



**City of Denton  
MINUTES  
PUBLIC UTILITIES BOARD**

City Hall  
215 E. McKinney Street  
Denton, Texas  
www.cityofdenton.com

**Monday, October 22, 2018**

**6:00 pm**

**Work Session Room**

After determining that a quorum of the Public Utilities Board of the City of Denton, Texas is present, the Chair of the Public Utilities Board will thereafter convene into an open meeting on Monday, October 22, 2018 at 6:00 p.m. in the Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas

**Board Members: Chair Susan Parker, Vice Chair Brendan Carroll, Lilia Bynum, Charles Jackson, Allen Bishop, and Karen DeVinney**

**Ex Officio Members: Bryan Langley, Deputy City Manager and Mario Canizares, Assistant City Manager**

**Absent: Billy Cheek**

**REGULAR MEETING**

**1. CONSENT AGENDA**

- A. PUB18-158** - Consider recommending the adoption of an ordinance authorizing the City Manager to execute a Water Main Cost Participation Agreement between the City of Denton, Texas and 380 Storage of Denton, LLC for the City's participation in the oversizing of water mains and in accordance with the terms and conditions of this ordinance; authorizing the expenditure of funds therefore; and providing an effective date..
- B. PUB18-201** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute a Professional Services Agreement with Halff Associates, Inc., for Architect or Engineer Services for the Locust and Elm Street Water, Wastewater and Drainage Improvements project, as set forth in the agreement; providing for the expenditure of funds therefor; and providing an effective date (RFQ 6590-041 - Professional Services Agreement for Architect or Engineer Services awarded to Halff Associates, Inc. in the not-to-exceed amount of \$837,900).
- C. PUB18-206** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to approve a contract with Coufal-Prater Equipment, LLC dba United Ag & Turf, for mowers and tractors for the City of Denton; providing for the expenditure of funds therefor; and providing an effective date (IFB 6864 - awarded to Coufal-Prater Equipment, LLC dba United Ag & Turf in the five (5) year not-to-exceed amount of \$550,000).
- D. PUB18-207** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to approve a contract with James Wood Autopark, Inc., for the supply of medium duty truck chassis for various City of Denton Departments; providing for the expenditure of funds therefor; and providing an effective date (IFB 6865 - awarded to James Wood Autopark, Inc., in the three (3) year not-to-exceed amount of \$4,000,000).

**Board Member Jackson motioned to approve all Consent items second by Board Member Bishop. Vote 6-0 approved.**

## **2. ITEMS FOR INDIVIDUAL CONSIDERATION**

**A. PUB18-200** - Consider approval of the Public Utilities Board Meeting minutes of October 8, 2018.

**Approved as circulated.**

**B. PUB18-204** - Receive nominations and elect a secretary of the Public Utilities Board.

**Board Member Bishop nominated Board Member Jackson, vote 6-0 approved.**

**C. PUB18-192** - Consider recommending adoption of an ordinance of the City of Denton, Texas, a Texas home-rule municipal corporation, authorizing the City Manager to execute an Agreement with Huitt-Zollars, Inc., for Engineering Related Professional Services for the McKinney Street Widening Project, as set forth in the agreement; providing for the expenditure of funds therefor; and providing an effective date (RFQ 6590-040 - Agreement for Engineering Related Professional Services awarded to Huitt-Zollars, Inc., in the not-to-exceed amount of \$1,731,200).

Chad Allen made the presentation for this item.

Subject includes executing an agreement for engineering related professional services for final design of the McKinney Street Widening Project with Huitt-Zollars, Inc. in the amount not to exceed \$1,731,200.

Allen then showed a map of the project on the east end starts at Woodrow Lane and on the west ends at Grissom Road. There has been 30 percent of the design completed.

The scope of the project includes widening McKinney Street from a two lane roadway to a four lane divided roadway with turn lanes and sidewalks. It will adjust utilities as required and construct a 20 inch water transmission main from Loop 288 to Mayhill Road. Construct drainage improvements to meet City of Denton criteria with the budget at \$18,300,000. The project will be bid with alternates and build as far east of Loop 288 as possible since the budget is not enough to do the entire project.

Project History states in June 2016 TxDOT and the City of Denton agreed to transfer McKinney Street out of the TxDOT state highway system and into the City of Denton roadway network. In January 2017 the City of Denton and TxDOT entered into an Advance Funding Agreement implementing the transfer of \$18,267,303 from the State to the City of Denton. The City of Denton originally intended to use a design-build process for design and construction of McKinney Street. An engineering firm was hired to represent the City and to develop 30 percent complete construction plans. An RFQ and an RFP would be issued to facilitate hiring of a design-build team. After that, the design-build team would create final construction documents and build the project.

