



**City of Denton**  
**MINUTES**  
**DENTON ANIMAL SHELTER ADVISORY**  
**COMMITTEE**

City Hall  
215 E. McKinney Street  
Denton, Texas  
[www.cityofdenton.com](http://www.cityofdenton.com)

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**Wednesday, February 2, 2022**

**3:04 p.m.**

**City Council Work Session Room**

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After determining that a quorum of the Animal Shelter Advisory Committee of the City of Denton, Texas was present, the Committee convened in a Regular Meeting on Wednesday, February 2, 2022 at 3:04 p.m. in the City Council Work Session Room, 215 E McKinney Street, Denton, Texas.

**Present In Person:** Members Charles Hunter, Jonathan Birden, Dorcas Johnson, and Dani Shaw.

**Present Via Video/Teleconference:** Chair Diana Leggett, Vice Chair Anne Sullivan, and Cassie Whitmire.

Note: City staff members Sara Hensley, Nichole Heyer and Karisa Richards were also in attendance.

**REGULAR MEETING**

**A. ASAC22-005 Receive nominations and elect a Chair and Vice-Chair.**

Introductions followed by Nominations:

Member Sullivan nominated Member Leggett for Chair.

Motion carried and was approved by vote.

AYES (4): Members Sullivan, Johnson, Hunter, and Birden

NAYS (0)

Leggett accepted the nomination.

Member Hunter nominated Member Sullivan for Vice Chair.

Motion carried and was approved by vote.

AYES (4): Members Hunter, Johnson, Leggett, and Birden

NAYS (0)

Sullivan accepted the nomination.

**B. ASAC22-006 Discuss and adopt an annual meeting schedule.**

Member Birden moved to approve the item as presented; seconded by Member Sullivan. Motion carried unanimously.

**C. ASAC22-002 Consider approval of the minutes for October 27, 2021.**

Member Sullivan moved to approve the item as presented; seconded by Member Hunter. Motion carried, and the minutes were approved by vote.

AYES (6): Chair Leggett and Members Birden, Sullivan, Hunter, Johnson and Shaw.

NAYS (0)

- D.** ASAC22-003 Receive a report, hold a discussion, and give staff direction regarding shelter statistics and operations.

This item was presented, and discussion followed.

- E.** Receive a report, hold a discussion, and give staff direction regarding Animal Services Continuity of Operations Plan.

This item was presented, and discussion followed.

**CONCLUDING ITEMS**

Microchip Drive for Cats

RSVP Vet / pool of providers / RFP process / Scope

Flea-Tick Prevention – Upgrading

**Adjournment: 3:48 P.M.**

MINUTES APPROVED ON: \_\_\_\_\_

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Diana Leggett  
Chair

\_\_\_\_\_  
Karisa Richards  
Recording Secretary