

**MINUTES
AIRPORT ADVISORY BOARD
December 14, 2022**

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a Regular Meeting on Wednesday, November 9, 2022, at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas.

PRESENT: Chair Robert Tickner, Vice Chair Ed Ahrens, and Members Matthew Irvine, Rick Woolfolk, Greg Dawsey, Ann Patterson, and David Smith.

ABSENT: None.

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance.

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

3. ITEMS FOR CONSIDERATION

A. Consider approval of minutes of November 9, 2022. (AAB22-054)

Member Woolfolk moved to approve the item as presented. Member Dawsey seconded the motion. Motion carried.

AYES (7): Chair Tickner, Vice Chair Ahrens, and Members Irvine, Patterson, Smith, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (0): NONE

B. Ratification of the Airport Business Permit for Hangar Services, Inc. to conduct Aircraft Washing services at the Denton Enterprise Airport. (AAB22-053)

Member Woolfolk moved to approve the item as presented. Vice Chair Ahrens seconded the motion. Motion carried.

AYES (7): Chair Tickner, Vice Chair Ahrens, and Members Irvine, Patterson, Smith, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (0): NONE

- C. Receive a report, hold a discussion, and provide a recommendation to City Council regarding the approval of a First Amendment to Airport Lease for THP Air, LLC covering property at 2200 Westcourt, Denton, Texas at the Denton Enterprise Airport; authorizing the City Manager to execute the First Amendment of Airport Lease; and providing an effective date. (AAB22-055)**

The item was presented, and discussion followed.

Member Woolfolk moved to approve the item as presented. Member Irvine seconded the motion. Motion carried.

AYES (7): Chair Tickner, Vice Chair Ahrens, and Members Irvine, Patterson, Smith, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (0): NONE

- D. Receive a report, hold a discussion, and provide recommendation to City Council approval of an ordinance of the City of Denton intent to request financial assistance from the Texas department of Transportation for airport improvements; authorizing the City Manager, or her designee, to accept on behalf of the City an offer from the Texas Department of Transportation ("TxDOT") relating to a grant of \$607,700 for design costs with the City responsible for ten percent of total project costs; requiring the City to provide \$60,770 in contributory funds for design of the anticipated improvements; desire to complete the runway reconstruction project at the Denton Enterprise Airport with an estimated total project cost of \$19,880,000; and providing for an effective date. (AAB22-058)**

The item was presented, and discussion followed.

Member Woolfolk moved to approve the item as presented. Member Dawsey seconded the motion. Motion carried.

AYES (7): Chair Tickner, Vice Chair Ahrens, and Members Irvine, Patterson, Smith, Woolfolk, and Dawsey

NAYS (0): NONE

ABSENT (0): NONE

- E. Receive a report and hold a discussion on the FY22-23 Airport Financial Report. (AAB22-057)**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

F. Staff Reports: (AAB22-056)

- 1. Monthly Operations Report – December 2022**
- 2. Monthly Construction Report – December 2022**
- 3. Airport Business Permit Report – December 2022**
- 4. Airport Advisory Board-City Council Airport Related Items Matrix – December 2022**

The items were presented, and discussion followed. There was no direction provided as the items were for presentation/discussion purposes only.

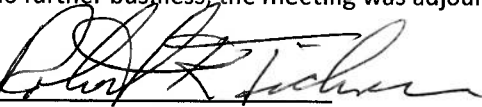
5. CONCLUDING ITEMS.


Airport staff member Hood informed the board that the social media pages for Denton Enterprise Airport have been approved and created.

Member Woolfolk presented a Board TxDOT event trip request. Airport Director Gray responded that he would reach out to the City Manager's office and respond to the request at the next Airport Advisory Board meeting.

The next scheduled Airport Advisory Board meeting is January 11, 2022, at 3:00 p.m.

With no further business, the meeting was adjourned at 4:20 p.m.

X 
Bob Tickner
Chairman

X 
Leanne Hood
Recording Secretary