Late last year the City of Denton received statements of qualifications (SOQ) from two engineering firms hoping to be our engineering representative for the project, Huitt-Zollars, Inc. and Freese and Nichols, Inc. The City SOQ review panel chose Huitt-Zollars, Inc. to be our representative. Huitt-Zollars, Inc. has now completed creation of 30 percent construction plans.

At this point we could move forward with the design-build process, or we could have Huitt-Zollars, Inc. perform final design of the project and then bid the project with our standard solicitation process. Rather than process and RFQ and an RFP to hire a design-builder, we can start construction more quickly by letting Huitt-Zollars, Inc. create final construction plans for the project.

With this request, we are proposing to cancel the remainder of Huitt-Zollars' original contract associated with the design-build project and enter into a new contract for final design.

Huitt-Zollars, Inc was determined to be qualified for this work as part of the RFQ 6590 umbrella contract. As part of the RFQ6590, request for qualification for professional engineering services were solicited using the City's formal solicitation process. City Council approved a pre-qualified list of engineering firms on March 6, 2018. Huitt-Zollars, Inc is one of the qualified firms that submitted for the Roadway Design category and has been selected for final design of this project.

Contract information was shared for this project. Huitt-Zollars, Inc McKinney Street Contract for Design-Build Services totaled \$1,358,300. There has been \$754,300 spent to date with a remainder of \$584,000 unspent. Huitt-Zollars, Inc proposed McKinney Street Contract for Final Design Services is \$1,731,200.

The scope of work consists of final design construction support services that include:

- Topographic surveying
- Easement preparation
- Final environmental consulting
- Public involvement activities
- Roadway design
- Drainage improvements design
- Water and wastewater relocations
- Coordination with franchise utilities
- Subsurface utility engineering
- Creation of cost estimates
- As-built surveying
- Limited construction services

The original design build schedule was to include preparation of 30 percent design documents by September 2018. Complete the RFQ and RFP processes by May 2019. Design-build process and construction completion by November 2020.

The new final design schedule is to include preparation of 30 percent design documents by September 2018. Bid and award utility construction package by May 2019. Bid and award paving and drainage package by November 2019. Construction completion by November 2020.

Staff recommends adoption of an ordinance of the City authorizing the City Manager or his designee to execute and Agreement for Engineering Related Professional Services for final design of the McKinney Street Widening Project with Huitt-Zollars, Inc. in the not to exceed amount of \$1,731,200.

#### Questions

Carroll stated that funding will not take care of the complete project, can you estimate how far the roadway will extend. Allen answered the entire roadway would be \$24,000,000. He showed on the map how far it would extend which is east of Grissom Road.

Carroll then asked will the project be complete at the place east of Grissom at that point. Allen agreed.

Parker asked if this is the first road design build project. Allen answered it was going to be.

Bishop then asked to finish the project, where will the short fall come from. Allen answered if additional funding is not received, the project will be built with alternatives and will not extend as far east as desired.

Jackson asked what is the outlook for additional funding that is needed for this project. Allen answered it would be funds from a future bond program.

Carroll asked if there is different ownership of the roadway. Allen answered no the City owns the entire roadway.

Mario Canizares added staff will also work with our consultant John Polster of ITS for funding options.

Canizares also stated the sooner the construction starts the further the construction dollars go.

Parker asked when TxDOT turns over a roadway, don't they normally either upgrade the roadway or give the amount to upgrade? Allen stated normally when a roadway is turned back, staff coordinates with TxDOT and the roadway is reconstructed prior to the transfer. In this case they gave the final funds that they had for this project.

Jackson asked if there is ROW issues. Allen stated this will be built within the right of way except at the intersections.

Carroll commented as the project moves forward and the funds diminish further he would encourage staff to look at pedestrians in that area. Allen answered there has been a sidewalk already added to this area from Loop 288 to Ryan High School.

Bynum asked if staff knows when construction will be in front of Ryan High School, could that happen during the summer. Allen answered that is definitely a focus for this project.

**Board Member Jackson motioned to this item with a second by Board Member Carroll. Vote 6-0 approved.**

**D. PUB18-196 - ACM Update:**

1. Informal Staff Report - Sewage release
2. Future Agenda Items
3. Matrix

**CONCLUDING ITEMS**

Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Public Utilities Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda

Carroll – CIP and bond projects - quarterly update on the progress of projects

**Adjournment: 6:21**

**Approved 11/12/18**