



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda Airport Advisory Board

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Wednesday, December 14, 2022

3:00 PM

Airport Terminal Meeting Room

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After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a Regular Meeting on Wednesday, December 14, 2022, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas, at which the following items will be considered:

### 1. PLEDGE OF ALLEGIANCE

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

### 2. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

Citizens may complete one Request to Speak “Public Comment” card per night for the “Presentations from Members of the Public” portion of the meeting and submit it to the Airport Staff. Presentations from Members of the Public time is reserved for citizen comments regarding items not listed on the agenda. No official action can be taken on these items. Presentations from Members of the Public is limited to five speakers per meeting with each speaker allowed a maximum of three (3) minutes.

### 3. ITEMS FOR CONSIDERATION

- A. [AAB22-054](#) Consider approval of the minutes of November 9, 2022.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Draft Minutes - November 9, 2022](#)

- B. [AAB22-053](#) Ratification of the Airport Business Permit for Hangar Services, Inc. to conduct Aircraft Washing services at the Denton Enterprise Airport.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Airport Business Permit](#)

- C. [AAB22-055](#) Receive a report, hold a discussion, and provide a recommendation to City Council regarding the approval of a First Amendment to Airport Lease for THP Air, LLC covering property at 2200 Westcourt, Denton, Texas at the Denton Enterprise Airport; authorizing the City Manager to execute the First Amendment of Airport Lease; and providing an effective date.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Location Map](#)  
[Exhibit 3 - First Amendment to Airport Lease](#)

- D. [AAB22-058](#) Receive a report, hold a discussion, and provide recommendation to City Council

approval of an ordinance of the City of Denton intent to request financial assistance from the Texas Department of Transportation for airport improvements; authorizing the City Manager, or her designee, to accept on behalf of the City an offer from the Texas Department of Transportation (“TxDOT”) relating to a grant of \$607,700 for design costs with the City responsible for ten percent of total project costs; requiring the City to provide \$60,770 in contributory funds for design of the anticipated improvements; desire to complete the runway reconstruction project at the Denton Enterprise Airport with an estimated total project cost of \$19,880,000; and providing for an effective date.

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - APPA Agreement](#)  
                                 [Exhibit 3 - Designation of Sponsor](#)

- E.    [AAB22-057](#)    Receive a report and hold a discussion on the FY22-23 Airport Financial Report.

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - FY 22-23 Financial Report](#)  
                                 [Exhibit 3 - Airport 5 Year Financial Pro Forma](#)

- F.    [AAB22-056](#)    Staff Reports:  
                                 1. Monthly Operations Report - December 2022  
                                 2. Monthly Construction Report - December 2022  
                                 3. Airport Business Permit Report - December 2022  
                                 4. Airport Advisory Board-City Council Airport Related Items Matrix - December 2022

**Attachments:**      [Monthly Operations Report - December 2022](#)  
                                 [Monthly Construction Report - December 2022](#)  
                                 [Airport Business Permit Report - December 2022](#)  
                                 [Airport Advisory Board-City Council Airport Related Items Matrix - December 20](#)

#### 4. CONCLUDING ITEMS

A.    Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Airport Advisory Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Airport Advisory Board reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

## CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on December 9, 2022, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

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CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.