



# City of Denton

City Hall  
215 E. McKinney St.  
Denton, Texas 76201  
[www.cityofdenton.com](http://www.cityofdenton.com)

## Meeting Agenda

### City Council

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Tuesday, September 24, 2019

2:00 PM

Work Session Room

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**WORK SESSION BEGINS AT 2:00 P.M. IN THE WORK SESSION ROOM**

**SPECIAL CALLED MEETING BEGINS AT 6:30 P.M. IN THE COUNCIL CHAMBERS**

After determining that a quorum is present, the City Council of the City of Denton, Texas will convene in a Work Session on Tuesday, September 24, 2019, at 2:00 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas at which the following items will be considered:

#### **WORK SESSION**

##### **1. Citizen Comments on Consent Agenda Items**

This section of the agenda allows citizens to speak on Consent Agenda Items only. Each speaker will be given a total of three (3) minutes to address any items he/she wishes that are listed on the Consent Agenda. A Request to Speak Card should be completed and returned to the City Secretary before Council considers this item.

##### **2. Requests for clarification of agenda items listed on this agenda.**

##### **3. Work Session Reports**

- A. [ID 19-1958](#) Receive a report, hold a discussion, and give staff direction on potential revisions to the Denton City Council Rules of Procedure, and potential revisions to Denton City Code of Ordinances and Charter provisions relating to Boards and Commissions.

**Attachments:**

[Exhibit 1 - Agenda Information Sheet Rules of Procedure](#)

[Exhibit 2 - Presentation](#)

[Exhibit 3 - Decision Matrix](#)

[Exhibit 4 - Section 2-29 Rules of Procedure](#)

[Exhibit 5 - April 2 Board and Commission Appointment and Removal Process M](#)

[Exhibit 6 - ISR 2019-076 Potential Rules of Procedure Revisions for Public Parti](#)

[Exhibit 7 - Section 2-61 through 2-65 Qualifications for Members](#)

[Exhibit 8 - Section 2-63 Removal from Office](#)

[Exhibit 9 - Section 2-83c Absences](#)

[Exhibit 10 - Section 2-84 Nominating and appointing members to certain boards](#)

[Exhibit 11 - Section 12.07 Public Utilities Board](#)

[Exhibit 12 - Charter Section 14-16](#)

[Exhibit 13 - Proposed Ordinance Amendment to Address Motion for Reconsider](#)

- B. [ID 19-2235](#) Receive a report, hold a discussion, and give staff direction on confidentiality agreements and non-disclosure agreements.
- Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Draft Ordinance](#)  
[Exhibit 3 - Presentation](#)
- C. [ID 19-2281](#) Receive a report, hold a discussion, and give staff direction regarding manufactured home financial risk disclosures.
- Attachments: [Exhibit 1 - Agenda Information Sheet.pdf](#)  
[Exhibit 2 - Presentation.pdf](#)  
[Exhibit 3 - ISR 2019-052.pdf](#)
- D. [ID 19-1914](#) Receive a report, hold a discussion, and give staff direction on the FY2019-2020 City Council priorities as discussed during the August 17, 2019 City Council retreat and August 27, 2019 City Council work session.
- Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Priority List Matrix](#)  
[Exhibit 3 - Presentation](#)
- E. [ID 19-2275](#) Receive a report, hold a discussion and give staff direction on the use of certified mailings in public hearing notifications.
- Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Analysis](#)  
[Exhibit 3 - Presentation](#)
- F. [ID 19-2085](#) Receive a report, hold a discussion, and give staff direction on pending City Council requests for information.
- Attachments: [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Presentation](#)  
[Exhibit 3 - No. 2018-164 Back-in Parking on Hickory](#)  
[Exhibit 4 - 2018-192 City of Dallas Welcoming City Information](#)

NOTE: The City Council reserves the right to adjourn into a Closed Meeting or Executive Session as authorized by Texas Government Code, Section 551.001, et seq. (The Texas Open Meetings Act) on any item on its open meeting agenda or to reconvene in a continuation of the Closed Meeting on the Closed Meeting items noted above, in accordance with the Texas Open Meetings Act, including, without limitation Sections 551.071-551.086 of the Texas Open Meetings Act.

