



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Parks, Recreation, and Beautification Board Minutes

After determining that a quorum of the City of Denton, Texas, **Parks, Recreation, and Beautification Board** is present, the Chair of the Board thereafter convened into an open meeting on Monday, October 7, 2019, at 6 p.m. in the Civic Center, Denton, Texas.

Present: Frances Punch, Alana Presley Taylor, David Shuck, Kent Boring, George Ferrie, and Denona Lee

Absent: James Emerich (Excused)

Staff Present: Gary Packan, Director; Laura Behrens, Assistant Director; Drew Huffman, Parks Superintendent; (Eddie) Ferdinand Valdez, Management Analyst; Heather Gray, Business Manager; Melissa Jimenez-Bolin, Recreation Coordinator; Autumn Natalie, KDB Interim Program Manager; Nick Vincent, Budget Manager; Cathy Avery, Parks Program Area Manager; and Maria Denison, Marketing Administrator

Denton Parks Foundation: Brooke Moore, Executive Director

Guests: Julie Brown (speaker for item C), Joanne Cain, Gary Barber, and Ben Huttash

Chair Punch called the meeting to order at 6 pm.

Packan introduced Autumn Natalie, KDB Interim Program Manager, Melissa Jimenez-Bolin, Recreation Coordinator oversees adaptive recreation at North Lakes Recreation Center, Maria Denison, Marketing Administrator, Cathy Avery, Program Area Manager, and Nick Vincent, Budget Manager for the City of Denton.

1. ITEMS FOR CONSIDERATION

A. **Presentation by Frances Punch, Parks, Recreation and Beautification Board chair, recognizing the dedication and service of the Parks, Recreation & Beautification Board members, Gary Barber and Ben Huttash.**

Punch recognized Gary Barber and Ben Huttash for their dedication and service as a Parks, Recreation and Beautification Board member.

Gary Barber and Ben Huttash gave an informal speech about their service as a Board member for the City of Denton.

B. **Consider approval of the minutes of September 9, 2019.**

Valdez presented an error in the minutes under item D, third paragraph, fourth sentence. The sentence is missing "playground equipment." The complete sentence is supposed to state "Huffman gives an example of how the guidelines and standards will be used to upgrade older *playground equipment.*"

Chair Punch requested a motion to approve the Parks, Recreation and Beautification Board meeting of September 9, 2019 with the proposed edits. Ferrie motioned, and Boring seconded. Motion passed (6 - 0).

C. Receive an informal report from Dr. Julie Brown regarding the adaptive recreation concept to encourage the physically and mentally challenged to participate in recreation and movement as requested by Chair Frances Punch.

Brown introduced herself, background and reviewed the adaptive recreation concept to encourage the physically and mentally challenged to participate in recreation and movement.

Taylor liked the adaptive recreation concept presentation and asked if specialized staff is required. Brown explained staffing, such as an Occupational Therapist (OT) and a Physical Therapist (PT).

Ferrie commented on how the equipment is innovative and points out the budget on the last page of the handout is feasible. Ferrie suggested Brown reach out to the Committee of Persons with Disabilities.

Shuck suggested working with the university and sharing the expense with another organization to have a program like this in Denton could be feasible. Shuck asked if any municipalities are using the equipment. Punch suggested possible other agencies just not currently local. There was a discussion of how other organizations use the equipment.

Packan discussed the number of people with physical and mental challenges and how that is recognized in society now. Packan gave an example of an inclusive play structure from another city and how busy the facility is being used.

Avery commented on how working with universities and hospitals that have the space and facilities to accommodate a program like this would be feasible in cost since it will be a shared expense.

Packan commented on how many people spoke about adaptive recreation at the recreation master plan public meeting in August of this year. The discussion consisted of adaptive recreation being integrated into programming for people that had physical impermeant so that they can participate in recreation programs with able-bodied people.

Lee discussed how there would be a need for people with specialized skillsets and abilities to ensure the program goes well.

There was a group discussion regarding how funding can be contributed by people and businesses to have a program like this.

D. Consider recommending approval of the adoption of an ordinance, in accordance with Chapter 26 of the Texas Parks and Wildlife Code, of the non-park use of a part of Bowling Green Park for the purpose of installing and maintaining a water line for the Fireside Development utilities project; providing for a notice by the City of Denton of non-park use for installation and maintenance of water transmission lines and reservation of easement in the event of sale of park; and providing an effective date.

Packan commented that this agenda item needs to be delayed because staff is working on more changes to this item and will be circled back in a future Parks, Recreation and Beautification

Board meeting for their approval. Packan summarized how staff will be working on updating and simplifying the process of easement requests for developers and the City.

Punch commented that this agenda item was an action item, and now is an informational item.

E. Receive a report, hold a discussion, and give staff direction regarding the proposed use of the southern section of Avondale Park, along Hanover Drive, for a temporary parking lot during the reconstruction of Woodrow Wilson Elementary School.

Packan reviewed the proposed use of the southern section of Avondale Park, along Hanover Drive, for a temporary parking lot during the reconstruction of Woodrow Wilson Elementary School.

Punch asked clarification about the second paragraph on the Agenda Information Sheet (AIS) regarding working with the legal department. Packan explained how staff needs to work with the legal department because the temporary parking request from Denton Independent School District (DISD) requires going through the Chapter 26 process since park property is taken away to build a temporary parking lot.

