

**MINUTES
AIRPORT ADVISORY BOARD
February 12, 2020**

After determining that a quorum was present, the Airport Advisory Board of the City of Denton, Texas convened in a regular schedule meeting on Wednesday, February 12, 2020 at 5:32 p.m. in the Airport Terminal Building Meeting Room at 5000 Airport Road, Denton, Texas, during which the following items were considered:

AIRPORT ADVISORY BOARD IN ATTENDANCE: Chair Bob Tickner, Vice Chair Robert Ismert, Arun Pookulangara, Ed Ahrens, Micah Hope, Ann Patterson, and Lauren Upshaw.

STAFF MEMBERS PRESENT: Scott Gray, Airport Manager and Leanne Hood, Administrative Assistant and acting Recording Secretary.

PUBLIC PRESENT: None.

1. PLEDGE OF ALLEGIANCE

Members conducted the U.S. and Texas pledge of allegiance

2. PRESENTATION FROM MEMBERS OF THE PUBLIC

None

3. ITEMS FOR CONSIDERATION

A. Consider approval of minutes of January 8, 2020.

Member Upshaw made a motion to approve the minutes from January 8, 2020. Member Hope seconded the motion. Motion carried unanimously (7-0).

B. Staff Reports:

1. Monthly Operations Report – February 2020

Gray reports operations were down 20% from last year, the opening of the new runway should help decrease that number. Fuel is down 19% from December 2018 and 8.9% overall. A based aircraft inspection was done in October and officially submitted to the FAA. Chair Tickner inquires about funding attached to based aircraft. Gray responds that it does not due to Denton Enterprise Airport exceeding the minimum requirement.

Gray reports there was one alert on January 31, 2020, a pilot reported an unsafe gear indicator. Fire was dispatched to the scene. Pilot was able to land safely without incident. Fire followed the aircraft to its parking to ensure there were no issues.

Gray reports there were three incidents. A flat tire using the new runway, maintenance came and replaced the tire and taxied back to parking. A pilot in a small tail dragger ran off the runway and was able to recover with no damage. Another aircraft with a flat tire, they were able to clear the runway and change the tire without closure. Gray informs the Airport Advisory Board that a new aircraft dolly has been purchased to help remove aircraft from the runway, keeping closures to a minimum.

Gray reports Wildlife Management had one incident, a coyote was seen North of Runway 18, pyros were used to mitigate.

2. Monthly Construction Report – February 2020

Gray presents pictures of the West Parallel Runway project from the beginning to completion. The pictures were provided by the based Civil Air Patrol.

Gray reports West Parallel Runway Lighting project has been approved with a pre-bid meeting scheduled for February 18, 2020. More information will be given after the meeting.

Gray reports the Proximity Card Access Gates have all been equipped with readers. The equipment has been ordered, and the project is expected to begin over the next two weeks.

Gray reports Airport Roads status has been updated. Bids were received and came in less than anticipated, meaning more funding will be available for additional work. All additional work will need to be approved by City Council.

3. Council Airport Committee – City Council Airport Related Items Matrix – February 2020

Gray reports the Airport Guiding Documents was approved by the Council Airport Committee (2-0) and by the City Council (6-0). The Airport Guiding Documents will go into effect and staff will use the informational method to make sure all tenants are aware of the new guidelines.

4. Regional Airport Fuel/Operations Comparison Report – February 2020

Gray reports the 2019 Local and Itinerant Operations, compared to McKinney and Meacham. Local operations are down and itinerant operations are competitive with the compared airports. Jet-A Fuel for 2019 is significantly less than Meacham, due to them having more based aircrafts and larger corporate planes. Denton Enterprise Airport leads in AvGas, with Meacham coming in second.

4. CONCLUDING ITEMS.

Chair Tickner informs the Board that the next meeting will be March 11, 2020. Member Pookulangara informs the board that he will be unable to attend the next scheduled meeting.

Gray informs the Board that new items may appear on the Agenda in the future due to the newly approved Airport Guiding Documents.

With no further business, the meeting was adjourned at 6:08 p.m.

DocuSigned by:
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Bob Tickner
Chairman

DocuSigned by:
X *Leanne Hood*

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Leanne Hood
Recording Secretary