



City of Denton

City Hall
215 E. McKinney St.
Denton, Texas 76201
www.cityofdenton.com

Meeting Agenda

Historic Landmark Commission

Monday, September 21, 2020

3:00 PM

Council Work Session Room

NOTE: Chair Roy Anderson, Vice-Chair Mary Anderson, and Commissioners Janell Cottam, Linnie McAdams, Evan Stone, Angie Stripling, Melody Kohout, Kady Finley and Cassandra Berry will be participating in the meeting via video/teleconference.

Due to COVID-19 precautions, members of the public will not be able to attend the September 21, 2020, Historic Landmark Commission meeting in-person. To accommodate and receive input on agenda items, citizens will be able to participate in the following manner:

- Virtual White Card – On September 18, the agenda was posted online at www.cityofdenton.com/publicmeetings. Once the agenda is posted, a link to the Virtual White Card, an online form, will be made available under the main heading on the webpage. Within this form, citizens may indicate support or opposition and submit a brief comment about a specific agenda item. Comments may be submitted up until the start of the meeting, at which time, the Virtual White Card form will be closed. Similar to when a citizen submits a white card to indicate their position on the item, these comment forms will be sent directly to Historic Landmark Commission members and recorded by the Secretary. Historic Landmark Commissioners review comments received in advance of the meeting and take that public input into consideration prior to voting on an agenda item. The Chair will announce the number of Cards submitted in support or opposition to an item during the public comment period. Comments will not be read during the meeting. The Secretary will reflect the number of comments submitted in favor/opposition to an item, the registrant's name, address, and (summary of) comments within the Minutes of the Meeting, as applicable.

OR

- By phone – Citizens wishing to speak over the phone during this Historic Landmark Commission meeting may call (940) 349-7800 beginning 30 minutes prior to the meeting start time. Comments by phone will be accepted until the item is opened for discussion by the Commission. When the call is initially received, a staff member will receive the caller's information and either: 1) offer to call the citizen back when it is time for them to speak, or 2) record the caller's information, support or opposition, and comment. If the caller chooses to record their support or opposition, rather than speaking during the meeting, the Chair will announce the number of comments submitted in support or opposition to the item. If the caller wishes to receive a call back, the voice of each caller will be broadcast into the meeting during the public commenting time of their desired agenda item. Individuals will be able to comment once per agenda item.

After determining that a quorum is present, the Historic Landmark Commission of the City of Denton, Texas will convene in a Regular Meeting on Monday, September 21, 2020 at 3:00 p.m. in the Council Work Session Room at City Hall, 215 E. McKinney Street, Denton, Texas, at which the following items will be considered:

1. PLEDGE OF ALLEGIANCE

- A. U.S. Flag
- B. Texas Flag

“Honor the Texas Flag – I pledge allegiance to thee, Texas, one state under God, one and indivisible.”

2. WORK SESSION

- A. [HLC20-034](#) Hold a discussion on the 2021 Historic Landmark Commission Meeting calendar.

Attachments: [2021 Calendar](#)

3. ITEMS FOR CONSIDERATION

- A. [HLC20-040](#) Consider the approval of the July 13, 2020 meeting minutes

Attachments: [July 13, 2020](#)

4. PUBLIC MEETING

- A. [COA20-0014](#) Hold a public meeting and consider an application for a Certificate of Appropriateness, in accordance with Section 2.9.2 of the Denton Development Code, to replace and construct a new public restroom building at 700 Oakland Street within Quakertown Park a designated Texas Historical Marker site. (COA20-0014, Quakertown Park Restrooms, Ron Menguita)

Attachments: [Exhibit 1 - Agenda Information Sheet COA20-0014](#)
[Exhibit 2 - COA Application](#)
[Exhibit 3 - Project Narrative](#)
[Exhibit 4 - Project Location Map](#)
[Exhibit 5 - Construction Details](#)
[Exhibit 6 - Proposed Front Elevation](#)

- B. [COA20-0015](#) Hold a public meeting and consider an application for a Certificate of Appropriateness, in accordance with Section 2.9.2 of the Denton Development Code, to install residential photovoltaic panels on the roof of a house located at 2025 Houston Place, within the West Oak Area Historic District (WOH). The site is located on Houston Place between Thomas Street and Bradley Street. (COA20-0015, 2025 Houston Place, Ron Menguita)

Attachments: [Exhibit 1 - Agenda Information Sheet COA20-0015](#)
[Exhibit 2 - Site Location Map](#)
[Exhibit 3 - West Oak Area Historic District Map](#)
[Exhibit 4 - COA Application](#)
[Exhibit 5 - Proposed Location](#)
[Exhibit 6 - Solar Panel Details](#)
[Exhibit 7 - Structural Certification](#)
[Exhibit 8 - System Information](#)

5. CONCLUDING ITEMS

A. Under Section 551.042 of the Texas Open Meetings Act, respond to inquiries from the Historic Landmark Commission or the public with specific factual information or recitation of policy, or accept a proposal to place the matter on the agenda for an upcoming meeting AND Under Section 551.0415 of the Texas Open Meetings Act, provide reports about items of community interest regarding which no action will be taken, to include: expressions of thanks, congratulations, or condolence; information regarding holiday schedules; an honorary or salutary recognition of a public official, public employee, or other citizen; a reminder about an upcoming event organized or sponsored by the governing body; information regarding a social, ceremonial, or community event organized or sponsored by an entity other than the governing body that was attended or is scheduled to be attended by a member of the governing body or an official or employee of the municipality; or an announcement involving an imminent threat to the public health and safety of people in the municipality that has arisen after the posting of the agenda.

CERTIFICATE

I certify that the above notice of meeting was posted on the bulletin board at the City Hall of the City of Denton, Texas, on the 18th day of September, 2020 at 11:30 a.m.

CITY SECRETARY

NOTE: THE CITY OF DENTON'S DESIGNATED PUBLIC MEETING FACILITIES ARE ACCESSIBLE IN ACCORDANCE WITH THE AMERICANS WITH DISABILITIES ACT. THE CITY WILL PROVIDE ACCOMMODATION, SUCH AS SIGN LANGUAGE INTERPRETERS FOR THE HEARING IMPAIRED, IF REQUESTED AT LEAST 48 HOURS IN ADVANCE OF THE SCHEDULED MEETING. PLEASE CALL THE CITY SECRETARY'S OFFICE AT 940-349-8309 OR USE TELECOMMUNICATIONS DEVICES FOR THE DEAF (TDD) BY CALLING 1-800-RELAY-TX SO THAT REASONABLE ACCOMMODATION CAN BE ARRANGED.