



**City of Denton**  
**MINUTES TRAFFIC SAFETY**  
**COMMISSION**

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

**Monday, February 5, 2018**

**5:30pm**

**City Council Work Session Room**

After determining that a quorum of the Traffic Safety Commission of the City of Denton, Texas is present, the Chair of the Traffic Safety Commission will thereafter convene into an open meeting on Monday, February 5, 2018 at 5:33 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas

**Commissioners:** Chair Patrice Lyke, Nancy DiMarco, Jim Owen, Daniel Krutka, Cody Robinson, Courtney Cross, and Karen DeVinney

**Staff Members:** Pritam Deshmukh, Traffic Engineer; Victor Flores, Deputy City Attorney; and Sarah Lollar, Executive Assistant

**REGULAR MEETING**

**A. TSC18-006 Hold a discussion and appoint a Chairperson and Vice Chairperson for the Traffic Safety Commission.**

Karen DeVinney nominated Patrice Lyke as Chair, Cody Robinson 2<sup>nd</sup> the motion. The motion passed 7-0.

Jim Owen nominated Daniel Krutka, Karen DeVinney 2<sup>nd</sup> the motion. The motion passed 7-0.

**B. TSC18-007 Consider the approval of Traffic Safety Commission meeting minutes of January 3, 2018.**

Approved as circulated 6-0 with one abstention.

**C. TSC18-009 Receive a report, and hold a discussion regarding short term small transportation projects.**

Pritam Deshmukh, Traffic Engineer discussed each of the 6 projects listed in Exhibit 1 that were requested by Council to address congestion issues. Deshmukh described the different types of issues happening with each intersection.

Commissioner Krutka asked about the effects of a right turn lane for pedestrians. Deshmukh responded that a side walk path will be installed as well as relocating the lights with Tim Beatty and acquiring additional right-of-way to become ADA compliant.

Chair Lyke, explained concerns with the Bell and Mingo area. Cross walks need to be better marked. This is a tough intersection to feel safe using. Deshmukh responded that the addition of Audible Pedestrian Signals (APS) and countdown heads, intersection is 25 years old. Pavement markings are hard to keep up with Texas weather. We will look into this issue.

Commissioner Krutka asked about an advanced walking signal? Also has concerns with additional turn signals in the core of Denton and the effect of becoming less pedestrian friendly in this very

important mile of Denton. Deshmukh responded that clogged traffic is currently a bigger issue. Cross connectors will help both issues.

Commissioner Krutka is still very concerned about the Bell intersection.

Deshmukh will bring updates to the committee as the projects progress.

**This item was a discussion item only, no action is needed.**

**D. TSC18-010 Receive a report, and hold a discussion regarding Tax Increment Financing Reinvestment Zone (TIRZ) projects.**

Deshmukh discussed each of the 5 pedestrian project components and upgrades in detail explaining how these improvements will benefit the pedestrian community.

Commissioner Krutka asked what kind of lighting will be used. Deshmukh responded, similar to match the decorative lighting as Hickory.

Commissioner DiMarco asked for clarity on the commission's role with these projects when they have already been approved? Deshmukh explained that these projects were in response to a request by City Council and approved before they could be considered by the TSC.

Commissioner Krutka asked how he can find out about as they are coming up and happening. Deshmukh showed the committee where the CIP projects are communicated on the City's website.

Commissioner Krutka asked if this project information can be emailed to the committee members. Deshmukh explained that this information is listed in the Friday Street Construction Report.

**This item was a discussion item only, no action is needed.**

**E. TSC18-011 Hold a discussion regarding a presentation on Open Meetings Act.**

Victor Flores, Deputy City Attorney gave background information on his past role with the Open Meetings Act. Flores gave direction on open quorum and after meeting discussions. Flores gave examples of all the different ways the act can be violated by the different types of social media. He also explained that sub-committees can be formed that are less than a quorum to further discussions.

Commissioner Krutka voiced interest in forming a sub-committee to discuss these issues further and be better prepared for the committee items.

**F. TSC18-012 Staff Reports**

**1. Matrix**

Matrix –

- 1. Council approved no valet Parking.**
- 2. Small area plan, consultant has collected the data**
- 3. Left turn lanes were approved by Council for North and south bound.**
- 4. Bridge can accommodate pedestrians, working with TXDOT**
- 5. Working with TWU on adding sidewalk on the North side, ROW is very small**
- 6. Studying with UNT and small area plan, data collection is in progress**
- 7. Commissioner Krutka sprained his ankle due to dumpster placement, area needs more lighting.**



Deshmukh - Solid waste has removed from sidewalks. Chair Lyke asked if other apartments benefit from this valet service. Deshmukh will get back to Chair Lyke on this question.