Taylor asked if staff contacted the residents in the area for feedback regarding the temporary parking lot. Packan responded that the residents had not been reached out to yet. Taylor commented on how this project is a positive opportunity for the Parks and Recreation Department (PARD) to work with DISD. Packan agreed this would be positive for PARD working with DISD and getting feedback from the community in the area.

Boring asked if the sidewalk plan will be included in the project and are there plans to build a sidewalk. Staff responded there would be a connection point from the parking lot to the trail that will allow people to cross the street.

Shuck commented on how the residents in the area might have a benefit of parking in the space. Boring agreed with Shuck but had concerns that anyone can use the parking space. There was a group discussion where parents park when picking up their children from school. Ferrie commented on how this could be a win-win for everyone since this would be a temporary parking lot, and there will be a connection to the trail. Packan points out on the PowerPoint where the temporary parking lot will be located and the connection point to the trail. There was a group discussion about parking lot markings and having dedicated signage in the parking lot to show hours and use of the parking lot.

Packan commented that he would like feedback and recommendation from the Parks, Recreation and Beautification Board members regarding this lot.

Shuck asked clarification if the City will have financial obligations for the parking lot. Packan clarified the City would not have any financial obligations building the temporary parking lot.

Punch asked the Board members for input and direction to give to PARD staff:

- Gather resident feedback
- Public meeting to gather feedback

Chair Punch requested a motion regarding the proposed use of the southern section of Avondale Park, along Hanover Drive, for a temporary parking lot during the reconstruction of Woodrow Wilson Elementary School, and with the proposed feedback. Ferrie motioned, and Taylor seconded. Motion passed (6 - 0).

F. Receive a report, hold a discussion, and give staff direction regarding the cost recovery and resource allocation study for the Parks and Recreation Department.

Packan commented that he, Behrens, and Gray, will review the cost recovery and resource allocation study.

Shuck asked how the pyramid model was defined and how each program was ranked importance of order. Gray responded that PARD staff was included in an exercise to gather input where each program is categorized in the pyramid.

Punch wanted clarification if the Civic Center room rental rates just had a fee adjustment. Behrens commented that the fee adjustment was a security fee not room rental rates.

Taylor asked how the Parks, Recreation and Beautification Board will be involved with the cost recovery study. Packan explained how the Parks, Recreation and Beautification Board will contribute by approving or not approving of increase or decrease of fees.

Shuck had a comment regarding the verbiage used on the pyramid, considerable community benefits versus mostly community benefit, and how it is challenging to define which program falls in the pyramid. Packan and Gray commented that adding a definition on the pyramid can help define and clarify each category.

Punch requested a motion regarding the cost recovery and resource allocation study for the Parks and Recreation Department. Shuck motioned, and Ferrie seconded. Motion passed (6 - 0).

G. Receive a report, hold a discussion, and give staff direction regarding scheduling an additional meeting for October 15, 2019, to discuss land dedication and park land ordinance with Dr. John Crompton.

Behrens reviewed scheduling an additional meeting for October 15, 2019, to discuss land dedication and park land ordinance with Dr. John Crompton.

Punch asked where the meeting will be located. Behrens responded the meeting will be located in the Civic Center, Community Room.

Packan explained the reasoning for the meeting and how the updates to the land dedication and park land ordinance could change how developers purchase land in the future.

Ferrie had a question regarding adding an additional meeting:

- If the October 7 minutes need to be approved on the additional meeting date
- If the additional meeting is optional for Board Members if the vote passes
- Will Board members get penalized if they are not able to attend the meeting
 - Punch commented that Valdez will need to check with the City Secretary if the absenteeism still applies to the additional meeting. Valdez will relay the information once he gets more information from the City Secretary.

Taylor is not able to make it to the additional meeting due to family reasons. Shuck has obligations already scheduled that day, and there is a possibility he might not be able to get out of it.

Taylor had to leave at approximately 7:56 for family reasons.

Chair Punch requested a motion regarding scheduling an additional meeting for October 15, 2019, to discuss land dedication and park land ordinance with Dr. John Crompton. Ferrie motioned, and Shuck seconded. Motion passed (5 - 1).

H. Receive an informal report regarding Denton Parks Foundation updates.

Moore provided updates on the Denton Parks Foundation.

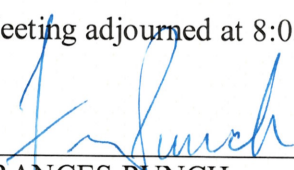
2. CONCLUDING ITEMS

Requests:

- Boring asked updates on KDB
 - Packan commented that it might be relayed back possibly in the December meeting depending if the agreement has been met with the president of KDB and adopted by City Council
- Boring asked updates on Dallas and Teasley
 - Huffman commented rocks been delivered, and staff are managing multiple projects while working on completing Dallas and Teasley
- Moore asked updates on the Dog Park
 - Packan gave updates on what will be installed in the coming weeks such as grass, fence, crushed granite, but is still not sure the grand opening date of the dog park

Chair Punch requested a motion to adjourn the meeting. Shuck motioned, and Ferrie seconded. Motion passed (5 - 0).

Meeting adjourned at 8:05 pm.



FRANCES PUNCH
CHAIR- PARKS, RECREATION AND BEAUTIFICATION BOARD
CITY OF DENTON, TEXAS