



**CITY OF DENTON  
CIVIL SERVICE COMMISSION  
MINUTES**

**Date/Time:** Wednesday, January 25, 2023, at 1:00 p.m.  
**Location:** City Hall East – Human Resources Training Room  
601 E. Hickory Street, Denton, TX 76205

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Wednesday, January 25, 2023, at 1:07 p.m. in the Human Resources Training Room at City Hall East, 601 E. Hickory Street, Denton, Texas.

**PRESENT:** Commissioners Darhyl Ramsey and Jaime Blanton

**ABSENT WITH NOTICE:** Commissioner John Baines

Also present were Civil Service Director Sarah Kuechler, Deputy City Attorney Michael Cronig, Deputy Director of Human Resources Megan Gilbreath, Police Lieutenant Derek Bradford, Fire Battalion Chief Lonny Britten, Fire Battalion Chief Michael Holdsclaw, Fire Captain Mark Fleniken, and Civil Service Secretary Crystal Babcock.

**1. ITEMS FOR CONSIDERATION**

*A. CSC23-001 Introduction of guests.*

Introduced Fire Battalion Chief Lonny Britten and Police Lieutenant Derek Bradford.

*B. CSC23-002 Receive public comments.*

None

*C. CSC23-003 Consider approval of the minutes from the December 7, 2022, meeting.*

The Commissioners considered approval of minutes from the December 7, 2022, Civil Service Commission meeting. Commissioner Blanton motioned to approve the minutes as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

*D. CSC23-004 Hold discussion and take action on the election of the Chair and Vice-Chair.*

The Commissioners discussed electing a Chair and Vice-Chair for the 2023 Civil Service Commission. Commissioner Blanton made a motion to elect Commissioner Ramsey as Chair and Commissioner Baines as Vice-Chair, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

*E. CSC23-005 Receive a report, hold discussion, and take action on the Commission List for*

*beginning positions in the Fire Department from the Written Examination that was administered on January 14, 2023.*

Commissioner Blanton made a motion to approve the Commission List as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- F. *CSC23-006 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Battalion Chief Promotional Examination (Source Material List was approved at the September 28, 2022, Civil Service Commission meeting, and subsequently posted).*

Commissioner Blanton made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- G. *CSC23-007 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Captain Promotional Examination (Source Material List was approved at the September 28, 2022, Civil Service Commission meeting, and subsequently posted).*

Commissioner Blanton made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- H. *CSC23-008 Hold discussion and take action on the Position Opportunity Announcement (POA) to schedule the date, time, and location for the Fire Driver Promotional Examination (Source Material List was approved at the September 28, 2022, Civil Service Commission meeting, and subsequently posted).*

Commissioner Blanton made a motion to approve the Position Opportunity Announcement (POA) as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines

- I. *CSC23-009 Hold discussion and take action on the proposed revisions to the Civil Service Local Rules and Regulations as a result of the 2022 Police Meet and Confer Agreement.*

After a discussion of the proposed revisions to the Civil Service Local Rules and Regulations (to be consistent with the Police Meet and Confer Agreement approved by City Council on September 27, 2022), Commissioner Blanton made a motion to approve the proposed revisions as presented;

Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines


*J. CSC23-010 Hold discussion and take action on the meeting schedule for 2023.*

Regular meetings of the Civil Service Commission are to be held the fourth Wednesday of the month. The next regularly scheduled Civil Service Commission meeting will be February 22, 2023, at 1:00 p.m. Commissioner Blanton made a motion to adjourn at 1:37 p.m.; Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

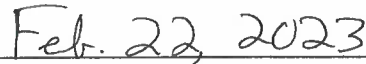
AYES (2): Commissioners Blanton and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Baines



DARHYL RAMSEY, CHAIR



DATE



CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY



DATE