**8. The speed humps will be removed by Medical City and speed cushions will be installed.**

Deshmukh explained that information will be brought at a later date.

**10. McKinney sidewalk, Oakland to Austin- working on RFQ to complete the project.**

**11. Denton ISD has a crossing guard at Malone and University Drive.**

Deshmukh called DISD and found that crossing guards are present.

**Additional items for the Matrix.**

**Lyke, questions about sidewalks. Is there a way to go back and to look at prior approved sidewalks where there is not installed. For example, Calhoun & Eagan on south side, was supposed to have a sidewalk and years pass by and this sidewalk is not there.**

Deshmukh explained that there is an ordinance that requires sidewalks but at times the neighborhood can fight the sidewalk so some of these areas may be subject to this situation.

**Commissioner Krutka asked about the sidewalks that are located close to the square that do not have wheel chair ramps on North side of Hickory near the breakfast and sushi place. Is that something we can look at?**

Deshmukh responded that he will be happy to check into that area.

**CONCLUDING ITEMS**

Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Public Utilities Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

**Adjournment: 6:42 pm**

APPROVED

---

Patrice Lyke  
Chair

---

Becky Owens  
Administrative Assistant



**City of Denton**  
**MINUTES TRAFFIC SAFETY**  
**COMMISSION**

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

---

**Monday, April 2, 2018**

**5:30pm**

**City Council Work Session Room**

---

After determining that a quorum of the Traffic Safety Commission of the City of Denton, Texas is present, the Chair of the Traffic Safety Commission will thereafter convene into an open meeting on Monday, April 2, 2018 at 5:32 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas

**Commissioners:** Chair Patrice Lyke, Jim Owen, Cody Robinson, and Karen DeVinney

**Staff Members:** Pritam Deshmukh, Traffic Engineer; Sarah Lollar, Executive Assistant

**REGULAR MEETING**

**A. TSC18-013 Consider the approval of the Traffic Safety Commission meeting minutes of February 5, 2018**

Karen DeVinney motioned to approve, Jim Owen 2<sup>nd</sup> the motion. Approved as circulated 4-0.

**B. TSC18-014 Receive a report and hold a discussion on a Local Transportation Project Advance Funding Agreement (LPAFA) for a Congestion Mitigation and Air Quality (CMAQ) Improvement project.**

Pritam Deshmukh, Traffic Engineer gave a presentation regarding funding received in 2015 from congestion mitigation and air quality for sidewalk installation. Unfortunately the funds were over committed at that time from COG and the project was delayed and rescheduled for 2018. The total schedule for the project is 2 years for design and construction of 5' sidewalks. This item was approved by City Council on March 20, 2018. The projects are near both Wilson and Pecan Elementary Schools.

**This item was a discussion item only, no action is needed.**

**C. TSC18-015 Receive a report and hold a discussion on an Advance Funding Agreement for a Transportation Alternatives Set-Aside (TASA) Program Project (construction of sidewalks for the Ginnings and Lee Elementary School areas) with the Texas Department of Transportation.**

Deshmukh presented that in 2016 the City of Denton was selected to receive funding from the Safe Routes to School program for sidewalks near Ginnings Elementary. Funding was approved in the total amount of \$1,006,917. This amount includes State funds of \$54,029, Federal Funding of \$762,311, and the City of Denton agreed to match for \$190,000 to add 5' sidewalks on Stuart Road between Windsor Drive and Sun Valley Drive. Sidewalks will also be installed near Lee Elementary on Audra Lane near Latimore Street and Mulkey Lane between Paisley Street and Oak Tree Drive. This project will take approximately 15 months.

The Commission was pleased to learn about all the additional sidewalk projects that staff has in progress.



**This item was a discussion item only, no action is needed.**

**D. TSC18-016 Receive a report and hold a discussion on an Advance Funding Agreement for a Transportation Alternatives Set-Aside (TASA) Program Project (construction of multi-use side path on Sycamore Street and bike lanes on Welch Street) with the Texas Department of Transportation for receiving federal funding.**

Deshmukh discussed that both of these projects are bike projects chosen to connect the existing DCTA transit center with UNT. The sidewalk will be constructed on the north side of Sycamore. A new traffic signal at Carroll Blvd. will also be installed as part of this project. The City is working with Union Pacific Railroad to upgrade the pedestrian crossing. The second part of this project is to add bike lanes on Welch between Eagle and Hickory where the 4 lanes on Welch Street will be reduced to one lane each way that has a center turning lane and bike lanes on both sides. This is an ideal place for bike lanes with the amount of pedestrian traffic and will also connect to existing bike lanes on Eagle Drive. This project will take approximately a 20 months to complete.

