



City of Denton

Meeting Agenda

City Council

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Tuesday, October 23, 2018

12:00 PM

Work Session Room

After determining that a quorum is present, the City Council of the City of Denton, Texas will convene in a Work Session on Tuesday, October 23, 2018 at 12:00 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

1. Citizen Comments on Consent Agenda Items

This section of the agenda allows citizens to speak on Consent Agenda Items only. Each speaker will be given a total of three (3) minutes to address any items he/she wishes that are listed on the Consent Agenda. A Request to Speak Card should be completed and returned to the City Secretary before Council considers this item.

2. Requests for clarification of agenda items listed on the agenda for October 23, 2018.

3. Work Session Reports

- A. [ID 18-1737](#) Receive a report from Board of Ethics Chair Jesse Davis, hold a discussion, and give staff direction regarding the Board of Ethics' Rules of Procedure.

Attachments:

[Exhibit 1 - AIS.pdf](#)

[Exhibit 2- Rules of Procedure Draft "M" .pdf](#)

[Exhibit 3- ISR 2018-151.pdf](#)

- B. [ID 18-1801](#) Receive a report, hold a discussion, and give staff direction regarding the possibility of creating a tourism public improvement district in Denton.

Attachments:

[Exhibit 1 - Agenda Information Sheet](#)

[Exhibit 2 - TPID sample resolution](#)

[Exhibit 3 - Presentation](#)

- C. [ID 18-1524](#) Receive a report, hold a discussion, and give staff direction regarding a Fleet Services facility expansion to add additional service bays to the north side of the current maintenance shop at the Service Center.

Attachments:

[AIS Fleet Expansion](#)

[Exhibit 2 - Fleet Expansion Presentation.pdf](#)

- D. [ID 18-1742](#) Receive a report, hold a discussion, and provide staff direction regarding City Council priorities for upcoming work session report topics.

Attachments: [Exhibit 1 - Agenda Information Sheet.pdf](#)
 [Exhibit 2 - Work Session Schedule](#)
 [Exhibit 3 - Individual Survey Results](#)
 [Exhibit 4 - Combined Survey Results](#)
 [Exhibit 5 - Council Requests for Information.pdf](#)
 [Exhibit 6 - Presentation.pdf](#)

- E. [ID 18-1805](#) Receive a report, hold a discussion, and provide staff direction regarding a potential future policy for meetings between members of the City Council and developers or groups requesting economic development incentives.

Attachments: [Exhibit 1 - Agenda Information Sheet -Developer Meeting](#)
 [Exhibit 2 - Presentation](#)

Following the completion of the Work Session, the City Council will convene in a Closed Meeting to consider specific items when these items are listed below under the Closed Meeting section of this agenda. The City Council reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

1. Closed Meeting:

- A. [ID 18-1390](#) Deliberations regarding Personnel Matters - Under Texas Government Code Section 551.074.

Deliberate and discuss the evaluation, duties, discipline, procedures, and contracts of the City Attorney and City Manager.

- B. [ID 18-1768](#) Deliberations regarding Personnel Matters - Under Texas Government Code Section 551.074.

Deliberate and discuss the evaluation, duties, and appointment of an interim Municipal Judge.

- C. [ID 18-1783](#) Consultation with Attorneys - Under Texas Government Code Section 551.071.

Receive information from the City's attorneys and discuss legal status, expenses and strategy in Cause No. DC-17-08139, styled "Michael Grim and Jim Maynard v. City of Denton, Texas" pending in the 68th Judicial District Court, Dallas County, Texas; where a discussion of these legal matters in an open meeting would conflict with the duty of the City's attorneys to the City of Denton and the Denton City Council under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas.

