



**CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES**

Date/Time: Wednesday, January 26, 2022, at 1:00 p.m.
Location: Development Service – Training Rooms 1 and 2
401 N. Elm Street, Denton, TX 76201

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Wednesday, January 26, 2022, at 1:22 p.m. in Training Rooms 1 and 2 at the Development Service Building, 401 N. Elm Street, Denton, Texas.

PRESENT: Chair Darhyl Ramsey and Commissioner Jaime Blanton

ABSENT WITH NOTICE: Commissioner John Baines

Also present were Civil Service Director Sarah Kuechler, Deputy City Attorney Michael Cronig, Fire Chief Kenneth Hedges, Fire Battalion Chief Michael Holdscaw, Fire Captain Mark Fleniken, Police Sergeant Jason Kolba, and Civil Service Secretary Crystal Babcock.

1. ITEMS FOR CONSIDERATION

- A. CSC22-001 *Introduction of guests.*

None.

- B. CSC22-002 *Receive public comments.*

None.

- C. CSC22-003 *Consider approval of the minutes from the November 10, 2021, meeting.*

The Commissioners considered approval of minutes from the November 10, 2021, Civil Service Commission meeting. Commissioner Blanton motioned to approve the minutes as presented, and Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- D. CSC22-004 *Hold discussion and take action on the election of the Chair and Vice-Chair.*

The Commissioners discussed electing a Chair and Vice-Chair for the 2022 Civil Service Commission. Commissioner Blanton made a motion to elect Commissioner Ramsey as Chair and Commissioner Baines as Vice-Chair, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- E. CSC22-005 *Receive a report, hold discussion, and take action on the Commission List for beginning positions in the Fire Department from the Written Examination that was administered on*

January 8, 2022.

The Commission considered approval of the Commission List for beginning positions in the Fire Department, from the Written Examination administered on January 8, 2022. After receiving the demographics and discussing recruitment efforts, Commissioner Blanton made a motion to approve the list as presented, and Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- F. CSC22-006 Receive a report, hold discussion, and take action on the Police Recruit Certification List from the Entrance Examination that was administered on January 8, 2022.*

The Commissioners considered approval of the Police Recruit Certification List from the Entrance Examination administered on January 8, 2022. After receiving the demographics and discussing recruitment efforts, Commissioner Blanton made a motion to approve the Certification List as presented. Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- G. CSC22-007 Receive a report, hold discussion, and take action the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Police Department entrance examination.*

Commissioner Blanton made a motion to approve the Position Opportunity Announcement (POA) as presented, and Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- H. CSC22-008 Receive a report, hold discussion, and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Driver Promotional Exam (Source Material List was approved at the September 22, 2021, Civil Service Commission meeting, and subsequently posted).*

Commissioner Blanton made a motion to accept and approve all three Fire Promotional Position Opportunity Announcements (POA), agenda items H, I, and J, scheduling the date, time, and location for each promotional exam. Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- I. CSC22-009 Receive a report, hold discussion, and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Captain Promotional Exam (Source Material List was approved at the September 22, 2021, Civil Service Commission*

meeting, and subsequently posted).

Commissioner Blanton made a motion to accept and approve all three Fire Promotional Position Opportunity Announcements (POA), agenda items H, I, and J, scheduling the date, time, and location for each promotional exam. Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- J. CSC22-010 *Receive a report, hold discussion, and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Battalion Chief Promotional Exam (Source Material List was approved at the September 22, 2021, Civil Service Commission meeting, and subsequently posted).*

Commissioner Blanton made a motion to accept and approve all three Fire Promotional Position Opportunity Announcements (POA), agenda items H, I, and J, scheduling the date, time, and location for each promotional exam. Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- K. CSC22-011 *Hold discussion and take action on the meeting schedule for 2022.*

The next scheduled meeting is set for February 23, 2022, at 1:00 p.m. Commissioner Blanton made a motion to adjourn at 1:50 p.m.; Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

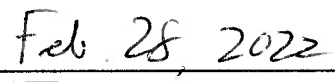
AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

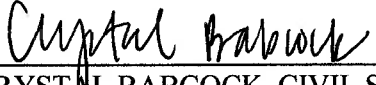
ABSENT (1): Commissioner Baines



DARHYL RAMSEY, CHAIR



DATE



CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY



DATE