Discussion continued on the Carroll Blvd. and Mulberry Street crossing to replace the aging light and relocate to Sycamore Street in order to create a better pedestrian path over the railroad crossing.

Chair Lyke asked if this will be the first side path that Denton will have. Deshmukh responded that Mayhill Road will actually be the first side path in Denton as well as the new segment on McKinney Street will also have a side path. University Drive will have a side path between Mayhill Road all the way to the Greenbelt.

Staff agreed to bring an update on Hickory Street for the next meeting.

Deshmukh continued by discussing the current efforts to create a Mobility Plan that contains a Bike Plan, Pedestrian Plan, Thoroughfare Plan by hiring a consultant to assist staff in this process.

**This item was a discussion item only, no action is needed.**

**E. TSC18-017 Receive a report hold discussion and make a recommendation to City Council for approval of the Termination Agreement for First Precinct Bike Lanes and approval of an Interlocal Cooperation Agreement ("ICA") between the City of Denton (City) and Denton County (County), Texas, related to the engineering and construction of bicycle facility along Hercules Lane between Locust Street and Sherman Drive within the municipal limits of the City and Denton County Commissioner Precinct No.1.**

Deshmukh began presenting by explaining the history of this project that began in 2011 to receive funding from Precinct 1, for installation of a bike facility on Pennsylvania Avenue. The neighborhood, however, at that time rejected this facility. In response, staff retained the funds and has identified another area that would benefit from this facility. The County has approved the use of these fund for the new area proposed.

Staff requests approval from the Traffic Safety Commission to terminate the old agreement and move forward with the new proposed project and bring before the City Council.

The length of the project is approximately 12 months. Staff is also working with current developers to widen the street and assist with the future bike facility.

Discussion continued regarding existing sidewalks only on the South side but not consistently throughout and the type of bike facilities that would work best.

Karen DeVinney motioned to approve, Jim Owen 2<sup>nd</sup> the motion. Approved 4-0.

**F. TSC18-018 Receive a report, and hold a discussion regarding Pavement Art and its use as a Traffic Calming technique.**

Deshmukh presented that Council Member Bagheri had previously requested information regarding this topic at a Mobility Committee meeting. Deshmukh discussed this concept, the different uses and results achieved by using the different methods. Installing pavement art is proven to temporarily slow traffic, however, no more than continued education that has long term results. Deshmukh also reviewed the risks associated with using these methods.

- Not visible at night, will need additional electricity for illumination to be effective.
- Texas weather will shorten the life span of the painted graphic.
- This method is not supported by Federal Guideline pavement colors.

Discussion continued regarding where this type of application is commonly used. Crosswalks in Cities where there is a lot of traffic.

**G. TSC18-019**

Staff Reports

**1. Matrix**

Matrix –

- 1. Downtown Parking group is still discussing options.**
  - 2. Parking is a main issue, waiting on the future plan.**
  - 3. Fannin will be addressed with small area plan**
  - 4. Currently in the design phase of upgrading this intersection.**
  - 5. We have no ROW and will contact the County for resolution.**
  - 6. Mingo Road has very little ROW and are in discussions to widen the street with City management. Working with TWU to install a path.**
  - 7. The intersection has been flagged to be studied for improvements adding left turn lanes and other improvements.**
  - 8. Medical City has approved the speed cushions to complete in the next few weeks.**
  - 9. Currently on a list for design and construct in the next 8 months.**
  - 10. This has been added for design for the 2019 sidewalk package and researching future funding.**
- Chair Lyke asked if the School district would ever be responsible for sidewalks near a school. Deshmukh responded that this is the responsibility of the City.
- 11. North Hickory Street is being combined with an upcoming project in the area.**
  - 12. Will contact both buildings to offer other options but the dumpsters are currently within code.**

**Additional items for the Matrix.**

Commissioner Owen expressed concerns for the parking on eastbound Hickory Street and Fry Street to be added to the Matrix, discussion continued regarding solutions for this area.

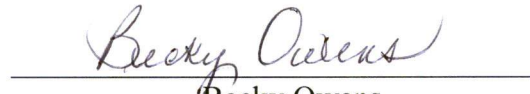


### **CONCLUDING ITEMS**

Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Public Utilities Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

**Adjournment: 6:26 pm**

APPROVED

  
\_\_\_\_\_  
Patrice Lyke  
Chair  
\_\_\_\_\_  
Becky Owens  
Administrative Assistant