ANY FINAL ACTION, DECISION, OR VOTE ON A MATTER DELIBERATED IN A CLOSED MEETING WILL ONLY BE TAKEN IN AN OPEN MEETING THAT IS HELD IN COMPLIANCE WITH TEXAS GOVERNMENT CODE, CHAPTER 551, EXCEPT TO THE EXTENT SUCH FINAL ACTION, DECISION, OR VOTE IS TAKEN IN THE CLOSED MEETING IN ACCORDANCE WITH THE PROVISIONS OF §551.086 OF THE TEXAS GOVERNMENT CODE (THE 'PUBLIC POWER EXCEPTION'). THE CITY COUNCIL RESERVES THE RIGHT TO ADJOURN INTO A CLOSED MEETING OR EXECUTIVE SESSION AS AUTHORIZED BY TEX. GOV'T. CODE, §551.001, ET SEQ. (THE TEXAS OPEN MEETINGS ACT) ON ANY ITEM ON ITS OPEN MEETING AGENDA OR TO RECONVENE IN A CONTINUATION OF THE CLOSED MEETING ON THE CLOSED MEETING ITEMS NOTED ABOVE, IN ACCORDANCE WITH THE TEXAS OPEN MEETINGS ACT, INCLUDING, WITHOUT LIMITATION §551.071-551.086 OF THE TEXAS OPEN MEETINGS ACT.

Following the completion of the Closed Meeting, the City Council will convene in a Special Called Meeting to consider the following:

1. PROCLAMATIONS/PRESENTATIONS

- A. [ID 18-1724](#) Resolution of Appreciation for Judge Robin Ramsay

2. CONSENT AGENDA

Each of these items is recommended by the Staff and approval thereof will be strictly on the basis of the Staff recommendations. Approval of the Consent Agenda authorizes the City Manager or his designee to implement each item in accordance with the Staff recommendations. The City Council has received background information and has had an opportunity to raise questions regarding these items prior to consideration.

Listed below are bids, purchase orders, contracts, and other items to be approved under the Consent Agenda (Agenda Items A – N). This listing is provided on the Consent Agenda to allow Council Members to discuss or withdraw an item prior to approval of the Consent Agenda. If no items are pulled, Consent Agenda Items A – N below will be approved with one motion. If items are pulled for separate discussion, they may be considered as the first items following approval of the Consent Agenda.

- A. [ID 18-1672](#) Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract for the supply of Voluntary Dental and Voluntary Vision Insurance for the City of Denton; providing for the expenditure of funds therefor; and providing an effective date (RFP 6826- Voluntary Dental Insurance awarded to Delta Dental Insurance Company for three (3) years, with the option for two (2) additional years in the total five (5) year not-to-exceed amount of \$6,509,000 and Voluntary Vision Insurance awarded to United Healthcare Services, Inc. for three (3) years, with the option for two additional years, in the total five (5) year not to exceed amount of \$625,600). The actual cost will be determined by the number of employees and retirees electing coverage and the level of coverage selected. The coverage for Dental and Vision is voluntary and is determined by the actual voluntary employee participation. This is a pass through cost that is paid by the employee or retiree.

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
[Exhibit 2a - Pricing Evaluation - Dental](#)
[Exhibit 2b - Pricing Evaluation - Vision](#)
[Exhibit 3a - Ordinance and Dental Contract](#)
[Exhibit 3b - Vision Contract](#)

- B. [ID 18-1673](#) Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract through the Department of Information Resources (DIR) Cooperative Purchasing Network Contract Number DIR-TSO-3553 for the supply of Online Performance Management and Learning Management Software for the City of Denton; providing for the expenditure of funds therefor; and providing an effective date (File 6913 - awarded to Cornerstone OnDemand, Inc., in the one (1) year not-to-exceed amount of \$71,000).

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
[Exhibit 2 - Ordinance and Contract](#)

- C. [ID 18-1680](#) Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal cooperation, authorizing the City Manager to execute a contract through the Buy Board Cooperative Purchasing Network Contract Number 515-16, for Holt Caterpillar (CAT) equipment repair services for the City of Denton Fleet Services Department; authorizing the expenditure of funds therefor; and providing an effective date (File 6878 - awarded to Holt Texas, LTD, for one (1) year, with the option for two (2) additional one (1) year extensions, in a total not-to-exceed amount of \$375,000 for all years).

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
[Exhibit 2 - Ordinance and Contract](#)

- D. [ID 18-1682](#) Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with James Wood Autopark, Inc., for the supply of police patrol and supervisor vehicles for the City of Denton Police Department; providing for the expenditure of funds therefor; and providing an effective date (IFB 6863 - awarded to James Wood Autopark, Inc., in the three (3) year not-to-exceed amount of \$2,100,000).

