

DENTON ANIMAL SHELTER ADVISORY COMMITTEE MEETING

Minutes from February 13, 2019

I. **Present:** Diana Leggett, Anne Sullivan, Kathleen Duffy, Charles Hunter

Guests: Tiffany Thomson, Randi Weinberg, Julien Peralta, Stacy Romo

Absent: Dr. Angie Paben, David Hildebrand

II. **Called to Order:**

The meeting was called to order at 6:02 PM by Tiffany Thomson

III. **Approval of November 7, 2018 minutes:** A motion was made by Anne Sullivan, seconded by Charles Hunter to approve the minutes as reviewed.

Motion for Diana Leggett as Chair and Anne Sullivan for Vice Chair. Seconded by Charles Hunter.

IV. **Introduction of new members, current members and guests from the City of Denton**

New members – Randi Weinberg

City of Denton: Julien Peralta, Animal Services Supervisor. Came from Lake Dallas Animal Shelter.

V. **Denton Animal Shelter Reports**

A. Shelter Statistics Totals FY18/19 – Randi Weinberg:

Adoption 1018, Return to Owner 255, Transfers 75, Euthanized 279, Intakes 1574, FeLV & FIV 303, FeLV+ 18, FIV+ 8

Return to Owner count was assisted with scanners being installed in field trucks. ACOs can scan animals on site and contact owners immediately. Story about a puppy who was hit by a bus one evening. Staff was unable to get in contact with a veterinary and didn't want to make the decision to euthanize. The staff scanned the puppy, found the owner and they made that difficult decision. The family was able to say their goodbyes.

Euthanized count includes the 48 cats obtained from October's hoarding situation.

FeLV and FIV testing started in November. FeLV cats are euthanized. FIV cats are still available for adoption. Owners are advised of positive test. We actively look for rescues for FIV+ cats. Some of the 8 FIV+ cats were euthanized due to health deterioration.

Kathleen Duffy asked if dog euthanasia number is due to mycoplasma outbreak. Randi Weinberg replied no. That outbreak was September which was last fiscal year.

B. Coyote Sighting Map – Tiffany Thomson

Lots of calls come in regarding coyote sightings and people asking to have them picked up. A map was created that shows where coyotes are spotted. This is solely as a sighting informant, not catching. Information about map, warnings and helpful tips for citizens will be going out in the Resident Updates. NBC 5 and CBS have launched stories about the Coyote Sightings Map.

C. Animal Shelter Consultant Priorities – Tiffany Thomson

March 4, 2019 12:00 PM-Open session going over facility updates with a tour. Will have overview of operations and go over main consultant findings. Consultant should be on site March 11, 2019.

- Currently we are not up to today's standard for cleaning and sanitizing animal housings.
- Consultants will create and develop employee handbook. Currently the handbook was written by the Police Department.

Anne Sullivan ask if there will be a different procedure and different cleaners. Tiffany Thomson answers yes. Handbook will breakdown exactly what should be used and how. Kathleen Duffy ask if volunteers will also be taught. Tiffany Thomson answers yes. We are currently building volunteer program that will set clear expectations for all volunteers.

- Staffing is still a concern. Currently we have 2 full time and 1 part time CSRs. We are still in need of additional ACO I positions. This is the hiring priority. Breakdown of the 8 ACO we have now: 2 off each day plus shrinkage for sick, vacation etc. Shrink was not included in original capacity planning. Right now, just for daily cleaning, 8 ACOs is needed. This doesn't include intakes or adoptions.

Staffing supported by all members.

- Budget for next fiscal year is approaching. Some request to be made include: Proper shade source for kennels outside; 2 additional yards for isolated and stray dogs; Drain for main because currently all cleaning chemicals are squeegeed outside; Retractable shades for dogs facing sun; AC brackets for trucks; 2 Temp kennel techs; 2 ACO I positions and 1 Volunteer Coordinator
- Dispatch will be deployed in all ACO trucks by end of this month.
- Completed in house cleaning and organizing.

- Cash control has been updated and new policy is being enforced to maintain documentations. Now using new and updated forms.
- Cat litter has changed from regular clay litter to 50/50 mix of clay and pellets. Eventually will be full pellets. Have already noticed difference in cat health, floors and walls and even employee health.
- Ensuring all dogs have a toy.
- Kennel checks: setting expectations and holding employees accountable.
- Creating cat colony.

D. Rebranding – Tiffany Thomson

Rebranding is in process. Wanting to get away from policing mentality. We want to focus on care and concern.

VI. Animal Shelter Enhancement Tour

VII. Adjourned

The meeting was adjourned at 7:45 PM by Tiffany Thomson