

MINUTES  
CITY OF DENTON  
DENTON PUBLIC LIBRARY BOARD  
Emily Fowler Central Library Meeting Room – March 14, 2022

After determining that a quorum was present, the Denton Public Library Board convened on Monday, February 14, 2022, at 5:30 p.m. The meeting was held at the South Branch Meeting Room at 3228 Teasley Lane, Denton, Texas. Chair Cleopatra Birckbichler, Vice-Chair Ling Jeng, and Members Laura Cantu and Sandy Swan were in attendance.

PRESENT: Cleopatra Birckbichler, Ling Jeng, Laura Cantu, Sandy Swan

ABSENT: Jean Greenlaw

STAFF PRESENT: Jennifer Bekker

GUESTS: none

**1. PRESENTATION FROM MEMBERS OF THE PUBLIC**

NONE

**2. ITEMS FOR CONSIDERATION**

**A. LB22-009**                      Moment of silence in memory of Jim Owen, Library Board member.

A moment of silence was observed by all in attendance in memory of Jim Owen.

**B. LB22-010**                      Consider approval of the minutes of the February 14, 2022, meeting.

The Board approved the minutes of the February 14, 2022, meeting. (Ling Jeng motioned for approval, Sandy Swan seconded, all in favor)

**C. LB22-011**                      Consider approval of amendments to the Library Board bylaws.

The Board approved the amendments to the Library Board bylaws. (Ling Jeng motioned for approval, Laura Cantu seconded, all in favor)

**D. LB22-012**                      The Board received an informational report regarding the Emily Fowler Library Foundation.

The Foundation currently has a \$100,000 CD that came to maturity in April 2021 and was rolled over. It also has a checking account balance of \$6,241.51.

There has been no Foundation activity since the last meeting. A Foundation meeting will be scheduled in May 2022.

**E. LB22-013**                      The Board received an informational report regarding the Friends of the Denton Public Libraries.

There has been no Friends activity since the last meeting. The next meeting of the Friends Executive Board is Thursday, April 14 at 5:30 p.m. in the North Branch Meeting Room.

**F. LB22-014**

The Board received a report, held a discussion, and considered approval of the Denton Public Library Interlibrary Loan Policy and Gift Policy updates.

The Interlibrary Loan Policy included minor grammar and clarification updates. The Gift Policy was combined with the Special Collections Deed of Gift Form, a reference to the library's Collection Development Policy was added, and an "Acceptance of Special Collections Materials" section was added. (Sandy Swan motioned for approval, Laura Cantu seconded, all in favor)

**G. LB22-015**

The Board received a report, held a discussion, and gave staff direction regarding:

***2/23-2/24 Winter Storm***– City facilities closed and the Emily Fowler Central Library operated as a warming station for the branch's regular hours from 3 p.m. Wednesday, February 23 through Thursday, February 24. All library facilities reopened with regular hours and services on Friday, February 25.

***Future Warming Station Planning*** – After listening to feedback from staff and reviewing usage patterns, the Library is working with the Parks Department to propose that in future inclement weather events the MLK Recreation Center operate as the warming station with all staffing efforts focused on that facility.

***Staff Development Day Recap*** – All three library locations closed on Friday March 4, 2022 for the library's annual Staff Development Day. Staff broke out into groups to tour one of five area libraries for half the day. Upon return, staff had a networking lunch and were joined by the City Manager's Office team who spoke. The Director of Libraries presented a review of the last fiscal year and upcoming highlights for the current fiscal year. Laura Douglas presented about the TexTreasure grant project. Each tour group then shared about their tour experiences.


***Achievement of Excellence in Libraries Award*** – Denton Public Library was awarded the 2021 Texas Municipal Library Directors Association Achievement of Excellence in Libraries Award

**3. CONCLUDING ITEMS**

None.

The Meeting adjourned at 6:23 p.m.

  
Cleopatra Birckbichler, President

  
Jennifer Bekker, Director of Libraries  
City of Denton, TX

Minutes approved on: April 11, 2022