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
[Exhibit 2 - Bid Tabulation](#)
[Exhibit 3 - FY18-19 List of Items Being Replaced](#)
[Exhibit 4 - Ordinance and Contract](#)

- E. [ID 18-1684](#) Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a twelve month lease agreement through the Department of Information Resources (DIR) Cooperative Purchasing Network Contract Number DIR-TSO-3041 with Ricoh-USA, Inc. for production printing equipment for the City of Denton Reprographics division; providing for the expenditure of funds therefor; and providing an effective date (File 6889 -

awarded to Ricoh USA, Inc. in the one (1) year not-to-exceed amount of \$81,293.04).

Attachments: [Exhibit 1- Agenda Information Sheet](#)
 [Exhibit 2 - Ordinance and Contract](#)

- F. [ID 18-1709](#) Consider approval of a resolution repealing the City of Denton's multiple departmental sponsorship policies, reference numbers 17-050, 18-095 and 18-224; replacing the repealed sponsorship policies with one consolidated city sponsorship policy; and providing an effective date.

Attachments: [Exhibit 1 AIS Sponsorship Policy.pdf](#)
 [Exhibit 2 City Sponsorship Policy.pdf](#)
 [Exhibit 3 Department Sponsorship Resolutions.pdf](#)

- G. [ID 18-1710](#) Consider approval of a resolution re-establishing a standing committee of the City Council of the city of Denton, Texas to be known as the Hotel Occupancy Tax (HOT) and Sponsorship Committee and assigning it additional duties; and providing an effective date.

Attachments: [Exhibit 1 AIS.pdf](#)
 [Exhibit 2 Resolution.pdf](#)
 [Exhibit 3 R2009-015.pdf](#)

- H. [ID 18-1713](#) Consider adoption of an ordinance of the City of Denton, approving a City sponsorship in an amount not to exceed \$2,500 of in-kind services and resources for the Denton County Veterans Coalition Stand Down event on Wednesday, October 24, 2018, and Thursday, October 25, 2018, at Denton Civic Center; and providing an effective date.

Attachments: [Exhibit 1 Agenda Information Sheet.pdf](#)
 [Exhibit 2 Ordinance.pdf](#)
 [Exhibit 3 Sponsorship Letter.pdf](#)
 [Exhibit 4 Letter of Request.pdf](#)

- I. [ID 18-1714](#) Consider adoption of an ordinance of the City of Denton, granting the Denton's Day of the Dead Festival, pursuant to section 17-20 of the Code of Ordinances, a noise exception on Saturday, October 27, 2018, from 11:00 a.m. to 9:00 p.m. at the corner of Mulberry Street and Industrial Street; granting a variance in amplified sound levels from 70 to 75 dba for an outdoor music festival; and providing an effective date.

Attachments: [Exhibit 1 Agenda Information Sheet.pdf](#)
 [Exhibit 2 Ordinance.pdf](#)
 [Exhibit 3 Letter of Request.pdf](#)

- J. [ID 18-1715](#) Consider adoption of an ordinance of the City of Denton, granting the Singing Oaks Church of Christ, pursuant to section 17-20 of the Code of Ordinances, a noise exception on Sunday, October 28, 2018, from 2:00 p.m. to 5:00 p.m. at South Lakes Park; granting a variance in hours of operation for amplified sound levels for an outdoor event; and providing an effective date.

Attachments: [Exhibit 1 Agenda Information Sheet.pdf](#)
 [Exhibit 2 Ordinance.pdf](#)
 [Exhibit 3 Letter of Request.pdf](#)

- K. [ID 18-1719](#) Consider approval of a resolution repealing the City of Denton's Use of the City Hall Meeting Spaces Policy Reference Number 500.01, and repealing the Use of Conference Rooms Policy Reference Number 500.02; incorporating a Use of City Facilities and Meeting Rooms Policy Reference Number 500.06, of the City's current policies and procedures; and providing an effective date.

Attachments: [Exhibit 1- Agenda Information Sheet.pdf](#)
 [Exhibit 2- Resolution.pdf](#)
 [Exhibit 3- Policy 500.06 Use of City Facilities and Meeting Rooms.pdf](#)
 [Exhibit 4- Policy 500.01 Use of City Hall Meeting Spaces.pdf](#)
 [Exhibit 5- Policy 500.02 Use of Conference Rooms.pdf](#)
 [Exhibit 6- ISR 2018-068.pdf](#)

- L. [ID 18-1726](#) Consider approval of a resolution allowing the Campus Theatre Concessions, LLC to sell alcoholic beverages for the Denton's Day of the Dead Festival, on Saturday, October 27, 2018, at the Williams Trade Square parking lot upon certain conditions; authorizing the City Manager or his designee to execute an agreement in conformity with this resolution; and providing an effective date.