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**SPECIAL CALLED MEETING OF THE CITY OF DENTON CITY COUNCIL AT 6:30 P.M. IN THE COUNCIL CHAMBERS AT CITY HALL, 215 E. MCKINNEY STREET, DENTON, TEXAS AT WHICH THE FOLLOWING ITEMS WILL BE CONSIDERED:**

**1. PLEDGE OF ALLEGIANCE**

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

## **2. CONSENT AGENDA**

Each of these items is recommended by Staff and approval thereof will be strictly on the basis of the Staff recommendations. Approval of the Consent Agenda authorizes the City Manager or his designee to implement each item in accordance with the Staff recommendations. The City Council has received background information and has had an opportunity to raise questions regarding these items prior to consideration.

Listed below are bids, purchase orders, contracts, and other items to be approved under the Consent Agenda (Agenda Items A – N). This listing is provided on the Consent Agenda to allow Council Members to discuss or withdraw an item prior to approval of the Consent Agenda. If no items are pulled, the Consent Agenda Items will be approved with one motion. If items are pulled for separate discussion, they may be considered as the first items following approval of the Consent Agenda.

- A. [ID 19-1455](#) Consider adoption of an ordinance of the City of Denton, authorizing the City Manager to execute a funding agreement between the City and Denton Community Food Center to provide Community Development Block Grant funds for improvements to the facility at 306 N. Loop 288, Denton, Texas 76209; authorizing the expenditure of funds not to exceed \$100,000.00; and providing an effective date.

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - DCFC Ordinance-Agreement](#)

- B. [ID 19-2057](#) Consider approval of a resolution of the City of Denton, Texas authorizing the City Manager or his designee, to execute a Memorandum of Understanding with the Denton Independent School District (DISD), for reimbursement to the City in the estimated amount of \$416,728 for Compensation and Benefits of Student Resource Officers (SROs) assigned at DISD for the period of July 1, 2019, through June 30, 2020, and providing an effective date.

**Attachments:**      [Exhibit 1 - AIS - DISD MOU 2019-2020](#)  
                                 [Exhibit 2 - Resolution with Agreement - DISD SRO](#)

- C. [ID 19-2190](#) Consider adoption of an ordinance of the City of Denton, Texas approving the Meet and Confer Agreement between the City of Denton and the Denton Fire Fighters Association; and providing an effective date.

**Attachments:**      [Exhibit 1 Agenda Information Sheet](#)  
                                 [Exhibit 2 Ordinance](#)  
                                 [Exhibit 3 Meet and Confer Agreement](#)  
                                 [Exhibit 4 - M&C Changes Memo.pdf](#)

- D. [ID 19-2253](#) Consider adoption of an ordinance of the City of Denton, Texas approving the Meet and Confer agreement between the City of Denton and the Denton Police Officers Association; and providing an effective date.

**Attachments:**      [Exhibit 1 - AIS - Approval of Police Meet and Confer Contract.pdf](#)  
[Exhibit 2 - Ordinance - Meet and Confer.pdf](#)  
[Exhibit 3 - Summary of Changes Within the Police MC Agreement.pdf](#)  
[Exhibit 4 - 2019-2022 Denton Meet Confer Agreement Final Version.pdf](#)

- E.    [ID 19-2117](#)    Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a second amendment to a Professional Services Agreement between the City of Denton and Teague Nall and Perkins, Inc., amending the contract approved by City Council on May 8, 2018, in the not-to-exceed amount of \$300,050, amended by Amendment 1 approved by the City Manager, said second amendment for engineering and architectural design for various City of Denton parking lots in the amount of \$84,050; providing for the expenditure of funds therefor; and providing an effective date (File 6581 - providing for an additional second amendment expenditure amount not-to-exceed \$84,050, with the total contract amount not-to-exceed \$457,050).

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2a - Original Contract](#)  
[Exhibit 2b - Original Ordinance](#)  
[Exhibit 2c - Amendment 1](#)  
[Exhibit 3 - Ordinance and Amendment](#)

- F.    [ID 19-2197](#)    Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Whirlix Design, Inc. for the Construction of Quakertown Park Playground for the Parks and Recreation Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 7041 - awarded to Whirlix Design, Inc. in the not-to-exceed amount of \$100,000).

