



**CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES**

Date/Time: Wednesday, February 22, 2023, at 1:00 p.m.
Location: City Hall East – Human Resources Training Room
601 E. Hickory Street, Denton, TX 76205

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Wednesday, February 22, 2023, at 1:02 p.m. in the Human Resources Training Room at City Hall East, 601 E. Hickory Street, Denton, Texas.

PRESENT: Commissioners Darhyl Ramsey, John Baines, and Jaime Blanton

ABSENT WITH NOTICE: None

Also present were Deputy City Attorney Michael Cronig; Deputy Director of Human Resources Megan Gilbreath; Police Assistant Chief Steve Buchanan; Police Deputy Chief Bryan Cose; Police Sergeants Jason Kolba, Ross Deter, Craig Gibson, Scott Miller, Donnie Carr, Blake Jackson, and David Beckwith; Police Officers Tommy Potts, Jerrett Klar, Trevor Taylor, Rachel Valarezo, and Alexander Field; and Civil Service Secretary Crystal Babcock.

1. ITEMS FOR CONSIDERATION

- A. *CSC23-011 Introduction of guests.*

None

- B. *CSC23-012 Receive public comments.*

None

- C. *CSC23-013 Consider approval of the minutes from the January 25, 2023, meeting.*

The Commissioners considered approval of minutes from the January 25, 2023, Civil Service Commission meeting. Commissioner Blanton motioned to approve the minutes as presented, Commissioner Ramsey seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey

NAYS (0): None

ABSENT (0): None

- D. *CSC23-014 Receive a report, hold discussion, and take action on the Eligibility List for beginning positions in the Police Department from the Written Examination that was administered on January 28, 2023.*

Commissioner Blanton made a motion to approve the Eligibility List as presented, Commissioner Baines seconded the motion. The motion carried, 3 – 0.

AYES (3): Commissioners Baines, Blanton, and Ramsey

NAYS (0): None

ABSENT (0): None

- E. *CSC23-015 Receive a report, hold discussion, and take action on the appealed questions from the Police Sergeant Examination that was administered on January 27, 2023.*

The Commissioners considered appeals of questions from the Police Sergeant Examination that was administered on January 27, 2023. The following action was taken for each appealed question:

<i>Question</i>	<i>Action</i>	<i>Motion/Second</i>	<i>Vote</i>
4	Accept All Answers	Blanton/Baines	3 – 0
21	Sustain the Answer Key	Blanton/Baines	3 – 0
26	Sustain the Answer Key	Blanton/Ramsey	3 – 0
59	Sustain the Answer Key	Baines/Ramsey	3 – 0
66	Sustain the Answer Key	Blanton/Baines	3 – 0
78	Sustain the Answer Key	Baines/Blanton	3 – 0

- F. *CSC23-016 Receive a report, hold discussion, and take action on the appealed questions from the Police Lieutenant Examination that was administered on January 27, 2023.*

The Commissioners considered appeals of questions from the Police Lieutenant Examination that was administered on January 27, 2023. The following action was taken for each appealed question:

<i>Question</i>	<i>Action</i>	<i>Motion/Second</i>	<i>Vote</i>
3	Accept All Answers	Blanton/Baines	3 – 0
16	Accept A, B, and C	Baines/Blanton	3 – 0
51	Sustain the Answer Key	Blanton/Baines	3 – 0
53	Sustain the Answer Key	Baines/Blanton	3 – 0
65	Appeal was Withdrawn	N/A	N/A
67	Accept All Answers	Blanton/Baines	3 – 0
77	Sustain the Answer Key	Baines/Blanton	3 – 0
100	Sustain the Answer Key	Blanton/Baines	3 – 0

- G. *CSC23-017 Receive a presentation by Staff and discuss the method of how seniority points were calculated for the Sergeant's promotional examination administered on January 27, 2023.*

No action taken, presentation item only.

- H. *CSC23-018 Receive a report on the revisions to the Civil Service Local Rules and Regulations as approved by the Commission on January 25, 2023.*

No action taken.

- I. *CSC23-019 Discuss agenda and date of the next Civil Service Commission meeting.*

The Civil Service Commission will meet in a Special Called Meeting on March 8, 2023, at 1:00 p.m. Commissioner Blanton made a motion to adjourn at 4:34 p.m.; Commissioner Baines seconded the motion. The motion carried, 3 – 0.


AYES (3): Commissioners Baines, Blanton, and Ramsey

NAYS (0): None

ABSENT (0): None




DARHYL RAMSEY, CHAIR



DATE



CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY



DATE