Attachments: [Exhibit 1 Agenda Information Sheet.pdf](#)
 [Exhibit 2 Resolution and Agreement.pdf](#)
 [Exhibit 3 Letter of Request.pdf](#)

- M. [ID 18-1774](#) Consider approval of the minutes of September 25, October 1, and October 9, 2018.

Attachments: [Exhibit 1 September 25, 2018 Minutes](#)
 [Exhibit 2 October 1, 2018 Minutes](#)
 [Exhibit 3 October 9, 2018 Minutes](#)

- N. [ID 18-1817](#) Consider adoption of an ordinance authorizing the City Manager to execute a Water Main Cost Participation Agreement between the City of Denton, Texas and 380 Storage of Denton, LLC for the City's participation in the oversizing of water mains and in accordance with the terms and conditions of this ordinance; authorizing the expenditure of funds therefore; and providing an effective date. (File #6874 - In the not-to-exceed amount of \$105,679.35.)

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Locaton Map](#)
 [Exhibit 3 - City Cost Participation Estimate Final](#)
 [Exhibit 4 - Water Oversize Participation Agreement](#)
 [Exhibit 5 - CIP Detail Sheet](#)
 [Exhibit 6 - Ordinance](#)

3. ITEMS FOR INDIVIDUAL CONSIDERATION

- A. [ID 18-1482](#) Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with HR Green, Inc., for Engineering Development Services related to the review of development construction projects for the City of Denton, as set forth in the agreement; providing for the expenditure of funds therefor; and providing an effective date (RFQ 6818 - Professional Services Agreement for Engineering Development Services awarded to HR Green, Inc., in the not-to-exceed amount of \$815,147).

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Evaluation Sheet](#)
 [Exhibit 3 - Staff Presentation](#)
 [Exhibit 4 - Ordinance and Contract](#)

- B. [ID 18-1660](#) Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with Huitt-Zollars, Inc., for Engineering Related Professional Services for the McKinney Street Widening Project, as set forth in the agreement; providing for the expenditure of funds therefor; and providing an effective date (RFQ 6590-040 - Professional Services Agreement for Engineering Related Professional Services awarded to Huitt-Zollars, Inc. in the not-to-exceed amount of \$1,641,200).

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Ordinance and Contract](#)

- C. [ID 18-1661](#) Consider adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with Kimley-Horn and Associates, Inc., for the Standard Construction Specifications Preparation as set forth in the agreement; providing for the expenditure of funds therefor; and providing an effective date (RFQ 6590-039 -Professional Services Agreement for the Standard Construction Specifications Preparation awarded to Kimley-Horn and Associates, Inc. in the not-to-exceed amount of \$1,008,800). The Public Utilities Board recommends approval (4-0).

Attachments: [Exhibit 1 - Agenda Information Sheet](#)
 [Exhibit 2 - Staff Presentation](#)
 [Exhibit 3 - Ordinance and Contract](#)

- D. [ID 18-1741](#) Consider approval of a resolution of the City of Denton creating an advisory committee to consider and advise City Council on disability concerns such as accessibility and accommodations; repealing Resolution 2007-030 which previously established Denton's Committee of People with Disabilities; and providing an effective date.

Attachments: [Exhibit 1 - AIS.pdf](#)
 [Exhibit 2- Proposed Resolution.pdf](#)
 [Exhibit 3- Resolution No. 2007-030.pdf](#)
 [Exhibit 4- Presentation.pdf](#)

4. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the City Council or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

B. Possible Continuation of Closed Meeting topics, above posted.

C E R T I F I C A T E

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Denton, Texas, on the _____ day of _____, 2018 at _____ o'clock (a.m.) (p.m.)

CITY SECRETARY

NOTE: THE CITY OF DENTON CITY COUNCIL WORK SESSION ROOM IS ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT A SIGN LANGUAGE INTERPRETER CAN BE SCHEDULED THROUGH THE CITY SECRETARY'S OFFICE.