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Pricing Evaluation](#)  
[Exhibit 3 - Ordinance and Contract](#)

- G.    [ID 19-2198](#)    Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Whirlix Design, Inc., for the Construction of Martin Luther King Jr. Recreation Center Playground for the Parks and Recreation Department; providing for the expenditure of funds therefor; and providing an effective date (RFP 7040 - awarded to Whirlix Design, Inc., in the not-to-exceed amount of \$160,500).

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
[Exhibit 2 - Pricing Evaluation](#)  
[Exhibit 3 - Ordinance and Contract](#)

- H.    [ID 19-2199](#)    Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the approval of a first amendment to a Professional Services Agreement between the City of Denton and Matrix Consulting Group, Ltd., amending the

contract approved by Purchasing on July 3, 2019, in the not-to-exceed amount of \$40,000; said first amendment to provide comprehensive staffing analysis to be conducted on the Denton Police Department to assess current and future staffing needs in the amount of \$92,000; providing for the expenditure of funds therefor; and providing an effective date (File 7116 - providing for an additional first amendment expenditure amount not-to-exceed \$92,000, with the total contract amount not-to-exceed \$132,000).

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                              [Exhibit 2 - Quote](#)  
                              [Exhibit 3 - Original Contract](#)  
                              [Exhibit 4 - Ordinance and Amendment](#)

- I.    [ID 19-2200](#)    Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with SHI Government Solutions, Inc., through the Department of Information Resources (DIR) Cooperative Purchasing Network Contract# DIR-TSO-4092 for the supply of Microsoft Enterprise Licensing Renewal Agreement to renew licensing for the Desktop Optimization Package, Remote Desktop Services, Office 365, and Client/Server software licensing; providing for the expenditure of funds therefor; and providing an effective date (File 7145- awarded to SHI Government Solutions, Inc., in the three (3) year not-to-exceed amount of \$2,415,540).

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                              [Exhibit 2 - Quote](#)  
                              [Exhibit 3 - Three \(3\) Year Estimated Expenditure](#)  
                              [Exhibit 4 - Ordinance and Contract](#)

- J.    [ID 19-2201](#)    Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with Oracle America, Inc., through the Department of Information Resources (DIR) Cooperative Purchasing Network Contract Number DIR-TSO-4158, for the supply of software maintenance and continued vendor support of the Oracle EnterpriseOne; providing for the expenditure of funds therefor; and providing an effective date (File 7146 - awarded to Oracle America, Inc., in the five (5) year not-to-exceed amount of \$1,036,563.65).

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                              [Exhibit 2 - Quote](#)  
                              [Exhibit 3 - Ordinance](#)

- K.    [ID 19-2204](#)    Consider adoption of an ordinance of the City of Denton, a Texas home-rule municipal corporation, authorizing the City Manager to execute a contract with All American Towing and Recovery, Inc., for towing services for City vehicles; providing for the expenditure of funds therefor; and providing an effective date (IFB 7123 - awarded to All American Towing and Recovery, Inc., in the five (5) year not-to-exceed amount of \$175,000).

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - Bid Tabulation](#)  
                                 [Exhibit 3 - Ordinance and Contract](#)

- L.    [ID 19-2246](#)      Consider adoption of an ordinance of the City of Denton, Texas, concurring with the City Manager's reorganization of the City of Denton's administrative departments and divisions; authorizing the expenditure of funds in connection with the reorganization; and providing an effective date.

**Attachments:**      [Exhibit 1 - Agenda Information Sheet](#)  
                                 [Exhibit 2 - Ordinance](#)  
                                 [Exhibit 3 - Organizational Chart](#)

- M.    [ID 19-2247](#)      Consider approval of the minutes of September 9 and September 10, 2019.

**Attachments:**      [Exhibit 1 - September 9, 2019 Minutes - Joint with EDPB](#)  
                                 [Exhibit 2 - September 10, 2019 Minutes](#)

- N.    [ID 19-2291](#)      Consider adoption of an ordinance of the City of Denton providing authority to create and administer a Charity Care Policy for ambulance services; amending chapter 27 of the Code of Ordinances by adding a reduction in ambulance service fees with approved charity care assistance; making other findings and provisions related thereto; and providing for an effective date.

