

**MINUTES
AIRPORT ADVISORY BOARD
November 9, 2022**

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Regular Meeting on Wednesday, November 9, 2022, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

PRESENT: Chair Robert Tickner, and Members Matthew Irvine, Rick Woolfolk, Greg Dawsey, Ann Patterson, and Lauren Upshaw.

ABSENT: Vice Chair Ed Ahrens.

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance.

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

Mike Sykes, 4850 Spartan Drive – Presented support for Agenda item AAB22-051

Milo Zonka, 4860 NE 12th Ave – Presented support for Agenda item AAB22-051

3. ITEMS FOR CONSIDERATION

A. Consider approval of minutes of September 14, 2022. (AAB22-050)

Member Upshaw moved to approve the item as presented. Member Irvine seconded the motion.
Motion carried.

AYES (6): Chair Tickner, and Members Irvine, Patterson, Upshaw, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (1): Vice Chair Ahrens

B. Ratification of the Airport Business Permit for DTO 4858, LLC to conduct Hangar and Office Leasing services at the Denton Enterprise Airport. (AAB-047)

Member Upshaw moved to approve the item as presented. Member Irvine seconded the motion.
Motion carried.

AYES (6): Chair Tickner, and Members Irvine, Patterson, Upshaw, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (1): Vice Chair Ahrens

C. Ratification of the Airport Business Permit for Immaculate Flight, LLC to conduct Aircraft Washing and Detailing services at the Denton Enterprise Airport. (AAB22-052)

Member Upshaw moved to approve the item as presented. Member Irvine seconded the motion. Motion carried.

AYES (6): Chair Tickner, and Members Irvine, Patterson, Upshaw, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (1): Vice Chair Ahrens

D. Receive a report, hold a discussion, and provide a recommendation to City Council regarding the approval of an Assignment of Airport Leases from Sykes-Vaughan Investments, LLC to Sheltair Aviation Denton, LLC of Airport Leases covering property located at 4700 Spartan Drive, 4780 Spartan Drive, 4849 Spartan Drive, 4700 John Carrell, 4790 John Carrell, 4600 Spartan Drive, 4850 Spartan Drive, 5007 Airport Road, 5077 Sabre Drive, and 5050 Warbird Drive, Denton, Texas at the Denton Enterprise Airport; authorizing the City Manager to execute the Assignment of Airport Leases; and providing an effective date. (AAB22-051)

The item was presented, and discussion followed.

Citizen Mike Sykes presented support and future endeavors for Sykes-Vaughan Investments, LLC.

Citizen Milo Zonka presented business points and future goals for Sheltair Aviation Denton, LLC.

Member Upshaw moved to approve the item as presented. Member Irvine seconded the motion. Motion carried.

AYES (6): Chair Tickner, and Members Irvine, Patterson, Upshaw, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (1): Vice Chair Ahrens

E. Staff Reports:

- 1. Monthly Operations Report – November 2022**
- 2. Monthly Construction Report – November 2022**
- 3. Airport Advisory Board-City Council Airport Related Items Matrix – November 2022**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

5. CONCLUDING ITEMS.

Airport Director Gray informed the board that there will be a financial report as a future item.

Chair Tickner requested a future tour for new board members.

Chair Tickner inquired about the Airport Master Plan. Airport Director Gray responded with timeline details.

Member Woolfolk presented an Airport parking issue. Airport Director Gray responded with the potential working plan in the process of approval.

The next scheduled Airport Advisory Board meeting is December 14, 2022, at 3:00 p.m.

With no further business, the meeting was adjourned at 3:40 p.m.

X

Bob Tickner
Chairman

X

Leanne Hood
Recording Secretary