

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
South Branch Library – November 12, 2018

After determining that a quorum was present and establishing a temporary president (Sashenka Lopez) and a temporary secretary (Kate Margolis), the Denton Public Library Board convened on Monday, November 12, at 5:40 p.m. The meeting was held at the South Branch Library, Denton, Texas.

PRESENT: Laura Cantu, Sashenka Lopez, Ling Jeng, Kate Margolis

ABSENT: Amy Taylor

STAFF PRESENT: Jennifer Bekker

GUESTS: Observer Laren Reid

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None present

2. ITEMS FOR CONSIDERATION

A. LB18-030 Receive nominations and election of a President, Vice President, and Secretary for the Library Board and appoint liaisons to the Friends of the Denton Public Libraries Executive Board and the Emily Fowler Library Foundation Board.

After a brief discussion, nominations were made. All offices and positions had only one nominee, so after a confirming vote, Sashenka Lopez was elected President, Ling Jeng as Vice President, Amy Taylor as Secretary and Kate Margolis as the liaison to both the Friends and the Foundation boards.

B. LB18-031 Consider approval of the minutes of September 10, 2018.

The minutes were approved.

C. LB18-029 Receive an informational report regarding the Emily Fowler Library Foundation.

The Foundation currently has a \$100,000 CD that will come to maturity in April, 2020. The Foundation checking account has a balance of \$15,962.41. The Foundation's goal is to focus on bequests or planned giving donations that can be used for large scale Library initiatives or capital projects.

There has been no Foundation activity since last month.

D. LB18-028 Receive an informational report regarding the Friends of the Denton Public Libraries.

The official agreement between the Friends of the Denton Public Libraries and the City of Denton was approved by the Friends. It was approved by City Council on September 25. The agreement clarifies roles of both organizations.

At the October 11 Friends Board meeting, the Director of Libraries provided an overview of requests for funding for 2019. A letter of request for \$10,000 for books as Summer Reading Challenge prizes was provided. Additional detailed requests for branch furniture or equipment will be submitted at the January 10, 2019 meeting and the total request will be voted on then. Total requests will be under \$20,000. The Director of Libraries also mentioned that National Friends of the Library Week is October 21-27. The Friends submitted a proclamation to be read about the event. The Friends Board discussed liability insurance quotes and decided on an insurance provider for the association.

The November 3 book sale did well, earning \$2,315 from book sales, admissions, and a \$10 donation. New and renewed membership earnings have not been reported yet. This marks the second book sale in a row with a significant increase in attendance in sales. The new Friends of the Denton Public Libraries Facebook page and boosted posts to promote the book sales are thought to have contributed to the upswing.

E. LB18-026 Receive a report, hold a discussion, and give staff direction regarding the 2019-2021 Library Strategic Plan.

Bekker presented the rough draft of the Strategic Plan to the Board. Input was sought for the plan using staff and both teen and adult members of the public, as well as the Library Board. Input was collected both at in-person sessions and online surveys. The plan is basic by design and touches on 4 areas: Vision, Values, Mission and Priorities. Board members will review the final draft at their December 10th meeting.

F. LB18-027 Receive a report and hold a discussion regarding:

- Youth Courtesy Card Limit--The Denton Public Library offers a Youth Courtesy Card for children who live outside city limits. Many families have students attending Denton ISD schools, but may live outside Denton city limits. Currently, the Youth Courtesy Card only allows children and teens to check out one item at a time. Once the item is returned, another item may be checked out. After discussion with the Denton ISD Library Services Director, Donna Kearley, the Denton Public Library recommends raising the limit to allow Youth Courtesy Card patrons to check out up to 3 items at one time. The board approved this change unanimously.
- Denton ISD collaboration--The Denton Public Library plans work with Denton ISD to seek opportunities over the next year to provide library cards to all students as part of the student registration process for school.
- City of Denton Strategic Plan FY18/19-- The City of Denton is finalizing the development a strategic plan for FY18/19. The Library will have several items on the plan. The library has proposed the following items:
 - Organizational Excellence-Goal 1.5 Enhance efficiency and productivity through business process improvements

- Maintain Library TSLAC accreditation
- Safe, livable and family friendly community-Goal 4.4 Provide outstanding leisure, cultural, and educational opportunities
 - Develop Library Master Plan
 - Reduce Barriers to Service
 - Target underserved communities
 - Increase use of technology to improve operational efficiency
 - Increase use of downloadable & streaming Library resources
- Archivist for new Municipal Archive collection--Archivist Matt Davis is organizing and putting together a proposal. Will meet with other staff to define collection goals and priorities.
- Master Plan update--Working with a consultant for 20-year Master Plan. Doing some of the data collection and other parts in-house to save money. The plan is to make it a 5-6 month project. A project timeline and further information will be brought to the Library Board at the December 10, 2018 meeting.

3. CONCLUDING ITEMS

None.

Motion to adjourn made by Kate Margolis

Adjourned at 6:22p.m.