Meeting on any item on its open meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

REGULAR MEETING

Following the completion of the Closed Meeting, the Public Utilities Board will convene in a Regular Meeting at which the following items will be considered:

CONSENT AGENDA

Each of these items is recommended by the Staff and approval thereof will be strictly on the basis of the Staff recommendations. Approval of the Consent Agenda authorizes the Assistant City Manager of Utilities or his designee to implement each item in accordance with the Staff recommendations. The Public Utilities Board has received background information and has had an opportunity to raise questions regarding these items prior to consideration.

Listed below are bids, purchase orders, contracts, and other items to be approved for payment of other action under the Consent Agenda (Agenda Items A – D). This listing is provided on the Consent Agenda to allow Public Utilities Board Members to discuss or withdraw an item prior to approval of the Consent Agenda. If no items are pulled, Consent Agenda Items A – D below will be approved with one motion. If items are pulled for separate discussion, they may be considered as the first items following approval of the Consent Agenda.

- A. [PUB17-046](#) Consider recommending approval of a contract with Credit Systems International, Inc. for the collection of unpaid utility bills owed by customers of Denton Municipal Utilities, in the annual estimated amount of \$45,000 for a three (3) year estimated total of \$135,000. Actual costs will be determined by monetary recoveries in accordance with approved percentages submitted by Credit Systems International, Inc. (RFP 6133-Section A)

Attachments: [Exhibit 1 - RFP 6133 Pricing Sheet Utilities](#)

- B. [PUB17-050](#) Consider recommending approval of a Professional Services Agreement for Architect or Engineer between the City of Denton and Freese and Nichols Inc. (FNI) in the lump sum amount of \$213,300.00 for Engineering Services associated with Water Distribution System Master Planning. (PSA 6388)

Attachments: [Exhibit 1 - Scope of Services and Fee Estimate](#)

[Exhibit 2 - Project Schedule](#)

- C. [PUB17-051](#) Consider recommendation of approval of Jagoe Public Company, Denton, TX, for the construction of a Middle Road Entrance for the Solid Waste and Recycling Department in the amount of \$1,487,071. (RFP 6218)

Attachments: [Exhibit 1- Bid Summary RFP 6218](#)

- D. [PUB17-054](#) Consider recommending adoption of an ordinance of the City of Denton authorizing the City Manager or his designee to execute a contract through the Buy Board Cooperative Purchasing Network for the acquisition of one (1) fuel truck for the City of Denton Fleet Services Department; and providing an effective date (File 6371-awarded to Rush Truck Center, Crane in the amount of \$251,025.21).

Attachments: [File 6371- Exhibit 1 Fuel Truck Quote.pdf](#)

[File 6371- Exhibit 2 Peterbilt Standardization memo.pdf](#)

[File 6371- Peterbilt Exhibit 3.pdf](#)

ITEMS FOR INDIVIDUAL CONSIDERATION

- A. [PUB17-057](#) Consider approval of the Public Utilities Board Meeting minutes of February 13, 2017.

Attachments: [PUB 2-13-17 Draft Minutes](#)

- B. [PUB17-055](#) Receive a report on the 2017 Water Environment Association of Texas Ronald B. Sieger Biosolids Management Award to the City of Denton Beneficial Reuse department.

Attachments: [Exhibit 1 - 2017 Award Notification Letter](#)

[Exhibit 2 - 2017 RonaldBSieger Denton Dino Dirt Nomination](#)

- C. [PUB17-049](#) Consider recommending adoption of an ordinance awarding a contract to install Supervisory Control and Data Acquisition (SCADA) hardware and software system for Denton Municipal Electric (DME) Denton Energy Center (DEC); providing for the expenditure of funds therefor; and providing an effective date (File 4074 SCADA System installation for Denton Municipal Electric awarded to Open Systems International (OSI)).

Attachments: [Exhibit 1 Quote](#)

[Exhibit 2 Sole Source Letter](#)

[Exhibit 3 Sole Source Memo](#)

[Exhibit 4 Presentation](#)

- D. [PUB17-053](#) Receive a report; hold a discussion, and give staff direction regarding the FY 2017-18 Budget Process.

Attachments: [Exhibit 1 - Presentation](#)

- E. [PUB17-043](#) Receive a report and hold a discussion regarding the Water and Wastewater Forecasts for FY 2017-18 Annual Program of Services and the FY 2018-22 Capital Improvement Plans.

Attachments: [Exhibit 1 - FY 2017-2018 forecast Water](#)

[Exhibit 2 - FY 2017-2018 forecast WW](#)

- F. [PUB17-052](#) Receive a report and hold a discussion regarding the proposed FY 2018 Solid Waste & Recycling Materials Forecast, which is utilized in preparing the Fiscal Year 2018 Solid Waste & Recycling Annual Budget and FY 2018 - 2022 Capital Improvement Program.

Attachments: [Exhibit 1 - FY 2018 SW&R Materials Forecast Presentation](#)

- G. [PUB17-017](#) Receive a report, hold a discussion, and give staff direction regarding the FY 2018 electric customer and megawatt-hour forecast of Denton Municipal Electric, which is utilized in preparing the FY 2018 Annual Budget and Capital Improvement Program.

Attachments: [Exhibit 1 - FY 2018 Electric Volume Forecast](#)

- H. [PUB17-058](#) ACM Update:
1. Video Flyover - Denton Energy Center
2. Matrix

Attachments: [DME Video](#)

[New Business Matrix](#)

CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Public Utilities Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

B. Possible Continuation of Closed Meeting topics, above posted.

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Denton, Texas, on the _____ day of _____, 2017 at _____ o'clock (a.m.) (p.m.)

CITY SECRETARY

NOTE: THE CITY OF DENTON SERVICE CENTER TRAINING ROOM IS HANDICAP-ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT A SIGN LANGUAGE INTERPRETER CAN BE SCHEDULED THROUGH THE CITY SECRETARY'S OFFICE.