

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
South Branch Library Meeting Room – August 8, 2022

After determining that a quorum was present, the Denton Public Library Board convened on Monday, August 8, 2022, at 5:30 p.m. The meeting was held at the South Branch Meeting Room at 3228 Teasley, Denton, Texas. Chair Cleopatra Birckbichler, Vice-Chair Ling Jeng, and Members Jean Greenlaw, Laura Cantu, Dallas Guill, and Sandy Swan were in attendance.

PRESENT: Cleopatra Birckbichler, Ling Jeng, Jean Greenlaw, Laura Cantu, Dallas Guill, Sandy Swan

ABSENT: none

STAFF PRESENT: Jennifer Bekker, Cynthia Carter

GUESTS: Lucinda Breeding-Gonzales

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

NONE

2. ITEMS FOR CONSIDERATION

A. LB22-041

Consider approval of the minutes of the July 11, 2022, meeting.

The Board accepted and approved amended minutes of the July 11, 2022, meeting. Jean Greenlaw motioned for approval, Laura Cantu seconded, all in favor.

B. LB22-037

The Board received an informational report regarding the Emily Fowler Library Foundation.

The Foundation currently has a \$100,000 CD that came to maturity in early April, 2022. The Foundation checking account has a balance of \$6,241.51 as of the latest statement in June, 2022. There have been no changes since the last Library Board meeting.

C. LB22-038

The Board received an informational report regarding the Friends of the Denton Public Libraries.

The Friends Executive Board met Thursday, July 14, 2022 at 5:30 p.m. in the North Branch Meeting Room.

- Randy Simmons, Library Assistant II who handles donation and discarded materials, provided a report about a recent recycling audit across all City departments to look for ways to keep materials out of the landfill. During the audit, it was discovered that the City's recycling vendor could not take hardback books because materials used in many hardback covers (cloth, plastics, wood, etc.) are not recyclable. Alternative recycling vendors for hardback books are being

reviewed. North Texas Book Consignment, the vendor used by the Friends for online sales, can also accept large quantities of hardback books for recycling disposal.

- Haley Phillips, Outreach Librarian, provided a calendar of DPL2Go outreach events and encouraged Friends members to join library outreach events to do membership drives. The Friends were invited to participate in the End of Summer Celebration and all author events that are sponsored by the Friends group. There was discussion about looking into the option to offer credit card payments at book sales through PayPal. They will research that option.
- On July 30, Charity Broomfield, President of the Friends of the Denton Public Libraries, spoke before the Brave Combo performance at the End of Summer Celebration to encourage Friends membership. Friends Executive Board Officers also hosted a membership table outside the bookstore. They reported brisk business at the book store during the event.

D. LB22-036

The Board received a report, held a discussion, and gave staff direction regarding Library's 2022 Fall Classes & Events.

Denton Public Library observes three programming seasons, Winter/Spring, Summer, and Fall. Prior to each programming season, proposed classes and events are presented to the Library Board for discussion and approval.

- The 2022 Fall Classes and Events which included the proposed programs for September – December was reviewed and discussed. Jean Greenlaw motioned for approval, Sandy Swan seconded, all in favor.

E. LB22-039

The Board received a report, held a discussion, and considered approval of the following Denton Public Library Policy updates:

- Internet and Computer Use Policy
- Confidentiality of Library Customer Records Policy

Laura Cantu motioned for approval, Dallas Guill seconded, all in favor.

F. LB22-040

The Board received a report, held a discussion, and gave staff direction regarding:

2022 Summer Reading Challenge Update

This year's Summer Reading Challenge had 2,809 participants. 1,256 read at least 5 hours, earning one prize book. 799 read at least 10 hours, earning a second prize book and additional entries into the prize drawings. Participants read 1,462,448 minutes. The program ended with a 44.7% completion rate (participants reading at least 5 hours). In 2021, the

program ended with 2,371 participants, 1,194,185 minutes read, and 749 people reading at least 5 hours which is a 31.6% completion rate. Summer Reading Challenge ended with an End of Summer Celebration event on July 30 featuring crafts, snacks, and a performance by Brave Combo.

Strategic Plan Update

The Library Strategic Plan process is being finalized. The Library Leadership Team met last week July to discuss a process like the process used in 2018. It would include staff input sessions, a leadership team input session, focus group input sessions with the Library Board, Friends of the Libraries, Emily Fowler Library Foundation Trustees, Teen Advisory Board, and possible focus groups for seniors, and three general community input session. Staff, focus group, and community input sessions would be scheduled throughout September, and October. An online survey to the public will also be offered September 1-30. Analysis of the input will be conducted in November and the library hopes to present a draft of the Strategic Plan to the Library Board in December. The Library Board input session will be part of the September 12, 2022 Library Board meeting.

Library Storage Unit

The Library currently rents a 10x20 storage unit to hold extra shelving components. The materials in the unit are semi-organized, making it difficult to get to shelving parts. The shelf units are leaning against the side walls with no bracing, which could create a dangerous situation. Metal book stops were stored in plastic transit bins that have collapsed under the weight of the contents. Staff are looking for opportunities to move the items to a City of Denton property and reorganize the shelving components with safe and easy to access industrial storage bins and shelving. If there is no opportunity to move the shelving to City property, the library will coordinate to have movers pull out the shelving and key staff and community service volunteers will organize items by type in bins and shelving for easy and safe access

2022 Tall Texan, Rebecca Ivey

Rebecca Ivey, Youth Services Librarian at South Branch Library, was selected to participate in the Texas Library Association 2022 TALL Texans Leadership Development Institute. Rebecca is one of only 30 library professionals selected from public, academic, school, and special libraries across Texas to participate in TALL Texans this year. The three-day program helps participants learn and embrace their potential to take new initiatives for their institutions, profession, and stakeholders. Curriculum topics such as leadership principle and practices, interpersonal communication in leadership roles, organizational risk taking, conflict negotiation, appreciative inquiry, and diversity and inclusion help participants grow professionally and improve libraries and communities in Texas.

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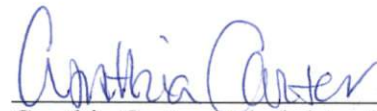
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3. CONCLUDING ITEMS

None.

The Meeting adjourned at 6:10 p.m.


Cleopatra Birckbichler, President


Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: 9/15/22