

Historic Landmark Commission  
Meeting Minutes  
June 8, 2020

After determining that a quorum was present, the Historic Landmark Commission convened in a Regular Meeting on Monday, June 8, 2020 at 3:00 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas, at which the following items were considered:

**PRESENT:** Chair Roy Anderson. Vice-Chair Mary Anderson. Commissioners: Linnie McAdams, Melody Kohout, Angie Stripling, Evan Stone and Janell Cottam.

**ABSENT:** Commissioners: Kady Finley.

**STAFF:** Cynthia Kirchoff, Monica Salcedo and Ron Menguita.

**NOTE:** Chair Roy Anderson, Vice-Chair Mary Anderson, and Commissioners Janell Cottam, Linnie McAdams, Evan Stone, Angie Stripling, and Melody Kohout will be participating in the meeting via video/teleconference.

Chair Anderson opened the Historic Landmark Commission meeting at 3:02 p.m.

**REGULAR MEETING**

1. PLEDGE OF ALLEGIANCE

A. U.S. Flag B. Texas Flag

2. ITEMS FOR CONSIDERATION

A. Consider approval of the minutes of February 10, 2020.

Commissioner Angie Stripling motioned to approve the February 10, 2020 meeting minutes. Motion seconded by Commissioner Linnie McAdams. Unanimous vote. Motion carried 7-0-1.

AYES (7): Chair Roy Anderson. Vice-Chair Mary Anderson. Commissioners: Linnie McAdams, Melody Kohout, Angie Stripling, Evan Stone and Janell Cottam.

NAYS (0): None

ABSENT (1): Commissioners: Kady Finley

B. Hold a public hearing and consider an application for a Certificate of Appropriateness (COA), in accordance with Section 2.9.2 of the Denton Development Code, to replace existing windows on a house located at 921 W Oak Street, within the Oak-Hickory Historic District (OHH). The site is located on Oak Street between Welch Street and Denton Street. (COA20-0006, Window Replacement, Ron Menguita)

Ron Menguita, Principal Planner, presented Item for Consideration 2B.

1 Menguita requested the Commission to provide any changes or recommendations for the proposed  
2 COA.

3  
4 A discussion followed.

5 Chair Mary Anderson motioned to approve Item 2B subject to conditions, the exterior windows  
6 facing Oak Street be replaced with wood and not aluminum clad. Motion seconded by  
7 Commissioner Angie Stripling. Unanimous vote. Motion carried 7-0-1.

8 AYES (7): Chair Roy Anderson. Vice-Chair Mary Anderson. Commissioners: Linnie McAdams,  
9 Melody Kohout, Angie Stripling, Evan Stone and Janell Cottam.

10 NAYS (0): None

11 ABSENT (1): Commissioners: Kady Finley

- 12  
13 C. Hold a public hearing and consider an application for a Certificate of Appropriateness  
14 (COA), in accordance with Section 2.9.2 of the Denton Development Code, to replace  
15 existing windows on a building located at 221 N Elm Street, a designated Local  
16 Historic Landmark. The site is located on the southwest corner of Elm Street and  
17 McKinney Street. (COA20-0007, CHW Window Restoration, Ron Menguita)

18  
19 Ron Menguita, Principal Planner, presented Item for Consideration 2C.

20  
21 Menguita requested the Commission to provide any changes or recommendations for the proposed  
22 COA.

23  
24 A discussion followed.

25  
26 Commissioner Janell Cottam motioned to approve Item 2C. Motion seconded by Commissioner  
27 Linnie McAdams. Unanimous vote. Motion carried 7-0-1.

28  
29 AYES (7): Chair Roy Anderson. Vice-Chair Mary Anderson. Commissioners: Linnie McAdams,  
30 Melody Kohout, Angie Stripling, Evan Stone and Janell Cottam.

31 NAYS (0): None

32 ABSENT (1): Commissioners: Kady Finley

33  
34 Commissioner Janell Cottam left the meeting at 3:50 p.m.

- 35  
36 D. Hold a public hearing and consider an application for a Certificate of Appropriateness  
37 (COA), in accordance with Section 2.9.2 of the Denton Development Code, to install  
38 photovoltaic panels on the roof of a house located at 305 Marietta Street, within the  
39 West Oak Area Historic District (WOH). The site is located on Marietta Street  
40 between Houston Place and Oak Street. (COA20-0008, Roof Mounted PV Solar, Ron  
41 Menguita)

42  
43 Ron Menguita, Principal Planner, presented Item for Consideration 2D.

44  
45 Menguita requested the Commission to provide any changes or recommendations for the proposed  
46 COA.

1  
2 A discussion followed.

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4 Commissioner Linnie McAdams motioned to approve Item 2D. Motion seconded by  
5 Commissioner Angie Stripling. Unanimous vote. Motion carried 6-0-2.

6  
7 AYES (6): Chair Roy Anderson. Vice-Chair Mary Anderson. Commissioners: Linnie McAdams,  
8 Melody Kohout, Angie Stripling and Evan Stone.

9 NAYS (0): None

10 ABSENT (2): Commissioners: Kady Finley and Janell Cottam.

11  
12 Commissioner Linnie McAdams stated for future reference it will help to add a deadline to  
13 comment cards submitted prior to the meetings for discussion. Menguita mentioned that will be  
14 taken into consideration.


15  
16 With no other business, the meeting was adjourned at 4:02 p.m.

X

  
Roy Anderson

 Chair of Historic Landmark Commission

X

  
Monica Salcedo

Administrative Assistant