

City of Denton Internal Audit Advisory Committee

Special Called Meeting

After determining that a quorum was present, the Internal Audit Advisory Committee of the City of Denton, Texas convened in a Special Called Meeting on Monday, February 13, 2023, at 5:30 p.m. in the City Hall Conference Room at City Hall, 215 E. McKinney Street, Denton, Texas.

PRESENT: Chair Martin Mainja, Vice-Chair James Wells, and Members Joshua Ingram and Michael Allison.

1. ITEMS FOR INDIVIDUAL CONSIDERATION

A. IAAC23-011 Receive nominations and hold an election of a Chair and Vice-Chair.

Member Allison moved to reelect Chair Mainja; motion seconded by Member Ingram. Motion carried.
AYES (4): Chair Martin Mainja, Vice-Chair Wells, and Members Joshua Ingram and Michael Allison.
NAYS (0): None.
ABSENT (0): None.

Member Allison moved to reelect Vice-Chair Wells; motion seconded by Member Ingram. Motion carried.
AYES (4): Chair Martin Mainja, Vice-Chair Wells, and Members Joshua Ingram and Michael Allison.
NAYS (0): None.
ABSENT (0): None.

B. IAAC23-007 Consider approval of minutes for October 24, 2022.

Vice-Chair Wells moved to approve the minutes as presented; motion seconded by Member Allison. Motion carried.
AYES (4): Chair Martin Mainja, Vice-Chair Wells, and Members Joshua Ingram and Michael Allison.
NAYS (0): None.
ABSENT (0): None.

C. IAAC23-012 Hold a discussion and consider adoption of the 2023 meeting schedule.

Member Allison moved to approve the minutes as presented; motion seconded by Vice-Chair Wells. Motion carried.
AYES (4): Chair Martin Mainja, Vice-Chair Wells, and Members Joshua Ingram and Michael Allison.
NAYS (0): None.
ABSENT (0): None.

D. IAAC23-010 Hold a discussion and give direction regarding the City Auditor's Office FY 2022-2027 Strategic Plan.

The item was presented, and discussion followed.

Committee gave direction to provide Internal Audit Department's governance-related documentation and include a similar item on the next agenda.

E. IAAC23-009 Hold a discussion and give direction regarding potential staffing option changes for the Department of Internal Audit for fiscal year 2023-24.

Item was presented and discussion followed.

Committee gave direction to move forward with Option 2 (2-1-1).

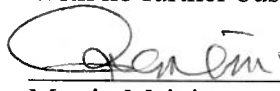
F. IAAC23-008 Management Reports

1. Internal Audit Fiscal Year 2022-23 First Quarter Performance Report
2. Internal Audit Fiscal Year 2022-23 Tentative Project Schedule


Item was presented and discussion followed.

Committee gave direction to include an update on the Fleet Operations audit project at the next meeting as part of the management report as well as to include recommendation and follow-up status information quarterly.

With no further business, the meeting was adjourned at 6:36 p.m.



Martin Mainja
Chair



Tammy Peal
Recording Secretary

MINUTES APPROVED ON: May 22, 2023