



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda Airport Advisory Board

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Wednesday, December 6, 2023

3:00 PM

Airport Terminal Meeting Room

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### Special Called Meeting

After determining that a quorum is present, the Airport Advisory Board of the City of Denton, Texas will convene in a Regular Meeting on Wednesday, December 6, 2023 at 3:00 p.m. in the Meeting Room at the Denton Enterprise Airport Terminal Building, 5000 Airport Road, Denton, Texas, at which the following items will be considered:

#### 1. PLEDGE OF ALLEGIANCE

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

#### 2. PRESENTATIONS FROM MEMBERS OF THE PUBLIC

Citizens may complete one Request to Speak “Public Comment” card per night for the “Presentations from Members of the Public” portion of the meeting and submit it to the Airport Staff. Presentations from Members of the Public time is reserved for citizen comments regarding items not listed on the agenda. No official action can be taken on these items. Presentations from Members of the Public is limited to five speakers per meeting with each speaker allowed a maximum of three (3) minutes.

#### 3. ITEMS FOR CONSIDERATION

- A. [AAB23-036](#) Consider approval of the minutes of October 11, 2023.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Draft Minutes - October 11, 2023](#)

- B. [AAB23-038](#) Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of a First Amendment to Airport Lease for GKY Holdings 1, LLC covering property at 4858 Lockheed Lane, Denton, Texas at the Denton Enterprise Airport; amending the existing airport lease; authorizing the City Manager to execute the First Amendment of Airport Lease; and providing an effective date.

Attachments:      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Location Map](#)  
[Exhibit 3 - First Amendment to Airport Lease](#)

- C. [AAB23-041](#) Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an ordinance of the City of Denton approving an Assignment of Airport Lease from Nebrig Properties, LP to Mark Hicks Transport, LLC covering property located at 4801 John Carrell Road, Denton, Texas at the Denton Enterprise

Airport; amending the existing Airport Lease; authorizing the City Manager to execute the Assignment of Airport and Consent Agreement; and providing an effective date.

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - Location Map](#)  
                                 [Exhibit 3 - Consent to Lease Assignment](#)

- D.    [AAB23-039](#)    Receive a report, hold a discussion, and provide recommendation to City Council regarding the approval of an ordinance of the City of Denton; authorizing the approval of a first amendment to a Professional Services Agreement between the City of Denton and Coffman Associates, Inc., amending the contract, in the not-to-exceed amount of \$71,250.00 said first amendment to provide a Financial Analysis for the Airport; providing for the expenditure of funds therefor; and providing an effective date (8133 - providing for an additional first amendment expenditure amount not-to-exceed \$71,250.00, with the total contract amount not-to-exceed \$86,250.00).

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - Scope of Work](#)  
                                 [Exhibit 3 - Contract](#)

- E.    [AAB23-040](#)    Ratification of the Airport Business Permit for GKY Holdings 1, LLC dba ATP to conduct Aircraft Flight Training services at the Denton Enterprise Airport.

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - Airport Business Permit](#)  
                                 [Exhibit 3 - Location Map](#)

- F.    [AAB23-037](#)    Staff Reports:  
                         1. Monthly Operations Report - December 2023  
                         2. Monthly Construction Report - December 2023  
                         3. Airport Advisory Board-City Council Airport Related Items Matrix - December 2023

**Attachments:**      [Monthly Operations Report - December 2023](#)  
                                 [Monthly Construction Report - December 2023](#)  
                                 [Airport Advisory Board-City Council Airport Related Items Matrix - December 20](#)

#### 4. CONCLUDING ITEMS

A.    Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Airport Advisory Board or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

NOTE: The Airport Advisory Board reserves the right to adjourn into a Closed Meeting on any item on its Open Meeting agenda consistent with Chapter 551 of the Texas Government Code, as amended, or as otherwise allowed by law.

CERTIFICATE

I certify that the above notice of meeting was posted on the official website (<https://tx-denton.civicplus.com/242/Public-Meetings-Agendas>) and bulletin board at City Hall, 215 E. McKinney Street, Denton, Texas, on December 1, 2023, in advance of the 72-hour posting deadline, as applicable, and in accordance with Chapter 551 of the Texas Government Code.

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OFFICE OF THE CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.