



**CITY OF DENTON
CIVIL SERVICE COMMISSION
MINUTES**

Date/Time: Wednesday, September 27, 2023, at 1:00 p.m.
Location: Fire Station 7 – Community Room
4201 Vintage Boulevard, Argyle, TX 76226

After determining that a quorum was present, the Civil Service Commission of the City of Denton, Texas convened in a Regular Meeting on Wednesday, September 27, 2023, at 1:00 p.m. in the Community Room at Fire Station 7, 4201 Vintage Boulevard, Argyle, Texas.

PRESENT: Commissioners Darhyl Ramsey and John Baines

ABSENT WITH NOTICE: Commissioner Jaime Blanton

Also present were Deputy Director of Human Resources/Acting Civil Service Director Megan Gilbreath, Deputy City Attorney Michael Cronig, Fire Chief Kenneth Hedges, Fire Battalion Chief Lonny Britten, Fire Captain Matt Roberts, Police Deputy Chief Derek Bradford, Police Lieutenant Preston Pohler, and Civil Service Secretary Crystal Babcock

1. ITEMS FOR CONSIDERATION

A. CSC23-053 Introduction of guests.

None

B. CSC23-054 Receive public comments.

None

C. CSC23-055 Consider approval of the minutes from the August 23, 2023, meeting.

The Commissioners considered approval of minutes from the August 23, 2023, Civil Service Commission meeting. Commissioner Baines motioned to approve the minutes as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Baines and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Blanton

D. CSC23-056 Consider, hold discussion, and take action on the proposed 2024 Source Material List for the Police Department promotional examinations.

After a brief explanation of the changes to the proposed Source Material Lists for Police Sergeant and Police Lieutenant, the Commissioners considered approval of the proposed 2024 Source Material Lists for the Police Department promotional examinations. Commissioner Baines made a motion to approve the Source Material Lists as presented, Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Baines and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Blanton

E. CSC23-057 Receive a presentation by Staff, discuss, and provide direction on the Fitness for Duty Evaluation Essential Functions forms.

After a presentation highlighting the process (as outlined by Texas Local Government Code Chapter 143), and discussing the Evaluation of Essential Functions forms presented, Commissioner Baines made a motion to table the item until the next meeting; Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Baines and Ramsey

NAYS (0): None

ABSENT (1): Commissioner Blanton

F. CSC23-058 Receive a presentation by Staff on the 2023-2027 Meet and Confer Agreement between the City of Denton and the Denton Professional Firefighters Association, approved by Council on September 19, 2023, and provide direction to the Director to amend the Local Rules as needed to conform with the Agreement for approval by the Commission at an upcoming regularly scheduled meeting.

Staff presented the changes to the Fire Meet and Confer Agreement (“Agreement”) and will amend the Local Rules as needed to conform with the Agreement for approval by the Commission at an upcoming regularly scheduled meeting. This item was for informational purposes only, there was no action taken.

G. CSC23-059 Discuss agenda and date of the next Civil Service Commission meeting.

The Civil Service Commission will meet on October 25, 2023, at 1:00 p.m. Commissioner Baines made a motion to adjourn at 2:15 p.m.; Commissioner Ramsey seconded the motion. The motion carried, 2 – 0 – 1.

AYES (2): Commissioners Baines and Ramsey

NAYS (0): None

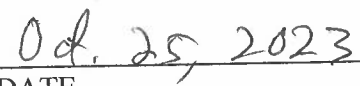
ABSENT (1): Commissioner Blanton




DARHYL RAMSEY, CHAIR



CRYSTAL BABCOCK, CIVIL SERVICE SECRETARY



DATE



DATE