

## **City of Denton Internal Audit Advisory Committee**

After determining that a quorum was present, the Internal Audit Advisory Committee of the City of Denton, Texas convened in a Regular Meeting on Monday, October 24, 2022, at 5:33 p.m. in the City Hall Conference Room at City Hall, 215 E. McKinney Street, Denton, Texas.

PRESENT: Chair Mainja, Vice-Chair Wells and Members Allison and Ingram.

### **1. ITEMS FOR INDIVIDUAL CONSIDERATION**

**A. IAAC22-027** Consider approval of minutes for July 25, 2022.

Vice-Chair Wells moved to approve the minutes as presented; motion seconded by Member Ingram. Motion carried.

AYES (4): Chair Mainja, Vice-Chair Wells and Members Allison and Ingram.

NAYS (0): None.

**B. IAAC22-028** Draw straws to determine which two (2) members shall receive an initial term of one (1) year in order to stagger terms.

The item was presented, and discussion followed.

Chair Mainja and Member Allison drew short straws signifying a term of one year.

Vice-Chair Wells and Member Ingram drew long straws signifying a term of two year.

**C. IAAC22-029** Receive a report, hold a discussion, and take necessary action regarding the completion and closure of Audit Project 003 - Procurement Process.

The item was presented, and discussion followed.

Member Allison moved to accept direction option 1, close audit project 003; motion seconded by Member Ingram. Motion carried.

AYES (4): Chair Mainja, Vice-Chair Wells and Members Allison and Ingram.

NAYS (0): None.

**D. IAAC22-030** Management Reports

1. Internal Audit Fiscal Year 2021-22 Fourth Quarter Performance Report
2. Internal Audit Fiscal Year 2022-23 Tentative Project Schedule

The item was presented, and discussion followed.

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## 2. CONCLUDING ITEMS

None

With no further business, the meeting was adjourned at 6:21 p.m.

DocuSigned by:

*Martin Mainja*

Martin Mainja  
Chair

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*Tammy Peal*

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Tammy Peal  
Recording Secretary

MINUTES APPROVED ON: February 13, 2023