**Attachments:**      [Exhibit 1 Agenda Information Sheet](#)  
                                 [Exhibit 2 Ordinance](#)  
                                 [Exhibit 3 Charity Care Policy and Guidelines](#)

### **3. ITEMS FOR INDIVIDUAL CONSIDERATION**

- A.    [ID 19-2153](#)      Consider approval of a resolution nominating members to the Board of Directors of the Denton Central Appraisal District; and declaring an effective date.

**Attachments:**      [Exhibit 1 - Agenda Information Sheet.pdf](#)  
                                 [Exhibit 2 - DCAD Memo](#)  
                                 [Exhibit 3 - R. Woolfolk DCAD Nominee Application.pdf](#)  
                                 [Exhibit 4 - Resolution](#)

- B.    [ID 19-2194](#)      Consider nominations/appointments to the City's Boards, Commissions, and Committees: Planning & Zoning Commission.

**Attachments:**      [Exhibit 1 - Agenda Information Sheet B&C 09-24-2019](#)  
                                 [Exhibit 2 - Nominations 09-24-2019](#)

- D.    [ID 19-2264](#)      Consider adoption of an ordinance of the City of Denton, Texas amending the Fiscal Year 2018-19 Budget and Annual Program of Services of the City of Denton to allow for adjustments to the Risk Fund of two hundred seventy thousand dollars (\$270,000) for the purpose of funding liability claims, adjustments to the Fleet Fund of five hundred thousand (\$500,000) for the purpose of funding fuel purchases and outsourced vehicle and equipment repairs; declaring a public purpose; providing a severability clause; an open

meetings clause and effective date.

Attachments:      [Exhibit 1 - Agenda Information Sheet.docx](#)  
                              [Exhibit 2 - Ordinance \(4\)](#)

#### **4. PUBLIC HEARINGS**

- A.    [ID 19-2049](#)    Hold a public hearing and consider adoption of an ordinance granting approval, in accordance with Chapter 26 of the Texas Parks and Wildlife Code, of the non-park use of a part of Bowling Green Park for the purpose of installing and maintaining a water line for the Fireside Development project parallel to Windsor Drive; providing for a notice by the City of Denton of non-park use for installation and maintenance of a water line and reservation of easement in the event of sale of park; and providing an effective date. The Parks, Recreation and Beautification Board recommended approval (6-0). STAFF IS REQUESTING THAT THIS ITEM BE POSTPONED INDEFINITELY.

Attachments:      [Exhibit 1 Agenda Information Sheet](#)  
                              [Exhibit 2 Presentation](#)  
                              [Exhibit 3 Aerial Map](#)  
                              [Exhibit 4 Ordinance](#)  
                              [Exhibit 5 Survey](#)  
                              [Exhibit 6 Narrative](#)

- B.    [ID 19-2184](#)    Hold a public hearing to gather input regarding the proposed amendments to the Naming Policy Guidelines for City Buildings, Facilities, Land, or any Portion Thereof. THIS ITEM HAS BEEN POSTPONED INDEFINITELY.

Attachments:      [Exhibit 1 Agenda Information Sheet](#)  
                              [Exhibit 2 Presentation](#)  
                              [Exhibit 3 Proposed Resolution](#)  
                              [Exhibit 4 Application Form](#)  
                              [Exhibit 5 Proposed Amendments - Redline](#)

#### **5. CONCLUDING ITEMS**

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the City Council or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

B. Possible Continuation of Closed Meeting topics, above posted.

## C E R T I F I C A T E

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Denton, Texas, on the \_\_\_\_\_ day of \_\_\_\_\_, 2019 at \_\_\_\_\_ o'clock (a.m.) (p.m.)

\_\_\_\_\_  
CITY SECRETARY

NOTE: THE CITY OF DENTON CITY COUNCIL WORK SESSION ROOM AND COUNCIL CHAMBERS ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT A SIGN LANGUAGE INTERPRETER CAN BE SCHEDULED THROUGH THE CITY SECRETARY'S OFFICE.