

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
North Branch Library Meeting Room – April 11, 2022

After determining that a quorum was present, the Denton Public Library Board convened on Monday, April 11, 2022, at 5:30 p.m. The meeting was held at the North Branch Meeting Room at 3020 N. Locust, Denton, Texas. Chair Cleopatra Birckbichler, Vice-Chair Ling Jeng, and Members Jean Greenlaw, Sandy Swan, and Dallas Guill were in attendance.

PRESENT: Cleopatra Birckbichler, Ling Jeng, Jean Greenlaw, Sandy Swan, Dallas Guill

ABSENT: Laura Cantu

STAFF PRESENT: Jennifer Bekker, Christine Taylor, Cynthia Carter

GUESTS: none

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

NONE

2. ITEMS FOR CONSIDERATION

A. LB22-021

Consider approval of the minutes of the March 14, 2022, meeting.

The Board accepted and approved amended minutes of the March 14, 2022, meeting. Jean Greenlaw motioned for approval, Sandy Swan seconded, all in favor.

B. LB22-018

The Board received an informational report regarding the Emily Fowler Library Foundation.

Jennifer Bekker reported that the Foundation currently has a \$100,000 CD that came to maturity in early April, 2022. The Foundation Trustees have been notified of the maturity notice and library staff is awaiting response. The Foundation checking account has a balance of \$6,241.51 as of the latest statement in December, 2021

There has been no Foundation activity since the last meeting. A Foundation meeting will be scheduled in May, 2022.

C. LB22-019

The Board received an informational report regarding the Friends of the Denton Public Libraries.

Jennifer Bekker reported that there has been no Friends activity since the last meeting. The next meeting of the Friends Executive Board is Thursday, April 14 at 5:30 p.m. in the North Branch Meeting Room.

During this meeting, the Director of Libraries will discuss funding requests for author visit events in 2022 and replacing the North Branch and Emily Fowler Central Library puppet stages.

Haley Phillips, Outreach Librarian, will also share information about opportunities for the Friends to join the library at DPL2Go activities to help promote their organization.

Jean Greenlaw inquired if the meetings rotate between branches. Jennifer Bekker responded all Friends Board Meetings are held at the North Branch Library.

D. LB22-016

The Board received a report, held a discussion, and gave staff direction regarding 2022 Summer Classes & Events.

Jean Greenlaw inquired why the limit of 25 for some of the upcoming Grab & Go Kits. Jennifer Bekker responded the cost of supplies for those kits is higher, so they had a lower quantity.

The Board approved the 2022 Summer Classes & Events. Sandy Swan motioned for approval, Jean Greenlaw seconded, all in favor.

E. LB22-020

The Board received a report, held a discussion, and gave staff direction regarding:

Public Library Association (PLA) Conference Report

Jennifer Bekker informed 5 attended the conference held in Portland, Oregon. Attendees: Jennifer Bekker, Kimberly Wells, Rebecca Ivey, Kasey Fanucchi, and Haley Phillips.

Attended classes of interest/focus. Met with vendors and networked. This was the first conference held since the pandemic. Normally PLA is held every 2 years.

Library Budget Planning

- Requesting 3.5 new FTE (full time employee) positions. This consists of: 2 FT, 2 PT, and turning 1 PT into a FT position
- Updating the North Branch drive-up window
- Requesting small baseline increases

Scheduling Software

This new software is currently being tested. This will streamline desk coverage scheduling processes saving hours of staff time. The system would also equalize desk coverage, so shifts are equitable.

Accessibility Audit

A group of Occupational Therapy students from TWU will be conducting an accessibility audit at the Emily Fowler Central Library this spring as part of their coursework. The library will be provided a copy of the

findings and will work with the library's Diversity, Equity, and Inclusion committee to address any recommendations.

Jean Greenlaw stated how beneficial this accessibility audit would be for individuals with various needs visiting the library, sharing that an individual should not have to ask for assistance to get out of a library chair.

TLA Branding Iron Award

Denton Public Library's History Moment video series has won the Texas Library Association Branding Iron Award. The History Moment video series was the winner of the Digital Only Communications category. The series was created by and stars Chuck Voellinger, Special Collections Librarian. Chuck Voellinger will be attending the 2022 Texas Library Association conference to accept the award. The series will be featured in the summer issue of the *Texas Library Journal*, which will be published in June.

F. LB22-017

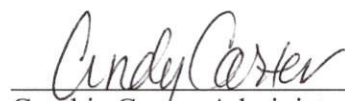
Conduct a walking tour of the Forge Makerspace at the North Branch Library.

3. CONCLUDING ITEMS

None.

The Meeting adjourned at 5:52 p.m.


Cleopatra Birckbichler, President


Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: May 9, 2022