

MINUTES
CITY OF DENTON
DENTON PUBLIC LIBRARY BOARD
Emily Fowler Central Library – May 8, 2023

After determining that a quorum was present, the Denton Public Library Board convened on Monday, May 8, at 5:30 p.m. The meeting was held at the Emily Fowler Central Library at 502 Oakland St., Denton, Texas. Chair Ling Jeng, and Members Cleopatra Birckbichler, Dallas Guill, Jean Greenlaw, Laura Cantu, and Sandy Swan were in attendance.

PRESENT: Ling Jeng, Cleopatra Birckbichler, Dallas Guill, Jean Greenlaw, Laura Cantu, and Sandy Swan

ABSENT: Jamie Taylor

STAFF PRESENT: Jennifer Bekker, Cynthia Carter, and Anita Savage

GUESTS: None

1. PRESENTATION FROM MEMBERS OF THE PUBLIC

None.

2. ITEMS FOR CONSIDERATION

A. LB23-035

Consider approval of the minutes of April 10, 2023.

The Board accepted and approved minutes of the April 10, 2023, meeting. Jean Greenlaw motioned for approval, Sandy Swan seconded, all in favor.

B. LB23-029

The Board received an informational report regarding the Friends of the Denton Public Libraries.

- The final 2022 Friends approved project, the North Branch puppet stage, was completed and delivered.
- The 2023 approved requests completed include five new book trucks for North Branch, furniture for the Teen Room at South Branch, and the fall/winter author events. Remaining 2023 approved requests that are in process are 2023 Summer Reading Challenge prize books, a replacement microfilm/fiche reader/printer for Emily Fowler Central Library, acrylic signs for the South Branch service desk, and summer and fall author events.
- Charity Bloomfield resigned her post as President and stepped down from the board. Teri Lupo was elected President, vacating the Vice President position. Barbara Reiser was elected Vice President. Treasurer Linda Touraine expressed an interest in stepping down from her officer position but remaining on the Friends Executive Board. Board members discussed recruiting a new Executive Board member to be elected as Treasurer.

C. LB23-030

The Board received an informational report regarding the Emily Fowler Library Foundation.

- Foundation Trustees met on Friday, April 28. Prior to the meeting, Cary Cates, former Trustee and Treasurer for the organization delivered his records. Nominations and an election for a new Treasurer were held. Alexis Clingan was elected as Treasurer.
- The Trustees agreed to set recurring meetings for three times per year and were open to adding meetings as necessary. During the discussion about Foundation plans and goals, the Library Advisory Board recommendations were shared with Trustees.
- Trustees received a proposal for a possible event that would involve library outreach and could be a Foundation fundraiser. The proposal is for the Foundation to partner with local tattoo parlors to do small, simple library or book themed tattoos, with a percentage of the proceeds going to the Foundation. Foundation Trustees voted to move forward with the event planning.
- Trustees also expressed interest in using the funds in the CD to support a large capital project like funding something for the upcoming South Branch new facility.

D. LB23-033

The Board received an informational report regarding the Seed Library at Emily Fowler Central Library.

- Jennifer Bekker explained the Seed Library is a seed exchange program what was developed in coordination with the Denton County Master Gardener Association.
- Anita Savage shared how the program works from our purchasing flower, fruit, and vegetable seeds in bulk, to the seeds being repackaged into small envelopes with planting instructions. Our community members may select up to five seed packets to plant. It is recommended that gardeners harvest seeds and return them to the library for reuse in the seed exchange program.

E. LB23-031

The Board received a report, held a discussion, and considered approval of the following Denton Public Library Policy updates:

- Municipal Archives Collection Development Policy. Sandy Swan motioned, Dallas Guill seconded, all in favor.
- Special Collections Development Policy. Jean Greenlaw motioned, Sandy Swan seconded, all in favor.

E. LB23-032

The Board received a report, held a discussion, and considered approval of the proposed library display topics for library system annual holiday/observance displays with library materials at each location. Sandy Swan motioned, Dallas Guill seconded, all in favor.

E. LB23-034

The Board received a report, held a discussion, and give staff direction regarding:

Read Across Texas Reading Campaign - The library's participation in Read Across Texas started May 1. This year's theme is "empathy." Participants can register online and participate in three of the eight offered activities to be entered into a prize drawing. Separate prize drawings for each age group feature prize baskets with reading related prizes.

Guadalajara International Book Fair - To support the 2023 strategic plan action item to enhance and update World Language collections at all branches, the library will be sending a staff member to the 2023 Guadalajara International Book Fair. Kasey Fanucchi, Assistant Branch Manager at North Branch, applied for and was awarded a grant as part of the ALA-FIL Free Pass Program to pay for three nights hotel accommodation, FIL registration, and an additional \$100 toward the cost of airfare. She will be selecting materials to update the library's Spanish and Chinese language material collections and building relationship with international vendors to help continue access to original language materials in Spanish and Chinese.

Strategic Plan Online Dashboard - The Library Strategic Plan online dashboard is on the library's website. The dashboard will be updated monthly to show progress on action items

Proposed 2023 Bond Project: South Branch - The library is preparing for the proposal for the new South Branch library for a November bond election. The bond committee is being formed. A facilitator has been hired to work with the committee to identify, prioritize, and develop ballot wording for the bond packages. The process includes departments creating informational fliers, giving presentations, and answering questions about their proposed packages. Tours of facilities or areas will also be given to bond committee members.

3. CONCLUDING ITEMS

Due to various scheduling issues, the Board unanimously agreed to cancel the June 12, 2023 Library Board meeting.

The Meeting adjourned at 6:16 p.m.



Ling Jeng, Chair

Cynthia Carter

Cynthia Carter, Administrative Assistant
City of Denton, TX

Minutes approved on: 7/10/23